

Town of Kensington
Minutes of Regular Council Meeting
Monday, February 10, 2014
8:00 PM

Council Members Present: Mayor Gordon Coffin; Councillors: Deputy Mayor Caseley, Spencer, Mann, Gallant and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland; Jessica Caseley

Regrets: Councillor Mill

1. Calling of Meeting to Order

1.1 Mayor Coffin called the meeting to order at 8:00 PM and welcomed Council members & staff.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer seconded by Councillor MacLean to approve the tentative agenda for the February 10, 2014 regular meeting of Town Council with an additional item added to Item 7 - Committee of the Whole, of a property nature. Unanimously carried.*

3. Approval of Minutes of Previous Meetings

3.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the minutes for the January 13, 2014 regular Council Meeting with a correction to 8.5: "board" should read "Town of Kensington". Unanimously carried.*

4. Business Arising from Minutes

4.1 Minutes from January 13, 2014 Regular Council Meeting

4.1.1 Staff continue to investigate options for external funding sources for the storm water drainage design project on Linwood Drive/Broadway Street.

5. Committee Reports

5.1 Police Committee Report

5.1.1 *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to adopt the January 2014 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

5.1.2 Chief Sutherland received a ‘Thank you’ note from the Charlottetown Police Chief thanking the Kensington police officers who assisted in “Operation Clean Sweep.”

5.1.3 *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to adopt the January 2014 Police Committee Report as prepared by Councillor MacLean. Unanimously carried.*

5.2 Property Committee Report

5.2.1 *Nil.*

5.3 Parks and Recreation Committee Report

5.3.1 *Nil.*

5.4 Public Works Committee Report

5.4.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to adopt the January 2014 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

5.4.2 Councillor Spencer reported that he received complaints from Broadway Street residents that the sidewalks in their area require more frequent passes for snow removal as the highway plow fills them in more frequently.

5.5 Fire Committee Report

5.5.1 *Moved by Councillor Mann, seconded by Councillor Spencer to adopt the 2013 Annual Summary Statistical Report as presented by Councillor Mann. Unanimously carried.*

5.5.2 *Moved by Councillor Mann, seconded by Councillor MacLean to adopt the January 2014 Fire Statistical Report as presented by Councillor Mann. Unanimously carried.*

5.5.3 *Moved by Councillor Mann, seconded by Councillor Spencer to adopt the January 2014 Fire Committee Report as prepared by Councillor Mann. Unanimously carried.*

5.6 Finance and Administration Committee Report

5.6.1 *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to adopt the Finance and Administration Committee report for the month of January 2014, as presented by Deputy Mayor Caseley. Unanimously carried.*

- 5.6.2** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the January 2014 Summary Income Statement as presented by Deputy Mayor Caseley. Unanimously carried.*
- 5.6.3** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the payment of bills in the amount of \$189,171.63 for the month of January 2014. Unanimously carried.*
- 5.6.4** *Moved by Deputy Mayor Caseley, seconded by Councillor Mann to approve a 2% annual wage increase for all exempt employees retroactive to January 1, 2014. Unanimously carried.*

5.7 Community Gardens Complex Committee

- 5.7.1** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the Community Gardens Complex Committee Report for January 2014 as presented by Deputy Mayor Caseley. Unanimously carried.*
- 5.7.2** Deputy Mayor Caseley extended his appreciation to CAO, Geoff Baker, on submitting an application to Kraft Hockeyville on behalf of the Town of Kensington, and to Robert Wood for his application to the Blue Jays Field of Dreams Fund.
- 5.7.3** *Moved by Deputy Mayor Caseley, seconded by Councillor Gallant THAT Town Council award the contract for the Fitplex equipment replacement project to Spartan Fitness Equipment as per their quote dated January 30, 2014 in the amount of \$26,090.00 plus HST. Unanimously carried.*

5.8 Kensington 2014 Celebrations Committee

- 5.8.1** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the Kensington 2014 Celebrations Committee report for the month of January 2014 as presented by Deputy Mayor Caseley. Unanimously carried.*

5.9 Mayor's Report

- 5.9.1** Mayor Coffin expressed his appreciation to Deputy Mayor Caseley for participating in the Bedford Hockey Exchange opening ceremonies and official puck drop on his behalf.
- 5.9.2** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the Mayor's report for January 2014.*

6. Correspondence

6.1 A letter from the Kensington Area Soccer Association requesting the Town of Kensington's support in the construction of a washroom facility at the Queen Elizabeth Elementary Soccer Fields. *Council discussed the project and directed the CAO to meet with the President of the KASA to discuss the town's involvement in moving the project forward. Town Councillors expressed their overwhelming support for the project.*

6.2 A letter from the PEI Rural Beautification Society requesting their continued support.

Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve a \$250.00 donation to the PEI Rural Beautification Society. Unanimously carried.

6.3 A letter from Special Olympics PEI requesting financial support. *Request denied.*

6.4 A Thank you note from Peggy Miles from the Central Coastal Tourism Partnership for the use of the boardroom.

Moved by Councillor Gallant, seconded by Deputy Mayor Caseley to recess for 10 minutes at 9:50 PM. Unanimously carried.

Mayor Coffin called the meeting back to order at 10:00 PM

7. Committee of the Whole – In-Camera

7.1 *Moved by Councillor Gallant, seconded by Councillor MacLean to commence into a Committee of the Whole meeting at 10:00 PM. Unanimously carried.*

7.2 *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to come out of the Committee of the Whole meeting at 10:43 PM. Unanimously carried.*

8. Other Matters

8.1 The Kensington Chamber of Commerce AGM will be held Feb 28, 2014. Councillors wishing to attend can contact Deputy Administrator, Wendy MacKinnon to RSVP.

9. Adjournment

Moved by Councillor Spencer, seconded by Councillor MacLean to adjourn the meeting at 10:46 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor