

Town of Kensington
Minutes of Regular Council Meeting
Monday, February 12, 2024
7:00 PM

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Jeff Spencer
Councillors: Toombs, Gallant, Mann, and MacRae

Staff Members Present: CAO, Geoff Baker; Municipal Clerk, Kim Caseley; Police Chief, Lewie Sutherland; Deputy Police Chief, Landon Yuill; Credit Union Centre Manager, Robert Wood

Regrets: Councillor Doucette

Visitors: Leslie & Tammy Hambley
Kensington & Area Minor Hockey President - Pat Kelly

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff to the February meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to approve the tentative agenda for the February 12, 2024, regular meeting of Town Council with the addition of two items, 4.2 Presentation by Pat Kelly and 8.1.3 RFD #8.1.3 – 13 Brookins Drive Subdivision & Variance. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 *Nil.*

4. Delegations / Presentations

4.1 Deputy Chief Yuill introduced Kensington Police Service Dog, Leo, to Town Council. Mayor Caseley, Chief Sutherland, and Deputy Chief Yuill made a presentation to Leslie & Tammy Hambley for their generous donation of Leo to the Kensington Police Services.

Deputy Chief Yuill and the Hambley's excused themselves from the Council Chamber at 7:07 pm.

4.2 Kensington Minor Hockey (KAMHA) President, Pat Kelly made a presentation to Town Council outlining concerns regarding the proposed ice rental rate increase at the Credit Union Centre. It was noted that KAMHA would have liked to have been part of the discussions and consultation process before being presented with the proposed rates. Mr.

Kelly inquired about the potential development of a strategic plan for the Credit Union Centre to assist in the setting of future rate increases. It was suggested that the Town look at organizing a committee to assist in raising funds for the arena.

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Deputy Mayor Spencer, seconded by Councillor MacRae to approve the minutes from the January 8, 2024 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 January 8, 2024 Regular Meeting

6.1.1 *Nil.*

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to adopt the January 2024 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor MacRae, seconded by Councillor Gallant to approve the December 2023 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Deputy Mayor Spencer, seconded by Councillor MacRae to approve the December 2023 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Nil.*

7.5 Bills List Town (General)

7.5.1 *Moved by Councillor Mann, seconded by Councillor Gallant to approve the December 2023 Bills in the amount of \$254,097.02. Unanimously carried.*

7.6 Bills List Water & Sewer Utility

7.6.1 *Moved by Councillor Mann, seconded by Councillor Gallant to approve the*

December 2023 Water & Sewer Utility Bills in the amount of \$6,584.40. Unanimously carried.

7.7 Bills List Capital Expenditures

7.7.1 Moved by Councillor Mann, seconded by Councillor Toombs to approve the December 2023 Capital Expenditures in the amount of \$49,780.56. Unanimously carried.

7.8 Summary Income Statement

7.8.1 Moved by Councillor MacRae, seconded by Councillor Mann to approve the Summary Income Statement for the month of December 2023. Unanimously carried.

7.9 Credit Union Centre Report

7.9.1 Moved by Councillor MacRae, seconded by Deputy Mayor Spencer to approve the Credit Union Centre report for the month of December 2023. Unanimously carried.

7.10 Mayor's Report

7.10.1 Moved by Councillor MacRae, seconded by Deputy Mayor Spencer to approve the Mayor's report for the month of January 2024 as presented by Mayor Caseley. Unanimously carried.

7.10.2 Mayor Caseley noted he attended the Kensington Area Chamber of Commerce Annual General Meeting earlier today and brought remarks on behalf of the Town of Kensington and swore in new board members.

7.11 Federation of PEI Municipalities (FPEIM) Report

7.11.1 FPEIM recently approved the budget submission recommendations to the Province.

7.11.2 FPEIM registration rates have been set for 2024 – no increases.

7.11.3 The City of Charlottetown will host the 2024 FPEIM AGM on April 29, 2024.

7.12 Kensington Area Chamber of Commerce (KACC) Report

7.12.1 Councillor MacRae reported the KACC AGM was held on February 12. It was a successful event and Matthew Jelly was the guest speaker. The new board members were sworn in by Mayor Caseley.

7.13 Heart of PEI Initiative Report

7.14.1 The installation of two new storyboards is expected this spring. No additional information is available for approved funding at this time.

8. New Business

8.1 Request for Decisions

8.1.1 2024/25 Credit Union Centre Rental Rate Review

8.1.1.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Toombs*

BE IT RESOLVED THAT Kensington Town Council authorize the CAO to increase the annual operating grant from the Town of Kensington to the Credit Union Centre for the 2024/25 fiscal year by \$60,000, to a total of \$96,000.

Unanimously carried.

8.1.1.2 *Moved by Deputy Mayor Spencer, seconded by Councillor Toombs*

BE IT RESOLVED THAT Kensington Town Council approve the 2024/25 annual rental rates for the Credit Union Centre as recommended in Appendix B of this Request for Decision.

Motion defeated. 2 for – 3 opposed (Gallant, MacRae, Mann).

8.1.1.3 *Moved by Councillor Mann, seconded by Councillor Toombs*

BE IT RESOLVED THAT Kensington Town Council approve the 2024/25 annual rental rates for the Credit Union Centre as recommended in Appendix B of this Request for Decision, with an amendment to the Minor Sport rate to reflect \$173.91 plus HST (200.00).

Motion carried. 4 for – 1 opposed (Gallant).

8.1.1.4 Councillor Gallant expressed his concern with the proposed rate increase. It was noted that he is disappointed that Kensington Minor Hockey uses rinks outside of the Credit Union Centre. Mr. Kelly confirmed that Kensington Minor Hockey has rep. teams with other minor hockey associations. When there are teams requiring weekday ice times, they require additional hours at other facilities. Councillor Gallant would like to see the groups work together to create other opportunities for additional revenue.

8.1.1.5 Councillor MacRae inquired what the rate of minor hockey is, and how much the rate increase will impact the registration fees. It was

confirmed that the current registration rate is \$475.00, but the impact of the rate increase has not been determined at this time.

- 8.1.1.6** Mayor Caseley and Town Council discussed the financial impact to the taxpayers of the Town of Kensington, as it relates to not increasing the user fees for the Credit Union Centre. Mr. Baker confirmed that the Credit Union Centre is currently indebted approximately \$750,000 to the Town of Kensington. The user groups are encouraged to do alternative fundraising initiatives to help offset the costs associated with registration.

Pat Kelly & Robert Wood excused themselves from the Council Chamber at 8:18 pm.

- 8.1.2 Consolidation of lands of Atlantic Medical Properties PID No's 77917, 77925, and 77933**

- 8.1.2.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer*

BE IT RESOLVED THAT Town Council approve consolidation plan #23227 as the plan of consolidation for PID No.'s 77917, 77933, and 77925, being lands of Atlantic Medical Properties Ltd.

Unanimously carried.

- 8.1.3 13 Brookins Drive (Lot 15N & 15S) – Subdivision and Variance Request Motion Rescission and Re-Approval**

- 8.1.3.1** *Moved by Councillor Mann, seconded by Councillor Toombs*

WHEREAS a subdivision plan (Plan #23239-S01) and request has been received from the owners of a property located at 13 A and 13B (Lots 15N and 15S, PID No. 1100049) Brookins Drive for Town Council's consideration of subdividing the property;

AND WHEREAS a request has been received for Town Council's consideration of a variance for 13B Brookins Drive (Lot 15S) to reduce the frontage requirement from 11.43 metres to 10.51 metres (0.92 metres) to facilitate safe access to the newly formed properties;

AND WHEREAS the proposed subdivision plan and variance have been reviewed against the Town's Development Control Bylaw and is found to be in general compliance therewith;

BE IT RESOLVED THAT Town Council approve a subdivision of 13 Brookins Drive (Lot 15, PID No. 1100049), being lands owned by Todd Christopher Murphy and Norma Eleanor Murphy, into Lots 15N and 15S, as per Survey Plan No. 23239-S01, dated November 21, 2023, drawn by Locus Surveys Ltd.;

BE IT FURTHER RESOLVED THAT Town Council approve a variance for the newly created Lot 15S to reduce the frontage requirement from 11.43 metres to 10.51 metres (0.92 metres), as indicated on Survey Plan No. 23239-S01, dated November 21, 2023, drawn by Locus Surveys Ltd.

Unanimously carried.

8.1.3.2 Moved by Councillor Mann, seconded by MacRae

WHEREAS subdivision plan (Plan #23239-S01 Revised on February 7, 2024) and a request has been received from the owners of a property located at 13 A and 13B (Lots 15N and 15S, PID No. 1100049) Brookins Drive for Town Council's consideration of subdividing the property;

AND WHEREAS a request has been received for Town Council's consideration of a variance for 13B Brookins Drive (Lot 15S) to reduce the frontage requirement from 11.43 metres to 10.51 metres (0.92 metres) to facilitate safe access to the newly formed properties;

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BE IT FURTHER RESOLVED THAT Town Council approve a variance for the newly created Lot 15S to reduce the frontage requirement from 11.43 metres to 10.51 metres (0.92 metres), as indicated on Survey Plan No. 23239-S01 (as revised on February 7, 2024), dated November 21, 2023, drawn by Locus Surveys Ltd.

Unanimously carried.

8.2 Other Matters

8.2.1 School Staff Appreciation Week - February 12 - 16, 2024

8.2.2 Mayor Caseley will be presenting the Town of Kensington's \$20,000 donation to the QEES Playground Equipment fund.

8.2.3 April 7, 2024 is Green Shirt Day in support of Organ Donation.

- 8.2.4** April 21-27, 2024 is National Organ and Tissue Donation Awareness Week.
- 8.2.5** Mayor Caseley spoke on an upcoming meeting with Mayor Dan Kutcher regarding strategies on the PCH and lobbying the PEI Government on the Prince County Medical Services.
- 8.2.6** Councillor Toombs noted that one of the storyboards along the trail has been damaged.
- 8.2.7** Councillor MacRae requested the manhole located near the corner of Broadway Street S. and Barrett Street be repaired.

9. Correspondence

- 9.1** A request from the Kensington Skating Club for a donation in support of their Annual Ice Show.

Moved by Councillor Toombs, seconded by Councillor MacRae

THAT Kensington Town Council approve a Silver Blade Sponsorship in the amount of \$500.00 to the Kensington Skating Club fundraising initiative in support of their annual Ice Show.

Unanimously carried.

10. In-Camera (Closed session)

- 10.1** *Nil.*

11. Adjournment

Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to adjourn the meeting at 8:31 PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor