

**Town of Kensington**  
**Minutes of Regular Council Meeting**  
**Monday, February 14, 2022**  
**7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Deputy Mayor Pickering  
Councillors: Toombs, Spencer, Gallant, MacRae and Mann

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Chief  
Administrative Officer, Wendy MacKinnon; Municipal Clerk,  
Kim Caseley

**Visitors:** Kyle Reid – Journal Pioneer

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff, and visitors to the February meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Gallant, seconded by Councillor Spencer to approve the tentative agenda for the February 2022 regular meeting of Town Council. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** *Nil.*

**4. Delegations / Presentations**

**4.1** *Nil.*

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor MacRae, seconded by Councillor Toombs to approve the minutes from the January 10, 2022, regular meeting of Town Council. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1 January 10, 2022 Regular Meeting**

**6.1.1** *Nil.*

## **7. Reports**

### **7.1 Chief Administrative Officer Report**

**7.1.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to adopt the January 2022 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

### **7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the December 2021 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

### **7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor MacRae, seconded by Councillor Gallant to approve the December 2021 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

### **7.4 Development Permit Summary Report**

**7.4.1** *Nil.*

### **7.5 Bills List**

**7.5.1** *Moved by Councillor Spencer, seconded by Councillor MacRae to approve the December 2021 Bills in the amount of \$1,528,727.54. Unanimously carried.*

**7.5.2** *Moved by Deputy Mayor Pickering, seconded by Councillor MacRae to approve the December 2021 Water & Sewer Utility Bills in the amount of \$41,735.18. Unanimously carried.*

### **7.6 Summary Income Statement**

**7.6.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Summary Income Statement for the month of December 2021. Unanimously carried.*

### **7.7 Credit Union Centre Report**

**7.7.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Credit Union Centre report for the month of December 2021. Unanimously carried.*

**7.7.2** Councillor Spencer inquired about the general condition of the CUC Zamboni and expected life span. Mr. Baker will confirm with Mr. Wood and report to Council.

*Councillor Mann joined the Council Meeting at 7:10 pm.*

## **7.8 Mayor's Report**

**7.8.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the Mayor's report for the month of February 2022 as presented by Mayor Caseley. Unanimously carried.*

**7.8.2** Mayor Caseley and Council discussed eliminating the \$8.00 registration fee for an annual dog tag. Mayor Caseley noted the removal of the fee may encourage dog owners to register their dogs.

*Moved by Councillor Toombs, seconded by Councillor Spencer that Town Council eliminate the \$8.00 registration fee for the annual dog license and refund any paid registration fees for 2022.*

*Unanimously carried.*

**7.8.3** Mayor Caseley and Council discussed a request received by users of the Artisans Co-op, to have a covered roof added to the seating units that the town installed at the Gazebo area in 2021

*Moved by Deputy Mayor Pickering, seconded by Councillor MacRae to approve the installation of appropriate roofing on the seating units located at the Railyards Gazebo area.*

*Unanimously carried.*

## **7.9 Federation of PEI Municipalities (FPEIM) Report**

**7.9.1** FPEIM is hosting a virtual Black History Symposium on Building Inclusive Communities on February 15, 2022.

## **7.10 Heart of PEI Initiative Report**

**7.10.1** Heart of PEI recently launched a new website.

**7.10.2** The online fundraising auction was a success.

**7.10.3** The creation of a new regional song is being produced and anticipated by the end of March 2022.

**7.10.4** A photographer recently toured the Heart of PEI capturing winter photos of the area.

## **7.11 Kensington Area Chamber of Commerce (KACC) Report**

**7.11.1** KACC will host its AGM on Thursday, February 17, 2022.

**7.12 PEI 55 Plus Games**

**7.12.1 Nil.**

**8. New Business**

**8.1 Request for Decisions**

**8.1.1 Kensington Business Park – Street Naming**

- 8.1.1.1** Mayor Caseley presented Town Council with a recently submitted street name suggestion for consideration. Councillor MacRae requested that Town Council reconsider the names recommended by Committee of Council as she felt that further deliberation on the names was required.

*Mayor Caseley and Municipal Clerk Caseley declared a conflict and excused themselves from the Council Chamber at 7:22 pm. Mayor Caseley relinquished the Chair to Deputy Mayor Pickering.*

*Moved by Councillor Gallant, seconded by Councillor Toombs to approve the following names for the newly developed streets in the Kensington Business Park:*

*Darrach (to recognize Kensington's first Mayor);  
Five Lanes (to recognize the Town's original name of Five Lanes End); and  
Ingham (to recognize Ingham MacNeill as the original owner of a portion of the business park property).*

*3 for, 2 opposed (MacRae, Spencer) Motion carried.*

*Mayor Caseley and Municipal Clerk Caseley returned to the Council Chamber at 7:36 pm. Deputy Mayor Pickering relinquished the Chair to Mayor Caseley.*

**8.1.2 2022 Exempt Staff Wage Increase**

- 8.1.2.1** *Moved by Councillor Toombs, seconded by Councillor Gallant*

***BE IT RESOLVED THAT** Town Council authorize the Chief Administrative Officer to provide a wage increase, effective January 1, 2022, to exempt staff including the Deputy Administrator, Municipal Clerk, Administrative Assistant, Police Chief, Deputy Police Chief, Public Works Supervisor, Credit Union Centre Manager, and Credit Union Centre Assistant Manager in an amount up to 6.7%*

*Unanimously carried.*

### **8.1.3 Memorandum of Understanding – Municipal Funding Extension**

#### **8.1.3.1 *Moved by Councillor Mann, seconded by Councillor Gallant***

***BE IT RESOLVED THAT Town Council approve the Municipal Funding Extension Memorandum of Understanding, for the 2022/23 fiscal year, with the Government of Prince Edward Island;***

***BE IT FURTHER RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to execute the Municipal Funding Extension Memorandum of Understanding.***

***Unanimously carried.***

### **8.2 Other Matters**

**8.2.1** Mayor Caseley acknowledged Teachers and Staff Appreciation Week.

**8.2.2** Mayor Caseley acknowledged February as Black History Month.

**8.2.3** Council will meet following the February Committee of Council meeting to complete the CAO annual evaluation.

**8.2.4** Councillor Gallant noted that the Public Works department has done a fantastic job with the winter snow removal. He further noted that some of the street corners are difficult to see around and require additional clearing.

### **9. Correspondence**

**9.1** An information letter on the Coldest Day of the Year.

**9.2** A Thank You card from the family of the late Muriel Bryanton.

*Kyle Reid excused himself from the Council Chamber at 8:00 pm.*

### **10. In-Camera (Closed session)**

**10.1 Committee of the Whole (In-Camera) – Two items under Section 119(b) and 119(d) of the Municipal Government Act, PEI**

**10.1.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to enter into an In-Camera session at 8:01 pm. Unanimously carried.***

**10.1.2 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to come out of an In-Camera session at 8:30 pm. Unanimously carried.***

**10.2 *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering***

***BE IT RESOLVED THAT the Collective Bargaining Agreement between the Town of Kensington and CUPE Local 4893 be hereby approved;***

***BE IT FURTHER RESOLVED THAT the Mayor and Chief Administrative Officer be authorized to execute the agreement.***

***Unanimously carried.***

**11. Adjournment**

***Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 8:32 PM. Unanimously carried.***

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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor