

**Town of Kensington
Minutes of Regular April Council Meeting
Monday, April 14, 2008
7:00 PM**

Council Members Present: Mayor Barry Campbell; Councillors: Cole, MacLean, Mill, Gallant, Kiff, Mann

Staff Members Present: Town Manager/Administrator: Geoff Baker; Deputy Administrator: Wendy MacKinnon; Administrative Assistant: Kimberley Verhulp, Chief Lewis Sutherland.

Visitors: Janice Mulligan, Clair Mulligan and Marilyn Graham

1. Calling of Meeting to Order

1.1 Mayor Campbell called the meeting to order at 7:05 PM and welcomed Council members, staff & visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor MacLean, seconded by Councillor Mill to approve the Tentative Agenda for the April 14, 2008 Council Meeting. Item #7 to be moved to item #3 and item #8 will be moved up to agenda item #4. Unanimously carried.*

3. Presentation from Janice Mulligan

3.1 Janice Mulligan, Kensington Community School Past Chair brought to Council's attention her decision to step down as Chair of the Community School. She has committed to the Community School Board of Directors to find a replacement for the position of Chairperson and has contacted the Town and other service groups in the area to see if there is any interest. There is also a need for new board members to become active in the Community School Board.

4. Marilyn Graham Bike Tours

4.1 Ms. Graham made a presentation to Town Council regarding her interest in using the small room at the far west end of the freight shed at the Kensington Railyards to operate a bike tour business. The proposal consisted of using this space to conduct bike tours, also with the request of using the space as a potential food serving establishment. There were several ideas proposed to Council including utilizing the gazebo for entertainment, serving seafood, barbecues, etc. Consideration will be given after further deliberation.

- 4.2** *Moved by Councillor MacLean, seconded by Councillor Gallant to allow Marilyn Graham to operate a bike tour business from the space located at the far west end of the freight shed with the condition that there is adequate liability insurance provided by the business owner. Unanimously carried.*

5. Minutes of Previous Regular Meeting

- 5.1** *Approval of minutes for March 10, 2008 regular meeting. Moved by Councillor Mann, seconded by Councillor Gallant. Unanimously carried.*
- 5.2** *Approval of minutes for March 25, 2008 Special Meeting. Moved by Councillor Mill, second by Councillor Cole. Unanimously carried.*
- 5.3** *Approval of minutes for April 7, 2008 Special Meeting. Moved by Councillor MacLean, second by Councillor Gallant. Unanimously carried.*

6. Business Arising from the Minutes

- 6.1** Councillor MacLean inquired on the status of the financial proposal from the Malpeque Bay Credit Union. The proposal has not been received to date. Town Manager will look into this and report to Council at the next meeting.
- 6.2** Town Manager and Councillor MacLean will approach the resident of the unsightly property on Broadway Street. More information will be brought to Council when available.

7. Approval of Accounts

- 7.1** *Moved by Councillor Mann, seconded by Councillor Kiff to approve expenditures from March 10 – April 11, 2008 for \$119,659.95. Unanimously carried.*

8. Committee Reports

8.1 Property Committee Report

- 8.1.1** *Moved by Councillor MacLean, seconded by Councillor Gallant to approve a building permit for BST to construct a semi-detached residential dwelling on Lot No. 10, Barrett Street. Unanimously carried.*
- 8.1.2** *Moved by Councillor MacLean, seconded by Councillor Mill to approve a building permit for Weston Rayner to construct a new single residential dwelling on Lot No. 6, on Sunset Drive of the Ranchland Estates*

Subdivision. Unanimously carried.

8.1.3 *Moved by Councillor MacLean, seconded by Councillor Gallant to approve a building permit for Chris & Joanna Ridler to replace siding, windows, and doors on their property at 11 Walker Drive. Unanimously carried.*

8.1.4 *Moved by Councillor MacLean, seconded by Councillor Cole to approve a building permit for Nathaniel and Kara Archibald to construct a new single residential dwelling on Lot No. 08-01, 26 Rosewood Drive. Unanimously carried.*

8.2 Recreation, Parks and Special Events Committee Report

8.2.1 The Kensington Bike Rodeo will take place in early June. Police Chief Sutherland will report back once further details are available.

8.2.2 The Kensington fishing derby has been scheduled for May 10, 2008.

8.2.3 *Moved by Councillor Cole, seconded by Councillor Mill to approve the enhancement of the KARA Pond located aside the Community Gardens Arena at an estimated cost of \$1984.68. Enhancements will include decks along the pond, benches, two flower beds, picnic tables, and a sign to display the name of the park. Unanimously carried.*

8.2.4 The name of the KARA Pond Park will be the “Alysha Toombs Memorial Park”.

8.2.5 Town Manager will get further information and pricing regarding an aerator to be placed in the KARA pond.

8.3 Police Committee Report

8.3.1 *Moved by Councillor Mill, seconded by Councillor Cole to approve the Police Report for March as prepared by Chief Lewis Sutherland. Unanimously carried.*

8.4 Public Works

8.4.1 Councillor Kiff will compile a list detailing any road damage within the Town of Kensington that will require repairs during the spring.

8.5 Fire Report

8.5.1 *Moved by Councillor Gallant, seconded by Councillor Mann to approve the Fire Report for March as prepared by Fire Chief Folland. Unanimously carried.*

8.6 Finance Report

8.6.1 As presented by Councillor Mann.

8.7 Mayor's Report

8.7.1 The Town has agreed to allow KenNet to use the Kensington Train Station Property for an internet Hot Spot to be operational during the 2008 tourist season.

8.7.2 The third stage race of the Tour de PEI will be held in Kensington on June 10, 2008. The race will start at the Kensington Train Station. The road will likely be closed for a few hours on the day of the race from approximately 10:00AM – 2:00 PM.

8.7.3 The Kensington Lion's Club has approached the Town with a proposal to construct a community centre adjacent to their existing building. The Lions Club is requesting to use Building Canada infrastructure funding to fund the project. Approval in principal was given from Town Council to move forward, with formal approval pending further details on construction and costing.

9. Annual Clean Up Day

9.1 The annual Town clean up day will be held on May 3rd, starting at 9:00 AM. Following the clean up, there will be pizza and beverages for all volunteers. Councillor Kiff will contact local Youth Groups to see if they are interested in assisting with the clean up.

9.2 The Town of Kensington will be picking up tree branches from resident's homes from Monday, April 28 – Friday, May 2, 2008.

10. KISH Art Program Donation

10.1 Ms. Karin Melzer has requested a donation to the KISH Art Program for 2008. Council decided they would not make a donation now, however it would be reconsidered in the Fall as more information on the Art program becomes available.

11. 2008 Tree Planting

11.1 *Moved by Councillor Mill, seconded by Councillor MacLean to allow Roscoe Pendleton and Kensington youth groups to plant between 800 – 1000 trees within a designated area on the Gorman property. Unanimously carried.*

12. Correspondence

- A letter of support from Ryan Simmons on behalf of Fern McFadden requesting funding for her participation in the Miss Canada International pageant.
- A letter from the City of Kingston with information regarding the “Buy a Net” program for Malaria protection in Africa. Request Denied
- A letter from Hickey Farms Ltd with a request to rent the farmable section of the Gorman Property for a three year period. Request Denied.
- KISH April Newsletter
- A letter from Anne Gallant concerning water and sewer rates.
- A notice from the Kensington & Area Chamber of Commerce on a business luncheon on counterfeit currency.
- April Newsletter from the Kensington & Area Chamber of Commerce.
- Newsletter from the Council of the Disabled
- An information package from the Kensington & Area Chamber of Commerce with a request of sponsorship for the Annual General Meeting and Conference.

Moved by Councillor Mill, seconded by Councillor MacLean to approve a \$500.00 donation to the Atlantic Chamber of Commerce Annual General Meeting and Conference being organized and facilitated by the Kensington and Area Chamber of Commerce. Unanimously carried.

- A letter from FCM announcing the destination of the 2008 Sustainable Communities Mission will be British Columbia.
- A letter from HMCS Charlottetown looking for financial support for their 6th Annual “Run 4 Wishes”.
- A letter from MADD with information for their Candlelight Vigil Service on Wednesday, May 14th, 2008 at 7:00 PM.

- Information from the PEI Health Sector Council on the Collaborative Practice Forum 2008, and a request for financial support.

13. Other Matters

- The Town has sent a letter of understanding to Iva Schurman of the Kensington Tourist Association for the purchase of the front cover of the Town of Kensington & Area Booklet. This agreement is for \$1,200.00 for 2008 – 2010.
- Town Manager will look into advertising in the PEI Handbook for tourist in the 2009 season.
- Public Washrooms at the Rail Yards will be opened as of May 1st, 2008.
- A letter from Darlene Rhondenizer, Infrastructure Manager has been received with a request that an updated official plan be completed by 2009.
- Town Manager has requested Debit and Credit Machine quotes from two companies that provide the service. Town Manager will bring a recommendation to Council for consideration when the quotes are received.
- *Moved by Councillor Mill, seconded by Councillor Cole to approve the purchase of a half page ad in the Island Living Magazine for \$750.00, the Malpeque Bay Credit Union will purchase the other half. Unanimously carried.*
- The revised engineering subdivision drawings for Ranchland Estates have been received.
- Mayor Campbell has requested that all Council members have access to view the town camera system.

14. Adjournment

Moved by Councillor MacLean, seconded by Councillor Mill to adjourn the meeting at 10:40 pm. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Barry Campbell,
Mayor