

Town of Kensington
Minutes of Regular Council Meeting
Monday, December 9, 2013
7:00 PM

Council Members Present: Mayor Gordon Coffin; Councillors: Deputy Mayor Caseley, Spencer, Mann, Gallant, Mill and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland; Jessica Caseley

Visitors: Residents: Ivan Gallant, Rev. Al Meloche;
Journal Pioneer: Nancy MacPhee

1. Calling of Meeting to Order

1.1 Mayor Coffin called the meeting to order at 7:00 PM and welcomed Council members, staff & visitors. Mayor Coffin opened the floor and welcomed Rev. Al Meloche to speak to Council regarding the recent Town of Kensington work stoppage. Rev. Meloche expressed his concerns and offered support to all staff and Council.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor MacLean seconded by Councillor Mill to approve the tentative agenda for the December 9, 2013 regular meeting of Town Council. Unanimously carried.*

3. Approval of Minutes of Previous Meetings

3.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to approve the minutes for the November 12, 2013 regular Council Meeting with the correction in item 5.5.1 to change "September" to "October". Unanimously carried.*

3.2 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the minutes for the November 28, 2013 Special Council Meeting. Unanimously carried.*

4. Business Arising from Minutes

4.1 Minutes from November 12, 2013 Regular Council Meeting

4.1.1 Genivar Engineering has developed a proposal for the water drainage concerns on Linwood Drive and Broadway Street N. It will be presented to the Public Works Committee once reviewed by staff and subsequently

additional information will be provided to Councillors.

- 4.1.2 The 2013-2014 Winter Services Agreement from the Province of PEI has been received and will be dealt with under the Public Works Committee report.

5. Committee Reports

5.1 Police Committee Report

- 5.1.1 *Moved by Councillor MacLean, seconded by Councillor Mill to adopt the November 2013 Police Committee Report as presented by Councillor MacLean. Unanimously carried.*

5.2 Parks and Recreation Committee Report

- 5.2.1 *Moved by Councillor Mill, seconded by Councillor MacLean to adopt the November 2013 Parks and Recreation Committee Report as presented by Councillor Mill. Unanimously carried.*
- 5.2.2 Councillor Mill reported the Christmas Parade had 56 entries and was one of the largest parades yet and thanked everyone who took part.
- 5.2.3 **the** Winter Carnival Committee have been meeting and encourage others to share ideas for events.

5.3 Public Works Committee Report

- 5.3.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to adopt the November 2013 Public Works Report as presented by Councillor Spencer. Unanimously carried.*
- 5.3.2 The installation of additional street lights throughout the town is close to completion.
- 5.3.3 With the increase in a recent Maritime Electric bill at the waste water treatment plant, staff has scheduled service on the blowers which is hoped to be completed shortly.
- 5.3.4 Councillor MacLean has requested that a maintenance chart be created for all town machinery.
- 5.3.5 *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to approve the necessary repairs to the Bobcat tractor, not to exceed \$7,000.00 plus applicable taxes. Unanimously carried.*
- 5.3.6 Councillor Spencer thanked Ralph Wadman for the excellent job on keeping the sidewalks clear with the excessive snow we have received.

5.3.7 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the 2013-2014 Winter Services Agreement for \$53,141.43 plus applicable charges for the addition of Brookins Drive. Unanimously carried.*

5.4 Property Committee Report

5.4.1 *Moved by Councillor Gallant, seconded by Councillor Mill to approve the November 2013 Property Committee Report as presented by Councillor Gallant. Unanimously carried.*

5.5 Fire Committee Report

5.5.1 *Moved by Councillor Mann, seconded by Councillor Gallant to adopt the November 2013 Fire Committee Report as presented by Councillor Mann. Unanimously carried.*

5.6 Finance and Administration Committee Report

5.6.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to adopt the Finance and Administration Committee report for the month of November 2013, as presented by Deputy Mayor Caseley. Unanimously carried.*

5.6.2 Deputy Mayor Caseley thanked Wendy MacKinnon for her work in preparing the monthly reports.

5.6.3 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the amended Procurement Policy. Unanimously carried.*

5.6.4 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to give tentative approval to the 2014 Preliminary Budget pending any further adjustments required following the 2013 Year End Audit. Unanimously carried.*

5.6.5 *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the November 2013 Summary Income Statement as presented by Deputy Mayor Caseley. Unanimously carried.*

5.6.6 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the payment of bills in the amount of \$333,923.23 for the month of November 2013. Unanimously carried.*

5.7 Community Gardens Complex Committee

5.7.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve the Community Gardens Complex Committee Report for November 2013 as presented by Deputy Mayor Caseley. Unanimously carried.*

5.8 Kensington 2014 Celebrations Committee

- 5.8.1** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the Kensington 2014 Celebrations Committee report for the month of November 2013 as presented by Deputy Mayor Caseley. Unanimously carried.*
- 5.8.2** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean THAT Town Council award the contract for the creation of three murals to Anne Gallant as per her quote dated November 5, 2013 in the amount of \$5,000.00 plus HST. Unanimously carried.*

5.9 Mayor's Report

- 5.9.1** Mayor Coffin thanked Staff, Council and the Kensington Wild for participating in the Kensington Parade and Food Drive.
- 5.9.2** Mayor Coffin attended a meeting to discuss Affordable Housing.
- 5.9.3** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the Mayor's report for November 2013.*

6. Correspondence

- 6.1** A thank you card from Larry & Stephanie McQuaid for the condolence flowers from Town Council and Staff.
- 6.2** A thank you card from Shelley Tamtom (Librarian) and Friends of the Kensington Heritage Library for assistance with providing a float for the recent book sale.
- 6.3** A letter from Dr. David McKenna, Chair, QEH Foundation requesting financial support from the Town of Kensington. – *Request Denied.*
- 6.4** A letter from Honorable Wayne Easter to Honorable Lisa Raitt, Minister of Transport supporting a recent letter sent by the Town of Kensington regarding the upcoming review of the Canada Postal Service Charter.
- 6.5** A congratulatory letter from Minister Robert Henderson to Ms. Deira Bigalow on the recent recognition of 74 Victoria Street E as a Registered Heritage Place under the Heritage Places Protection Act.

7. Committee of the Whole – In-Camera

- 7.1** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to commence into a Committee of the Whole meeting at 8:00 PM. Unanimously carried.*

7.2 *Moved by Councillor MacLean, seconded by Councillor Spencer to come out of the Committee of the Whole meeting at 8:38 PM. Unanimously carried.*

8. Adjournment

Moved by Councillor Spencer, seconded by Councillor MacLean to adjourn the meeting at 8:40 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor