

**Town of Kensington
Minutes of Regular Council Meeting
Monday, December 9, 2019
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Pickering;
Councillors: Spencer, Toombs, Gallant, and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief
Administrative Officer, Wendy MacKinnon; Administrative
Assistant, Kim Caseley; Police Chief, Lewie Sutherland

Regrets: Councillor Bernard

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Pickering to approve the tentative agenda for the December 9, 2019 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations / Presentations

4.1 *Nil.*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the minutes from the November 12, 2019 regular meeting of Town. Unanimously carried.*

6. Business Arising from Minutes

6.1 November 12, 2019 Regular Meeting

6.1.1 Councillor Spencer inquired if there was additional information on the required upgrades to the interview room in the Kensington Police Department. Chief Sutherland and Mr. Baker are reviewing options and will report to Town Council.

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to adopt the December 2019 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Toombs, seconded by Councillor Gallant to approve the October 2019 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the October 2019 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

Chief Sutherland excused himself from the Council Chamber at 7:16 pm

7.4 Development Permit Summary Report

7.4.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the December 2019 Development Permit Summary Report. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor Spencer to approve the October 2019 Bills in the amount of \$247,550.85. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to approve the Summary Income Statement for the month of October 2019. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Pickering to approve the Credit Union Centre report for the month of October 2019. Unanimously carried.*

7.8 Mayor's Report

7.8.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Mayors report for the month of December 2019 as presented by Mayor Caseley. Unanimously carried.*

7.9 Federation of PEI Municipalities (FPEIM) Report

7.9.1 The Federation set their 2020 Membership rates to include an increase reflecting CPI.

7.9.2 FPEIM is looking into opening their Member Procurement Program to include local fire departments that are not currently managed by a municipality.

7.10 Heart of the Island Initiative (STEP) Report

7.10.1 The Heart of the Island Initiative hosted a public meeting on November 25 to launch their branding campaign.

7.10.2 Upcoming meetings include: January 14, 2020 on Beautification and a Round Table session on January 29, 2020.

7.11 Kensington Area Chamber of Commerce (KACC) Report

7.11.1 The Board continues to work on updating their Bylaws.

7.11.2 The Chamber will host their Awards Gala on Thursday, December 5, 2019.

7.12 PEI 55 Plus Games

7.12.1 *Nil*

8. New Business

8.1 Request for Decisions

8.1.1 Kensington and Community Christmas Supper – Donation Request

8.1.1.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs*

THAT Town Council approve a donation to the Kensington and Community Annual Christmas Supper, in the amount of \$100.00.

Unanimously carried.

8.1.2 Kensington Pickleball Tournament – Sponsorship Request

8.1.2.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Pickering*

THAT Town Council approve a sponsorship in the amount of \$200.00 to the Kensington Pickleball Club, to help offset facility costs associated with their 2020 Winter Carnival Pickleball Tournament.

Unanimously carried.

8.1.3 Police Department Computer Replacement

8.1.3.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering*

THAT Town Council award a contract for the replacement of nine computers in the Police Department to Combat Computers as per their quote dated October 1, 2019 in the amount of \$10,950.00 plus HST/ACES.

Unanimously carried.

8.1.4 2019-2024 Capital Investment Plan Amendment – Seniors Centre Parking Area Paving - Malpeque Gas Tax Funds

8.1.4.1 *Moved by Councillor Mann, seconded by Councillor Toombs*

WHEREAS the Municipality of Malpeque has agreed to transfer \$25,410.00 of their notional Gas Tax Funds to the Town of Kensington to assist in the paving of the Seniors Recreational Centre located at 25A Garden Drive (adjacent to Credit Union Centre) in the Town of Kensington;

AND WHEREAS the Town of Kensington is prepared to receive such funds and is committed to completing the project on behalf of both municipalities in 2020;

BE IT RESOLVED that Town Council authorize staff to make an application to amend their 2019-2024 Capital Investment Plan to include the Seniors Centre Paving project, with the funds required to complete the project being transferred from the Municipality of Malpeque's Notional Gas Tax Funds in the amount of \$25,410.00. Town Council understands that they are responsible for all future operations and maintenance costs associated with the project.

Unanimously carried.

8.2 Other Matters

8.2.1 Mayor Caseley announced that Vicki MacEachern will be leaving the Kensington Police Service, there will be a farewell lunch on December 11th if Councillors are available to attend.

8.2.2 Mayor Caseley discussed that letters to the property owners identified in the Municipal Restructuring Proposal will be mailed by the middle of the week (December 11th).

8.3.3 Mayor Caseley confirmed that the purchase of the Waugh property has been finalized. He also noted that the Town has received letters from business owners who are interested in potentially purchasing lots in the new industrial park development.

9. Correspondence

9.1 A thank you letter from the PEI Humane Society for the Town's recent donation to their *Expanding Our Paw Print* Capital campaign.

9.2 Information from MBS Radio regarding their Holiday Greetings packages.

Moved by Councillor Spencer, seconded by Councillor Toombs that Town Council purchase Package A of the MBS Radio Season's Greetings for the cost of \$349.00 plus applicable taxes. Unanimously carried.

10. In-Camera

10.1 *Nil*

11. Adjournment

Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 7:54 PM. Unanimously carried.

Geoffrey Baker,
CAO

Rowan Caseley,
Mayor