

Town of Kensington
Minutes of Regular Council Meeting
Monday, August 12, 2013
7:00 PM

Council Members Present: Mayor Gordon Coffin; Councillors: Deputy Mayor Caseley, Spencer, Mann, Gallant, Mill and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland; Jessica Caseley

Visitors: Colin MacLean – Journal Pioneer
Police Cadet Brett Montgomery

1. Calling of Meeting to Order

1.1 Mayor Coffin called the meeting to order at 7:00 PM and welcomed Council members, visitors, staff and introduced Police Cadet Brett Montgomery from the Atlantic Police Academy who has been on an OJT with the Kensington Police Service for the summer.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to approve the tentative agenda for the August 12, 2013 regular meeting of Town Council. Unanimously carried.*

3. Approval of Minutes of Previous Meetings

3.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the minutes for the July 8, 2013 regular Council Meeting with an amendment to item 10.6 – to reflect that Deputy Mayor Caseley assumed the position of Chair while Mayor Coffin excused himself from the Council Chambers. Unanimously carried.*

3.2 *Moved by Councillor Spencer, seconded by Councillor Mill to approve the minutes for the July 18, 2013 Public Meeting. Unanimously carried.*

4. Business Arising from Minutes

4.1 Minutes from July 8, 2013 Regular Council Meeting

4.1.1 Police Committee will review and make a recommendation to Town Council regarding the purchase and installation of removable speed bumps on town streets.

- 4.1.2 The Public Works department have been in contact with the Kensington Legion regarding their requirement to have a properly working grease trap installed.
- 4.1.3 The Kensington Police Service delivered letters to all residents owning private swimming pools outlining the pool regulations, as per the Zoning and Subdivision Bylaw. Staff will reassess all non-compliant pools to confirm they have made the appropriate modifications.
- 4.1.4 Councillor Spencer recommended that there be a registration process each year for swimming pools within the Town. The matter was referred to the Property Committee for further deliberation.

4.2 Minutes from July 18, 2013

4.2.1 Nil

5. Committee Reports

5.1 Police Committee Report

- 5.1.1 *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to adopt the July 2013 Police Committee Report as presented by Councillor MacLean. Unanimously carried.*
- 5.1.2 *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to move forward with the purchase and installation of the additional firewall protection for the police department computer system as required by the RCMP and as quoted by Combat Computers. Unanimously carried.*

5.2 Property Committee Report

- 5.2.1 *Moved by Councillor Gallant, seconded by Councillor Mill to approve a building permit for the Town of Kensington for 28 Garden Drive to allow the current tenant to extend the outside fence area by 40 feet to facilitate to installation of additional play equipment. Unanimously carried.*
- 5.2.2 *Moved by Councillor Gallant, seconded by Deputy Mayor Caseley to approve a building permit for Tim Hortons at 43 Broadway Street North to replace and relocate the existing drive-thru signage. Unanimously carried.*

5.3 Parks and Recreation Committee Report

- 5.3.1 Councillor Mill reported that the EVK Swimming pool has had another successful summer.
- 5.3.2 Harvest Festival starts on August 16 – 21, 2013. The parade will be held on

Saturday, August 17. Councillors are encouraged to attend.

5.3.3 The second phase of the playground upgrade at QEES is near completed and is scheduled to be finished prior to the start of the school year.

5.4 Public Works Committee Report

5.4.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to adopt the July 2013 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

5.4.2 Councillor Spencer requested that staff look into the possibility of splitting the egress off of Francis street on to Imperial street to enable vehicles to pull safely to the proper side of the road when heading in a North or South direction off of Francis street. The possibility of painting lines and using painted directional areas would be investigated.

5.4.3 Curran & Briggs is scheduled to be in Kensington during the week of August 12-16 to complete the annual street maintenance and pothole repair.

5.5 Fire Committee Report

5.5.1 *Moved by Councillor Mann, seconded by Councillor Spencer to adopt the July 2013 Fire Committee Report as presented by Councillor Mann. Unanimously carried.*

5.6 Finance and Administration Committee Report

5.6.1 *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to adopt the Finance and Administration Committee report for the month of July 2013, as presented by Deputy Mayor Caseley. Unanimously carried.*

5.6.2 Deputy Mayor Caseley thanked Jessica Caseley for her hard work in having a new float created and ready for the Harvest Festival Parade.

5.6.3 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the July 2013 Summary Income Statement as presented by Deputy Mayor Caseley. Unanimously carried.*

5.6.4 *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the payment of bills in the amount of \$ \$162,165.03 for the month of July 2013. Unanimously carried.*

5.7 Community Gardens Complex Committee

- 5.7.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the Community Gardens Complex Committee report for July 2013 as presented by Deputy Mayor Caseley. Unanimously carried.*
- 5.7.2** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to proceed with the purchase and installation of a banner on the outdoor rink fence to recognize that the Community Gardens Complex is the home of the Kensington Wild and Kensington Vipers. Unanimously carried.*
- 5.7.3** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean THAT Town Council award the contract for the supply and installation of 2 Electric Desiccant Dehumidifiers at the Community Gardens Complex to Cimco Refrigeration as per their quote dated July 3, 2013 in the amount of \$59,920.00 plus HST. Unanimously carried.*
- 5.7.4** *Moved by Deputy Mayor Caseley, seconded by Councillor Mann THAT Town Council award the contract for the required electrical work to facilitate the installation of two Electric Desiccant Dehumidifiers at the Community Gardens Complex to Mid-Isle Electric as per their quote dated August 7, 2013 in the amount of \$4,475.00 plus HST. Unanimously carried.*
- 5.7.5** **Borrowing Resolution Dehumidifier System for Community Gardens Complex**

WHEREAS the Town of Kensington has assumed the ownership of the Kensington Community Gardens Complex;

AND WHEREAS the facility does not currently have a dehumidification system;

AND WHEREAS the installation of a dehumidification system is needed to satisfy the desire to provide suitable facilities for the Kensington Wild Major Midget Hockey Team as well as the safety of visitors and the prevention of rust damage;

AND WHEREAS quotes have been received for the installation of a suitable dehumidification system that can be installed by September 1, 2013

BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$70,000 plus applicable taxes from the Scotiabank repayable in full by Town Council over an amortization period not to exceed 20 years at a floating interest rate.

Moved by Deputy Mayor Caseley, seconded by Councillor Gallant. Unanimously carried.

- 5.7.6** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer THAT the Town of Kensington submit an application to the Island Community Fund to facilitate the completion of upgrades to the Community Gardens Complex.*

The Council understands that all future operations and maintenance costs associated with and resulting from the project will be the responsibility of the Town of Kensington. Unanimously carried.

5.8 Kensington 2014 Celebrations Committee

- 5.8.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the Kensington 2014 Celebrations Committee report for the month of July 2013 as presented by Deputy Mayor Caseley. Unanimously carried.*

5.9 Mayor's Report

- 5.9.1** Council discussed a request from Nathan Condon to host an overnight ball tournament at the Community Gardens Ball fields. General support of the tournament was given by Councillors however more information and assurances would be required before they could provide official approval.
- 5.9.2** The Department of Transportation and Infrastructure Renewal has provided official notice to the Town that they will maintain ownership of the property located at 62 Victoria Street (Canada Post Building)..
- 5.9.3** Mayor Coffin thanked Honorable Archie Johnstone & Mrs. Johnstone for their financial donation made to the Kensington Harvest Festival this year. Mayor Coffin noted that it is gestures such as this that makes Kensington such a great community to live.
- 5.9.4** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the Mayor's report for July, 2013.*

6. Correspondence

- 6.1** A Thank You letter from the Prince County Hospital Foundation for the Towns continued support.
- 6.2** *Moved by Councillor Spencer, seconded by Councillor Mill to approve a \$200.00 donation to the Kensington Crusaders baseball team to assist in travel expenses to Nationals in Vaughan, Ontario from August 22-26, 2013. Unanimously carried.*

- 6.3** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve a \$520.00 donation to assist with Miss Community Gardens flight to Newfoundland for the Trinity Bay Conception Fall Fair in Harbor Grace in September 2103. Unanimously carried.*
- 6.4** *Moved by Councillor MacLean, seconded by Councillor Gallant to approve a \$150.00 donation to Army Cadet Ashton Cole to participate at the Army Cadet Expedition in Haida Gwaii, BC. Unanimously carried.*
- 6.5** Council and Staff are invited to have pizza following the parade on August 17 to say farewell to Police Cadet Brett Montgomery.

7. Committee of the Whole – In-Camera

- 7.1** *Moved by Councillor Spencer, seconded by Councillor Gallant to commence into Committee of the Whole meeting at 8:40 PM. Unanimously carried.*
- 7.2** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to come out of Committee of the Whole meeting at 8:54 PM. Unanimously carried.*

8. Adjournment

Moved by Deputy Mayor Caseley seconded by Councillor Spencer to adjourn the meeting at 8:56 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor