

Town of Kensington
Minutes of Regular Council Meeting
Monday February 14, 2011
7:00 PM

Council Members Present: Mayor Gordon Coffin; Deputy Mayor Chessman,
Councillors: Gallant, Caseley, Spencer, Mill and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker ; Deputy
Administrator, Wendy MacKinnon; Administrative
Assistant, Kim Verhulp; Police Chief, Lewis Sutherland

1. Calling of Meeting to Order

1.1 Mayor Gordon Coffin called the meeting to order at 7:05 PM and welcomed Council members & staff.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Caseley, seconded by Councillor MacLean to approve the tentative agenda for the February 14th, 2011 regular meeting of Town Council. Laura MacPherson from GO! PEI was unable to attend due to the poor weather conditions and will reschedule to the March meeting. Unanimously carried.*

3. Approval of Minutes of Previous Meeting

3.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to approve the minutes for the January 10, 2011 regular Town Council Meeting. Unanimously carried.*

4. Business Arising from Minutes

4.1 January 10th, 2011 Regular Council Meeting

4.1.1 Deputy Mayor Chessman addressed Council regarding the Public Works committee review of the snow clearing within the trailer park. Further review is required by the Public Works committee and they hope to have more details regarding this matter at the March Council meeting.

5. Committee Reports

5.1 Police Report

5.1.1 *Moved by Councillor MacLean, seconded by Deputy Mayor Chessman to adopt the January 2011 Police Committee Report as prepared by Police Chief Lewis Sutherland. Unanimously carried.*

5.1.2 *WHEREAS the Town of Kensington and the Community of Borden-Carleton have been operating under a three month Memorandum of Understanding dated February of 2007 which provides for the provision of Police Chief services and Police Administrative Support services by the Town of Kensington to the Community of Borden-Carleton.*

AND WHEREAS the Town of Kensington is no longer desirous of providing said services;

BE IT RESOLVED that a letter be forwarded to the Community of Borden-Carleton advising them of the cancellation of the Memorandum of Understanding effective May 5, 2011 and further advising of a cost increase reflecting the actual cost of delivering policing services to Borden-Carleton to allow the continuance of these services to May 5, 2011.

Moved by Deputy Mayor Chessman, seconded by Councillor MacLean. Unanimously carried.

6.2 Property Committee Report

6.2.1 *Moved by Councillor Spencer, Seconded by Councillor MacLean to subdivide Parcel A owned by AJS Development Inc. and as identified on Plan No. 11001 drafted by Locus Survey's Ltd, from PID No. 698530. Unanimously carried.*

6.2.2 *Moved by Councillor Spencer, Seconded by Councillor Mill to consolidate Parcel A owned by AJS Development Inc. and as identified on Plan No. 11001 drafted by Locus Survey's Ltd. to PID No. 993451. Unanimously carried.*

6.2.3 *Moved by Councillor Spencer, Seconded by Deputy Mayor Chessman to subdivide PID No. 698530 owned by AJS Development Inc. and as identified on Plan No. 11001 drafted by Locus Survey's Ltd. into two separate parcels. Unanimously carried.*

6.2.4 *Moved by Councillor Spencer, Seconded by Councillor Caseley to subdivide the newly created western property portion of PID No 698530, into two separate properties (Property 5A and 5B), as identified in Plan No. 11001 drafted by Locus Survey's Ltd., to facilitate the duplex that has*

been recently constructed on the aforementioned western property portion of PID No. 698530. Unanimously carried.

6.3 Parks, Recreation and Special Events Committee Report

- 6.3.1** Councillor Mill attended the opening ceremonies of the Annual Kensington Bedford Hockey Exchange.
- 6.3.2** The 2011 Winter Carnival will be held from February 15-20.
- 6.3.3** *Moved by Councillor Mill, seconded by Councillor Caseley to adopt the January 2011 report for Parks, Recreation and Special Events as prepared by Councillor Mill. Unanimously carried.*

6.4 Public Works Report

- 6.4.1** *BE IT RESOLVED that the Town of Kensington purchase a 2002 Trackless unit from Saunders Equipment Ltd. as per their quote dated January 31, 2011 in the amount of \$47,500.00 plus applicable taxes. Moved by Deputy Mayor Chessman, seconded by Councillor Caseley. Unanimously carried.*
- 6.4.2** *WHEREAS the Town of Kensington is intent on purchasing a 2002 Trackless unit for the public works department;*

AND WHEREAS a quote dated January 31, 2011 in the amount of \$47,500.00 plus applicable taxes has been received from Saunders Equipment Ltd. out of Fredericton, New Brunswick;

BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$47,500.00 plus applicable taxes from the Scotiabank, repayable in full by Town Council over an amortization period not to exceed 10 years. Moved by Councillor Spencer, seconded by Councillor Caseley. Unanimously carried.
- 6.4.3** The Town Manager will draft a letter from the Town of Kensington to the owners of the Frosty Treat Dairy Bar and How Bazaar to initiate discussions on the Town being able to clear a sidewalk width passage in front of the parking lot to allow for safe pedestrian crossing.

6.5 Fire Report

- 6.5.1** Members of the Kensington Fire Department continue to move forward in their initiative to donate fire equipment to the Manitoba Association of Native Fire Fighters. The equipment and 1977 tanker truck will be distributed to a community in which the Manitoba Association deems

appropriate. A complete list of equipment will be brought before Town Council prior to it being formally donated.

- 6.5.2** *Moved by Councillor Gallant, seconded by Councillor Mill to adopt the January 2011 Fire Report as prepared by Fire Chief Folland. Unanimously carried.*

6.6 Finance Report

- 6.6.1** *Moved by Councillor Caseley, seconded by Councillor Spencer to adopt the financial report for the month of January 2011, as prepared by Councillor Caseley. Unanimously Carried.*
- 6.6.2** *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to approve a 9% increase to all current tenants of the Town of Kensington to take effect May 1, 2011. Further, let it be a requirement that all revised rental agreements provide for the Town of Kensington to be named as an additional insured on tenant policies and such policy certificate is to be provided to the Town of Kensington. Unanimously carried.*
- 6.6.3** *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to approve first reading of the Mayor and Council Remuneration Bylaw; Bylaw #2011-02 with the removal of section 2.7. Unanimously carried.*
- 6.6.4** *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to award the contract for the Town of Kensington's Insurance requirements for 2011 to Jardine Lloyd Thompson Canada Inc. and Royal Sun Alliance (Turbine Coverage), provided through Cooke Insurance, for their quoted amount of \$37,089.00 . Unanimously carried.*
- 6.6.5** Council is to review the accident insurance policy for Councillors and report back at the March Council meeting whether or not they wish to retain such coverage.
- 6.6.6** *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to amend the Residential Tax Incentive policy such that it is transferrable. Unanimously carried.*
- 6.6.7** *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the Income Statement Summary as of January 31, 2011 as presented by Councillor Caseley. Unanimously carried.*
- 6.6.8** *Moved by Councillor Caseley, seconded by Councillor MacLean to approve the payment of bills in the amount of \$281,817.78 for the month of January 2011. Unanimously carried.*

Moved by Councillor Caseley, seconded by Councillor MacLean to recess for 10 minutes at 9:00 PM. Unanimously carried.

Mayor Coffin called meeting back to order at 9:10PM.

6.7 Mayor's Report

6.7.1 Mayor Coffin reported to Council on the several events and meetings he attended during the month of January on behalf of the Town of Kensington.

- Cultural Foundation meeting at Senator Hubley's residence.
- Tribute to outgoing UPEI President Wade MacLaughlin.
- Closing ceremonies of the Kensington-Bedford Hockey Exchange.
- PEI Heart and Stroke Foundation event.
- Represented the Town at the Caseley Farms IRAC Appeal hearing.
- Attended several Wellness Complex meetings.
- Chaired two visioning sessions of the Town Council.
- Met with several developers.
- Attended three Planning Board meetings.

6.7.2 ***Moved by Councillor MacLean, seconded by Councillor Spencer to complete an amendment application to the Canada-PEI Infrastructure Secretariat to amend the New Deal for Cities and Communities – Capacity Building Fund application and subsequent funding agreement for the Official Plan and Bylaw Review project to increase the total project cost from \$17,668.95 to \$24,668.95. The Kensington Town Council understands that their contribution towards the project will increase from \$4,417.00 to \$6,167.00 and will be responsible for such. Unanimously carried.***

7. Snowmobile Corridor – Victoria Street East

7.1 ***Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to re-locate the allowable corridor for snowmobile access to town businesses from Victoria Street East to Woodleigh Drive through to Bell's service station. Unanimously carried.***

8. Correspondence

- An invitation from President Ryan Cochrane of the Kensington & Area Chamber of Commerce to the 51st President's Annual Dinner on Monday, March 7, 2011.

Moved by Councillor Caseley, seconded by Councillor Gallant to approve the purchase of tickets to the 2011 Kensington and Area Chamber of Commerce's 51st Presidents Annual Dinner for each Council member and management staff who are able to attend. Unanimously carried.

- Letter of Thanks from Carl MacLeod & family in respect to their mothers passing.
- A letter from Anne Gallant regarding beautification & signage proposal.

Moved by Councillor Caseley, seconded by Councillor Mill to support Anne Gallant's proposal for flower boxes and signage along the vacant lot adjacent to the Victoria/Broadway Street intersection. Unanimously carried.

- A letter from Joy Beairsto requesting permission from the Town of Kensington to have a memorial bench along the Confederation Trail in memory of the late Carman Smith. Request granted.
- The annual FCM conference will be held from June 3-6, 2011 in Halifax, N.S.
- A letter from the Western PEI Safety group with a brochure regarding the Steps for Life – Walking for Victims of Workplace Tragedy on May 1, 2011. They have requested that the Town of Kensington support the event by allowing the use of the Town's BBQ and Public Washrooms. Request granted
- KISH Newsletters
- Kensington and Area Chamber of Commerce Business After 5 Wine & Cheese Mixer has been changed to February 17, 2011.
- CNIB Dine in the Dark – Request denied
- Day of the Honey Bee information.

9. Adjournment

Moved by Councillor MacLean, seconded by Councillor Spencer to adjourn the meeting at 10:25 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor