

Town of Kensington
Minutes of Regular Council Meeting
Monday, December 8, 2008
7:25 PM

Council Members Present: Mayor Barry Campbell; Councillors: Gallant, Kiff, Mill, Mann, MacLean and Spencer

Staff Members Present: Town Manager/Administrator: Geoff Baker; Deputy Administrator: Wendy MacKinnon; Administrative Assistant: Kimberley Verhulp; Police Chief: Lewis Sutherland

1. Calling of Meeting to Order

1.1 Mayor Campbell called the meeting to order at 7:25 PM and welcomed Council members and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the Tentative Agenda for the December 8, 2008 regular Council Meeting. Unanimously Carried.*

3. Minutes of Previous Regular Meetings

3.1 *Approval of minutes for November 10, 2008 regular meeting. Moved by Councillor Kiff, seconded by Councillor MacLean. Unanimously carried.*

3.2 *Approval of minutes for November 24, 2008 special meeting. Moved by Councillor Gallant, seconded by Councillor Kiff. Unanimously carried.*

3.3 *Approval of minutes for October 16, 2008 special meeting. Moved by Councillor Spencer, seconded by Councillor Mill. Unanimously carried.*

4. Business Arising from the Minutes

4.1 Mayor Campbell expressed thanks to Councillor Spencer, Cindy and Tyler Doucette for their work in organizing the 2008 Christmas Parade.

5. Approval of Accounts

- 5.1** *Moved by Councillor Mann, seconded by Councillor Mill to approve expenditures from November 7 – December 4, 2008 for \$95,405.13. Unanimously carried.*
- 5.2** It appears that significant savings could be realized by the Town as it relates to vehicle fuel consumption if the Town opens a corporate account with Esso and/or Petro Canada. Direction was given to the Town Manager to obtain information on corporate gas cards from the two local vehicle fuel vendors; Petro Canada and Esso for all Town's vehicles.

6. Committee Reports

6.1 Property Committee Report

- 6.1.1** *Moved by Councillor Spencer, seconded by Councillor Kiff to approve a building permit for the Kensington Club located at 73 Woodleigh Drive, PID #78907, to re-shingle their roof. 4 for – 1 abstention.*
- 6.1.2** *Moved by Councillor Spencer, seconded by Councillor Gallant to approve a building permit for Mid Isle Electric on 10 Gerald McCarville Drive, PID #498212 to construct a new building for commercial use. Unanimously carried.*
- 6.1.3** *Moved by Councillor Spencer, seconded by Councillor Gallant to have a letter of understanding sent to the current owners of the Jennie Lynn Trailer Park outlining the Town of Kensington bylaw for acceptable styles of mobile / mini-homes within their property.*

6.2 Recreation, Parks and Special Events Committee Report

- 6.2.1** Councillor Spencer thanked Cindy & Tyler Doucette, staff and Councillors who organized and participated in the 2008 Annual Christmas Parade held on Sunday, December 7th, 2008.

6.3 Police Report

- 6.3.1** *Moved by Councillor Mill, seconded by Councillor Spencer to approve the Police Report for the month of November as prepared by Chief Lewis Sutherland. Unanimously carried.*

6.3.2 CIS Presentation – Lewis Sutherland

Chief Sutherland presented information regarding the new Criminal Intelligence Service unit that will begin operation on PEI starting January 2, 2009. The unit will consist of one member from the RCMP and two members from PEI municipal departments. Chief Sutherland reported that Corporal Griffin has been seconded as one of the municipal members for a three year term. Corporal Griffin will be working out of the Kensington office for the first two to three months and then will work out of the Charlottetown office for the remainder of the term of the position. Chief Sutherland will be recruiting for a Constable to fill the vacant position.

6.3.3 *Moved by Councillor Spencer, seconded by Councillor Mill to amend the Town of Kensington Nuisance Bylaw to include a 24 hour, zero tolerance, use of Jake Brakes within the Town of Kensington with the exception of emergency vehicles. Unanimously carried.*

6.3.4 *Moved by Councillor Spencer, seconded by Councillor Kiff to have the Town Manager draft a Noise Bylaw for Councils' review. Unanimously carried.*

6.4 Public Works

6.4.1 Town Manager has been in contact with the Province regarding the Winter Services Agreement and concerns regarding the quality of service being provided. It appears that any damages to property in the Town caused by the contractor in the clearing of snow will be repaired in the spring at the contractors expense.

6.5 Fire Report

6.5.1 *Moved by Councillor Gallant, seconded by Councillor Mann to approve the Fire Report for November as prepared by Fire Chief Folland. Unanimously carried.*

6.6 Finance Report

6.6.1 *Moved by Councillor Mann, seconded by Councillor Gallant to approve the Finance Report for November as presented by Councillor Mann. Unanimously carried.*

6.7 Mayor's Report

- Mayor Campbell and Town Manager have met with members of the Kensington Historical Society and the PEI Railway Heritage Association to discuss alternative locations for the display of the artifacts currently located at the Kensington Train Station.

- ***Motion by Councillor Spencer, seconded by Councillor Mill to approve the PEI Railway Heritage Association and the Kensington Historical Society to use the vacant space located at the East side of the Freight Shed to store their railway artifacts & memorabilia. Unanimously carried.***

- Town Manager will look into possible funding sources to assist in modifications required to display the museum items of the PEI Railway Heritage Association and the Kensington Historical Society in the Freight shed located at the Kensington Rail Yards.

- ***Motion by Councillor Mill, seconded by Councillor Gallant for the Town Manager to investigate possible funding to make necessary repairs to the Train and Engine located at the Kensington Rail Yards. Unanimously carried.***

- The new financial software and server has been installed. Office staff are in process of entering historical and customer data and training for the use of the software.

- Town Manager is still waiting to receive quotes for the replacement of the boilers for the Town Hall. They will be presented to Council at the January meeting.

- The new website portal for Kensington is “under construction”. Town Manager and KACC Director will meet with Revolution Media to address the remaining concerns. The website should be operational by early February 2009.

- Cooke Insurance will be presenting a new Employee Insurance Benefits Package to PEI Municipalities; Town Manager will bring more details to Council once available.

7. Heating Oil Tank Replacement

- 7.1** ***Motion by Councillor Gallant, seconded by Councillor Spencer to approve the quote from Irving Oil for the replacement and installation of the oil tanks at the Town Hall. Unanimously carried.***

8. Committee of the Whole (In Camera)

- 8.1** ***Moved by Councillor Gallant, seconded by Councillor Kiff to commence Committee of the Whole meeting at 8:50 pm. Unanimously carried.***

8.2 *Moved by Councillor Kiff, seconded by Councillor Spencer to return to the regular meeting of Council at 9:23 pm. Unanimously carried.*

9. Correspondence

- KISH November Newsletter
- Child Find PEI Newsletter
- A letter and proposal was received from the City of Summerside CAO; Terry Murphy, requesting a letter of support from the Town of Kensington to construct an athletic dome for a year around training/sporting facility.

Motion by Councillor Gallant, seconded by Councillor Kiff to not provide a letter of support to the City of Summerside for the construction of a dome facility which would act as a year around training/sporting facility. Unanimously carried.

- Kensington & Area Chamber of Commerce Newsletter
- A letter soliciting for a donation from the Lung Association, and order form for 2008 Christmas Seals. ***Request Denied***
- A letter from The Salvation Army requesting financial support. ***Request Denied***
- A letter from Benjamin Thibeau requesting the Town of Kensington to purchase a Business Card Display in support of the Matrix Pee-Wee AAA team traveling to the 50th Annual Quebec Pee-Wee International Tournament. ***Request Denied***

10. Adjournment

Moved by Councillor Spencer, seconded by Councillor Gallant to adjourn the meeting at 9:45 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Barry Campbell,
Mayor