

**Town of Kensington
Minutes of Regular February Council Meeting
Monday, February 11, 2008
6:45 PM**

Council Members Present: Deputy Mayor Rodney Mann; Councillors: Cole, MacLean, Mill, Gallant

Staff Members Present: Town Manager/Administrator: Geoff Baker; Deputy Administrator: Wendy MacKinnon; Administrative Assistant: Kimberley Verhulp, Chief Lewis Sutherland.

1. Calling of Meeting to Order

1.1 Deputy Mayor Mann called the meeting to order at 6:45 PM and welcomed Council members, staff & visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Cole, seconded by Councillor MacLean to approve the Tentative Agenda for the February 11, 2008 Council Meeting. Item 14 has been removed from the agenda. Unanimously carried.*

3. Minutes of Previous Regular Meeting

3.1 *Approval of minutes for January 14, 2008 regular meeting. Moved by Councillor Mill, seconded by Councillor Gallant. Unanimously carried.*

3.2 *Approval of minutes for January 17, 2008 Public Meeting. Moved by Councillor Gallant, seconded by Councillor Cole. Unanimously carried.*

3.3 *Approval of minutes for January 17, 2008 Special Meeting. Moved by Councillor Gallant, second by Councillor Mill. Unanimously carried.*

4. Business Arising from the Minutes

4.1 Councillor MacLean inquired if there was any further information regarding an energy audit for Town facilities. The Town Manager commented that there are currently no funding programs for energy audits on Prince Edward Island. It is apparent that funding programs are being developed and once details of these programs are made available the issue will be brought before Council for detailed discussion.

- 4.2** Town Manager has contacted the Western School Board regarding the Town being responsible for monitoring the crosswalk between KISH & QEES schools. There was no school board policy change which resulted in the Town being responsible for the crosswalks. It is and always has been their policy that students should not be responsible for monitoring a crosswalk on a provincial highway. It was their understanding that the Town has always been responsible. It was George Aiken (KISH Principal) who took the incorrect initiative and enrolled students to act as the crossing guard.
- 4.3** Councillor MacLean inquired as to a policy change that would allow Town Council to be involved in the annual performance appraisals of the Town Manager. Town Manager ensured Councillor MacLean that the present policy ensures that Council is to be involved in the process.
- 4.5** Concern was noted regarding the location of a propane tank on the corner of Broadway Street North and School Street. The Town Manager is looking into regulations regarding the placement of propane tanks within town boundaries, more specifically as it relates to the placement of propane tanks in high traffic areas.

5. Approval of Accounts

- 5.1** *Moved by Councillor Gallant, seconded by Councillor Mill to approve expenditures January 14 – February 8, 2008 for \$111,848.39. Unanimously carried.*

6. Committee Reports

6.1 Recreation, Parks and Special Events Committee Report

- 6.1.1** Councillor Cole discussed plans and activities for the upcoming Winter Carnival from February 19 – 24, 2008. The theme this year for the carnival is “Winter Wishes”. She strongly urged other Council members to be as involved as possible.
- 6.1.2** Councillor Cole has requested the assistance from Council to help judge for the school poster contest.
- 6.1.3** Volunteer of the year nominations are currently being compiled at Town Hall. The winner will be announced at the Kensington Adult Appreciation Dance being held on Saturday February 23, 2008.
- 6.1.4** Councillor Cole is inquiring into the acquisition of the Alcohol Roadside Screening Device (Dragger) which was fifty percent funded by the Malpeque Bay Credit Union. It was agreed prior that MADD would

contribute fifty percent of the funding for the dragger. The device should have been received by the Police Department by now.

- 6.1.5** Bowl for Kids Sake will be held March 8 & 9, 2008, the Town of Kensington team will be bowling at 7:00 PM on Saturday. Council is encouraged to participate.

6.2 Police Committee Report

- 6.2.1** *Moved by Councillor Mill, seconded by Councillor MacLean to approve the Police Report for January as prepared by Chief Lewis Sutherland. Unanimously carried.*

6.3 Public Works

- 6.3.1** There was a recent breach at the Town's Sewer Treatment Facility where it overtopped a berm in the first lagoon. The Town Manager, Public Works Supervisor, Delcom and Environment Canada were all on-site to evaluate the problem and determine an appropriate solution.

6.4 Fire Report

- 6.4.1** *Moved by Councillor Gallant, seconded by Councillor Mill to approve the Fire Report for January as prepared by Fire Chief Folland. Unanimously carried.*
- 6.4.2** *Moved by Councillor Gallant, seconded by Councillor Cole to approve the 2007 Annual Fire Report as prepared by Fire Chief Folland. Unanimously carried.*
- 6.4.3** Fire Chief Folland has been researching all necessary 2008 equipment purchases. He has been able to find equipment substantially discounted on eBay.
- 6.4.4** It has been brought to the town's attention that the Fire Department has been volunteering their services to various seniors' complexes during power outage situations to start their back-up generators. There has been some concern regarding liability with doing so. Town Manager will contact the Province to see if they should be responsible for taking over this matter.

6.5 Finance Report

6.6.1 Nil

6.6 Mayor's Report

6.6.1 Nil

6.7 Property Committee Report

6.7.1 *Moved by Councillor MacLean, seconded by Councillor Mill to approve a building permit for Ken & Sandi Clark on 39 Broadway Street South for the purpose of installing a Geothermal Heating System. Unanimously carried.*

6.7.2 *Moved by Councillor MacLean, seconded by Councillor Cole to approve a building permit for Village Vista Enterprise to construct a semi-detached residential dwelling on Lot No. 6, Barrett Street, Kensington. Unanimously carried.*

6.7.3 Councillor MacLean expressed concern that the Train Station is being under utilized. He brought forward the idea of increasing traffic and revenue generation through renting space in the Train Station to various artisans and crafts people as well as the installation of vending machines, etc.

6.7.4 Councillor MacLean expressed concern over the appeal of town's website to attract tourists and future residents and the fact that the site is not being updated on a regular basis.

7. Subdivision – Lands of Phillip Gallant

7.1 *Motion by Councillor MacLean, seconded by Councillor Gallant to approve the subdivision of Lot #7 on Barrett Street into Lot 7W and Lot 7E to facilitate the division of the semi-detached residential dwelling so it can be sold as 2 single family residential dwellings. Unanimously carried.*

8. Donation – Meals on Wheels

8.1 *Moved by Councillor Mill, seconded by Councillor MacLean to approve a \$1200.00 donation (\$300.00 per quarter) to the Meals on Wheels Program in 2008. Unanimously carried.*

9. Kensington – Bedford Hockey Exchange

9.1 *Moved by Councillor MacLean, seconded by Councillor Gallant to sponsor \$150.00 for a players family in need of financial assistance to participate in the 40th Anniversary Bedford hockey exchange in Bedford Quebec. Councillor Gallant & Town Manager will determine who is to receive the funding. Unanimously carried.*

10. Tour De PEI

10.1 *Moved by Councillor Cole, seconded by Councillor Mill to approve a funding contribution of \$2500.00 per year to the Tour de PEI for fiscal years 2008 & 2009 with the understanding that a stage race will start in Kensington in both years. Unanimously carried.*

11. Gorman Property Portion (Parcel A & E, Plan # 07353) – Zoning Designation – Second Reading, Adoption Resolution and Official Plan Amendment

11.1 *Moved by Councillor MacLean, seconded by Councillor Mill to approve second reading to amend the Town of Kensington Zoning and Subdivision Control Bylaw to zone Property # 78329 (parcel A & E on plan # 07353) on Broadway Street North as R1. Unanimously carried.*

11.2 *THEREFORE BE IT RESOLVED that Property # 78329 (parcel A & E, plan # 07353) on Broadway Street North be zoned as R1. Moved by Councillor Gallant, Seconded by Councillor Cole. Unanimously carried.*

11.3 *Moved by Councillor MacLean, seconded by Councillor Mill to amend the Town of Kensington's Official Plan by amending the General Land Use Map to zone Property # 78329 (parcel A & E, plan # 07353) on Broadway Street North as R1. Unanimously carried.*

12. Gorman Property Subdivision

12.1 *Moved by Councillor Gallant, seconded by Councillor Mill to designate Plan #07353 as the official plan of subdivision for the portion of Property #78329 (parcel A & E, plan #07353) being sold to Dr. Steven MacNeill. Unanimously carried.*

13. Section 15 – Municipalities Act, PEI

- 13.1 *Moved by Councillor MacLean, seconded by Councillor Gallant to deny Mayor Campbell's request for a Resolution of Council to enable him to miss three successive regular meetings of Council without considering his office vacant. Unanimously carried.*

14. Correspondence

- KISH January Newsletter.
- Council of the Disabled Newsletter.
- A Thank You card received from the Toombs family for the flowers sent & the support given by the town to the family during the recent death in their family.
- A letter from PEI Active Living with information on pedometers for all Council & Staff to participate in an Active Living Workplace Challenge.
 - *Moved by Councillor Gallant, seconded by Councillor Cole to approve the purchase of pedometers for Council and staff who are interested in participating in the Active Living Workplace Challenge. Unanimously carried.*
- FPEIM sent a memorandum regarding the Annual Meeting on Monday, April 28, 2008 at the Summerside Wellness Centre.
- A letter from the Kensington & Area Tourist Association requesting a Mayor's message and consideration of sponsoring the Kensington & Area booklet that has been donated by the town historically.
 - *Moved by Councillor MacLean, seconded by Councillor Gallant to approve \$1200.00 contribution to advertise on the front page of the Kensington & Area booklet distributed by the Kensington & Area Tourist Association with the understanding that the financial contribution is to cover a three year period. Unanimously carried.*
- A letter from Rachel Howeth from 29 Broadway Street South requesting permission to house 4-6 chickens for the purpose of fresh eggs for personal use – not to sell.
 - *Moved by Councillor Gallant, seconded by Councillor Mill to deny the request of raising 4-6 chickens at 29 Broadway Street South. Unanimously carried.*

- An information package from Strait Crossing Bridge Limited regarding funding for the Tour de PEI.
- Kensington & Area Chamber of Commerce Newsletter
- An invitation from Kensington & Area Chamber of Commerce President, Ryan Simmons to attend the 48th Annual Meeting , Reception & Dinner on Thursday, February 21, 2008 at 6:30 PM.
- Information letter from SCP Ltd on their products and services they offer.
- A letter from the Job Hunt Club with details of the office use they require starting March 3rd 2008.
- An email from the Communities in Bloom program offering support with any further information require by the town.
- A Thank You letter from the 2008 Kensington-Bedford Pee Wee Hockey Friendship Exchange for donating meals for the welcoming reception, meals for teams on Saturday evening and for the general support given by the town on this, the 40th anniversary of the exchange.
- An invitation from Social Services & Seniors to Attend a Consultation on Child Protection Act Review on February 21, or March 7, 2008.

12. Committee of the Whole (In Camera)

- *Moved by Councillor Cole, seconded by Councillor MacLean to commence a Committee of the Whole at 10:05 PM. Unanimously Carried.*
- *Motion to end the Committee of the Whole meeting at 10:25 PM moved by Councillor Mill, seconded by Councillor Gallant. Unanimously Carried.*

13. Other Matters

- A request has come from the 2008 KISH graduation class to partake in an environmental project on behalf of the Town of Kensington. The Town Manager will contact the graduation class to discuss further details as to what type of project and budgetary requirements.
- The 71st FCM Annual Conference and Municipal Expo will be held in Quebec City from May 30, to June 2, 2008. Councillors who are interested in attending should let the Deputy Administrator or Administrative Assistant know as soon as possible so hotel rooms, etc. can be booked.

14. Adjournment

Moved by Councillor Mill, seconded by Councillor MacLean to adjourn the meeting at 10:35 pm. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Rodney Mann,
Deputy Mayor