

**Town of Kensington  
Minutes of Regular Council Meeting  
Monday, August 10, 2020  
7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Deputy Mayor Pickering; Councillors:  
Toombs, Spencer and Mann

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Chief  
Administrative Officer, Wendy MacKinnon; Administrative  
Assistant, Kim Caseley

**Regrets:** Councillor Bernard  
Councillor Gallant

**Visitors:** Jason Simmonds – Journal Pioneer

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors to the August meeting of Kensington Town Council.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the tentative agenda for the August 10, 2020 regular meeting of Town Council. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** *Nil.*

**4. Delegations / Presentations**

**4.1** *Nil.*

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the minutes from the July 13, 2020 regular meeting of Town Council. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1 July 13, 2020 Regular Meeting**

**6.1.1** Councillor Spencer expressed his appreciation that the area on the North side of the Train Station has been cleaned up.

**7. Reports**

**7.1 Chief Administrative Officer Report**

**7.1.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to adopt the August 2020 CAO Report as prepared by CAO, Geoff Baker. Unanimously*

*carried.*

**7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the June 2020 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

**7.3 Police Department Statistical Report**

**7.3.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the June 2020 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to approve the August 2020 Development Permit Summary Report. Unanimously carried.*

**7.4.2** Councillor Spencer indicated a concern with the location of the proposed access/driveway and its proximity to the turn in the road at the proposed 5 Linwood Drive development.

**7.5 Bills List**

**7.5.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the June 2020 Bills in the amount of \$320,066.38. Unanimously carried.*

**7.6 Summary Income Statement**

**7.6.1** *Moved by Councillor Mann, seconded by Councillor Spencer to approve the Summary Income Statement for the month of June 2020. Unanimously carried.*

**7.7 Credit Union Centre Report**

**7.7.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to approve the Credit Union Centre report for the month of June 2020. Unanimously carried.*

**7.8 Mayor's Report**

**7.8.1** *Moved by Councillor Toombs seconded by Councillor Spencer to approve the Mayors report for the month of August 2020 as presented by Mayor Caseley. Unanimously carried.*

**7.8.2** Mr. Baker thanked Town Councillors for their leadership in their decision to fly the Pride flag in the Town of Kensington during Pride Week.

**7.9 Federation of PEI Municipalities (FPEIM) Report**

**7.9.1** *Nil.*

**7.10 Heart of the Island Initiative (STEP) Report**

**7.10.1** Committee members are collecting photos for the rail yards lamp post banner project.

**7.11 Kensington Area Chamber of Commerce (KACC) Report**

**7.11.1** The KACC will be holding their Annual Golf Tournament on September 2, 2020.

**7.12 PEI 55 Plus Games**

**7.12.1** *Nil.*

**8. New Business**

**8.1 Request for Decisions**

**8.1.1 Kensington Police Service – Camera Supply and Installation**

**8.1.1.1** *Moved by Councillor Spencer, seconded by Councillor Toombs*

*BE IT RESOLVED THAT Town Council award a contract to Combat Computers for the supply and installation of a camera system for monitoring of the core area and for the Police Department interview room as per their quote dated July 30, 2020 in the amount of \$24,190.00 plus HST.*

*Unanimously carried.*

**8.1.2 Kensington Country Store – Development Permit Application**

**8.1.2.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering*

*BE IT RESOLVED THAT Town Council approve a development permit application for the Kensington Country Store for the construction of an open, lean to structure on their property located at 48 Victoria Street East (PID No. 76851) subject to full compliance with the Town's Development Control Bylaw.*

*Unanimously carried.*

**8.1.3 Senior Centre Paving Contract**

**8.1.3.1** *Moved by Councillor Mann, seconded by Deputy Mayor Pickering*

*BE IT RESOLVED THAT Town Council award a contract to Curran and Briggs Ltd. for the paving of the Senior's Centre parking area as per their quote dated July 9, 2020 in the amount of \$26,410.00 plus HST.*

*Unanimously carried.*

**8.2 Request from the Community of Malpeque Bay**

**8.2.1** Mayor Caseley presented a request from the Rural Municipality of Malpeque Bay to enable their use of the Kensington Council Chambers to hold their monthly Council meetings. Due to the COVID-19 pandemic their regular meeting space is

currently unavailable. Councillors agreed to allow their use of the Council Chambers provided that they follow the COVID-19 Operational Plan implemented by the Town.

### **8.3 Other Matters**

#### **8.3.1 Nil.**

## **9. Correspondence**

**9.1** A copy of Kensington & Area Chamber of Commerce E-Shout Out.

*Moved by Deputy Mayor Pickering, seconded by Councillor Mann to submit a team of 4 into the Kensington & Area Chamber of Commerce Annual Golf Tournament for \$500.00. Unanimously carried.*

**9.2** A Thank You card from KISH Grad Class President, Maddy Rogers for the Town's support with their grad parade and prom walk through.

**9.3** A Thank You card from the family of the late Lisa Ferguson.

**9.4** A letter from the Canadian Association of Municipal Administrators' (CAMA) recognizing Deputy Administrator Wendy MacKinnon on her 15 years of municipal service in a management capacity.

## **10. In-Camera**

### **10.1 Nil**

## **11. Adjournment**

*Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 7:29 PM. Unanimously carried.*

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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor