

Town of Kensington
Minutes of Regular Council Meeting
Monday, December 8, 2014
7:00 PM

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, Spencer, Mill, MacLean, Pickering and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

Visitors Present: Mike Carson, Journal Pioneer
Peggy Miles, Tourism Development Manager at Central Coastal Tourism Partnership PEI

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the tentative agenda for the December 8, 2014 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Town Council who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations

4.1 Peggy Miles, Tourism Development Manager with the Central Coastal Tourism Partnership (CCTP) made a presentation to Town Council, as requested by Mayor Caseley, on activities/initiatives of the CCTP and ways in which the Town of Kensington can participate and benefit.

Town Council and Staff were invited to participate in a roundtable discussion on Monday, December 15th at 1:00pm at the Kensington Welcome Centre.

5. Approval of Minutes of Previous Meeting

- 5.1** *Moved by Councillor Spencer, seconded by Councillor Mill to approve the minutes from the November 10, 2014 regular meeting of Town Council with the correction of Councillor MacLean presenting the Fire Report. Unanimously carried.*

6. Business Arising from Minutes

- 6.1** No information has been received regarding the application to the Municipal Strategic Component of the New Gas Tax Fund to fund the Pleasant Street Sewage Lift Station Replacement Project.
- 6.2** The time capsule display case will be completed prior to January 1, 2015 and installed inside of the Community Gardens Complex canteen.

7. Committee Reports

7.1 Public Safety Committee

- 7.1.1** *Moved by Councillor Doucette, seconded by Councillor MacLean to adopt the November 2014 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*
- 7.1.2** *Moved by Councillor Doucette, seconded by Councillor Spencer to adopt the November 2014 Fire Report as prepared by Acting fire Chief Hickey. Unanimously carried.*

7.2 Community Services Committee

- 7.2.1** *Moved by Councillor Spencer, seconded by Councillor Mill to approve the report and building permit summary for the month of November 2014. Unanimously carried.*
- 7.2.2** *Moved by Councillor Spencer, seconded by Councillor MacLean to approve a subdivision of PID # 1061332, being lands of Robert Moffatt located along Brookins Drive, into 2 separate parcels, being lots 9A and 9B, as per drawing no. 1480, drawn by Derek A. French Professional Services Inc. Unanimously carried.*
- 7.2.3** *Moved by Councillor Spencer, seconded by Councillor Mill THAT Town Council approve staff to move forward with undertaking accessibility assessments of the Town Hall, the Library, the Community Gardens Complex, the Seniors Centre, the Train Station (Including public washrooms), the Fun Early Childhood Learning Centre and the Fire Department and further that the contract for undertaking the assessments be awarded to Access Advisor as per their quote in the amount of \$1,140.03 dated November 21, 2014. Unanimously carried.*

7.3 Culture and Wellness Committee

7.3.1 *Moved by Councillor Pickering, seconded by Councillor Doucette to adopt the Culture and Wellness report for the month of November 2014. Unanimously carried.*

7.4 Finance and Administration Committee Report

7.4.1 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to adopt the Finance and Administration Committee report for the month of November 2014, as presented by Deputy Mayor Mann. Unanimously carried.*

7.4.2 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve Option C from MBS Radio for the Season's Greetings from the Mayor which includes 90 spots on three stations for \$499.00. Unanimously carried.*

7.4.3 *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to approve the payment of bills in the amount of \$272,833.75 for the month of November 2014. Unanimously carried*

7.4.3 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the November 2014 Summary Income Statement as presented by Deputy Mayor Mann. Unanimously carried.*

7.5 Mayor's Report

7.5.1 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the Mayors report for the month of November 2014 as presented by Mayor Caseley. Unanimously carried.*

8. Council Representative Reports

8.1 Deputy Mayor Mann reported on the recent FPEIM Meeting.

8.2 Kensington and Area Chamber of Commerce Gala Dinner was a great event. The Chamber is hosting a mixer at the Island Stone Pub on Thursday, December 11 from 4:30 – 6:30pm for those able to attend.

8.3 The Kensington Heritage Library's 80th Birthday Celebration will be rescheduled at a later date due to weather.

8.4 Councillor MacLean thanked staff and everyone who participated in the annual Santa Claus Parade. It was suggested that Councillors should have a uniform/dress code to identify themselves at functions.

9. Correspondence

- 9.1** A Thank You card from the family of the late Fern Caseley.
- 9.2** A Thank You card from the family of the late Archibald Johnstone.
- 9.3** A note of thanks from the East Prince County MADD Chapter for attending the Red Ribbon Campaign.
- 9.4** A letter from the Kensington/Bedford Hockey Exchange requesting financial support to assist with the welcoming reception upon the Bedford teams arrival on January 30, 2015.

Moved by Councillor MacLean, seconded by Councillor Doucette to approve a \$500.00 sponsorship for the Kensington/Bedford Hockey Exchange welcome reception. Unanimously carried.

- 9.5** KISH Newsletter

10. Other Matters

- 10.1** Councillor MacLean thanked Councillor Mill for his involvement in the Kensington/Bedford Annual Pee wee Hockey Tournament.

11. Adjournment

Moved by Councillor MacLean, seconded by Councillor Spencer to adjourn the meeting at 7:58 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor