

Town of Kensington
Minutes of Regular Council Meeting
Monday, August 11, 2014
7:05 PM

Council Members Present: Mayor Gordon Coffin; Councillors: Deputy Mayor Caseley, Spencer, Mann, Mill and Gallant

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

1. Calling of Meeting to Order

1.1 Mayor Coffin called the meeting to order at 7:05 PM and welcomed Council members and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the tentative agenda for the August 11, 2014 regular meeting of Town Council. Unanimously carried.*

3. Approval of Minutes of Previous Meeting

3.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the minutes from the July 14, 2014 regular meeting of Town Council. Unanimously carried.*

4. Business Arising from Minutes

4.1 A parking area concept plan has been created by the Malpeque Bay Credit Union for the former warehouse property located at 65 Woodleigh Drive. Staff have not seen or reviewed the plan at this point in time. Further information will be made available to Councillors as the project progresses.

4.2 A concept plan for a display structure for the 2014 - Murals has not been completed to date.

4.3 The Town Manager indicated that he has been in contact with the English Language School Board (ELSB) in regards to the placement of a washroom facility at the Queen Elizabeth Elementary School. Currently both the Town and the ELSB await an indication from the Kensington and Area Soccer Association as to what specific tract of land they are requesting to be transferred. Once the area of land has been identified and it is acceptable to the Town, the Town Manager will provide a letter to the ELSB requesting the formal transfer.

5. Committee Reports

5.1 Police Committee Report

5.1.1 *Moved by Councillor MacLean, seconded by Councillor Mill to adopt the July 2014 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

5.2 Property Committee Report

5.2.1 *Moved by Councillor Gallant, seconded by Councillor Spencer to adopt the Building Permit Summary report for July 2014. Unanimously carried.*

5.3 Parks and Recreation Committee Report

5.3.1 No Report

5.4 Public Works Committee Report

5.4.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to adopt the July 2014 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

5.5 Fire Committee Report

5.5.1 *Moved by Councillor Mann, seconded by Councillor Gallant to adopt the July 2014 Fire Report (Stats) as presented by Councillor Mann. Unanimously carried.*

5.6 Finance and Administration Committee Report

5.6.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Gallant to adopt the Finance and Administration Committee report for the month of July 2014, as presented by Deputy Mayor Caseley. Unanimously carried.*

5.6.2 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to repeal the Town of Kensington's Residential Tax Incentive Policy effective of August 11, 2014. Unanimously carried.*

5.6.3 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the July 2014 Summary Income Statement as presented by Deputy Mayor Caseley. Unanimously carried.*

5.6.4 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the payment of bills in the amount of \$202,892.96 for the month of June 2014. Unanimously carried.*

5.6.5 *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve the payment of bills in the amount of \$149,908.65 for the month of July 2014. Unanimously carried.*

5.7 Community Gardens Complex Committee

5.7.1 *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the Community Gardens Complex Committee Report for July 2014 as presented by Deputy Mayor Caseley. Unanimously carried.*

5.7.2 Councillor MacLean expressed his concern regarding the continuation of the Annual Street Volleyball Tournament.

5.8 Kensington 2014 Celebrations Committee

5.8.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the Kensington 2014 Celebrations Committee Report for the month of July 2014 as presented by Deputy Mayor Caseley. Unanimously carried.*

5.8.2 *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to have the 2014 celebration murals placed on the west side of the Town Hall building following the removal of the birch trees. Unanimously carried.*

5.9 Mayor's Report

5.9.1 *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the Mayors report for the month of July 2014 as presented by Mayor Coffin. Unanimously carried.*

5.9.2 Mayor Coffin extended an invitation to staff and council to his house for a BBQ. Staff will inquire the availability of September 7 & 14 to determine a suitable date.

6. Correspondence

6.1 A request from Habitat for Humanity to participate in the "Stud-A-Thon" for \$200. *Request denied.*

6.2 A letter of thanks from the RCMP "L" Division for the Kensington Police Services assistance and cooperation during the deaths of three RCMP Officers in Moncton.

6.3 An email from Andrew Heggie of Blue Ridge Holdings, requesting the town to consider taking over the three streets of the trailer park once they have been repaired. *Request denied.*

Mayor Coffin declared himself in conflict and excused himself from the Council Chamber at 8:45 pm. Deputy Mayor Caseley proceeded as chair.

- 6.4** A request from the Prince County Hospital Foundation Woman's Golf Classic to be a "hole sponsor" valued at \$250.00.

Moved by Councillor Gallant, seconded by Councillor Mill to sponsor the Prince County Hospital Foundation Woman's Golf Classic as a "hole sponsor" valued at \$250.00. Unanimously carried.

Mayor Coffin returned to the Council Chambers at 8:50 pm and resumed his position as chair.

- 6.5** A letter from the Association of Municipal Administrators – Prince Edward Island with updates on their latest activities.
- 6.6** A Thank you card from Cycling PEI for hosting a BBQ lunch for their recent bike event through Kensington.

7. New Building Canada Fund Review Guide, Expression of Interest Form

- 7.1** Council reviewed the staff's recommendation of projects which potentially meet the eligibility requirements of the Small Communities Fund, including but not limited to:

1. Linwood Drive/Maple Lane/Broadway Street Storm Water Management Improvements
2. Pleasant Street Lift Station Replacement
3. Sewer Main Replacement (Various Areas – Broadway Street North, Pleasant Street, Lowther Street, Victoria Street East, etc.)
4. Storm Water Management Improvements (Various Areas)
5. Sewage Lagoon Improvements (de-sludging, shoring up berms, etc.)
6. New Water Storage Tower
7. Water and Sewer Extensions to support Annexation (**Areas 1 to 5**)

Staff was directed to complete expressions of interest for each project to be submitted by September 11, 2014.

8. Adjournment

Moved by Deputy Mayor Caseley, seconded by Councillor Gallant to adjourn the meeting at 9:15PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor