

**Town of Kensington**  
**Minutes of Regular Council Meeting**  
**Monday January 10, 2011**  
**7:00 PM**

**Council Members Present:** Mayor Gordon Coffin; Deputy Mayor Chessman,  
Councillors: Gallant, Caseley, Spencer, Mill and MacLean

**Staff Members Present:** Chief Administrative Officer, Geoff Baker ; Deputy  
Administrator, Wendy MacKinnon; Administrative  
Assistant, Kim Verhulp; Police Chief, Lewis Sutherland

**Visitors:** Marcum Long – Trail Warden, PEI Snowmobile Association

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**1. Calling of Meeting to Order**

**1.1** Mayor Gordon Coffin called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor MacLean, seconded by Councillor Spencer to approve the tentative agenda for the January 10<sup>th</sup>, 2011 regular meeting of Town Council. Item #3 – Flag Presentation will be deferred to a future meeting. Subsequent agenda items to be renumbered accordingly Unanimously carried.*

**3. Presentation by Marcum Long of the PEI Snowmobile Association**

**3.1** Marcum Long, a trail warden with the PEI Snowmobile Association, spoke with Council in regards to snowmobile issues within the Town, specifically as it relates to speed and noise issues in residential areas along the Confederation Trail. Several complaints have been received from Town residents in regards to noise and speed issues. Mr. Long, at Town Council's request, will arrange for more signage to be erected along the trail as reminder of speed limits and residential quiet zones. In addition stop signs will be erected at all trail intersections. The snowmobile assoc. trail warden's are volunteers and can only provide limited coverage. The Town and snowmobile association will continue to work together on issues of mutual interest related to snowmobiling within town limits.

**4. Approval of Minutes of Previous Meeting**

**4.1** *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the minutes for the December 13<sup>th</sup>, 2010 regular Council Meeting. Unanimously carried.*

**4.2** *Moved by Councillor Spencer, seconded by Councillor Caseley to approve the*

*minutes for the January 6<sup>th</sup>, 2011 Public Meeting. Unanimously carried.*

- 4.3** *Moved by Deputy Mayor Chessman, seconded by Councillor Mill to approve the minutes for the January 6<sup>th</sup>, 2011 Special Meeting, with an amendment to the time of adjournment to 6:21 PM. Unanimously carried.*

**5. Business Arising from Minutes**

**5.1 Minutes from December 13<sup>th</sup>, 2010 Regular Council Meeting**

Nil

**5.2 Minutes from January 6<sup>th</sup>, 2011 Public Meeting**

Nil

**5.3 Minutes from January 6<sup>th</sup>, 2011 Special Meeting**

Nil

**6. Committee Reports**

**6.1 Police Report**

*Moved by Councillor MacLean, seconded by Councillor Caseley to adopt the December, 2010 Police Committee Report as prepared by Police Chief Lewis Sutherland. Unanimously carried.*

**6.2 Property Committee Report**

**6.2.1** *Moved by Councillor Spencer, seconded by Councillor Caseley to approve a building permit for Bart & Patty Bourne, PID No. 78154-000, to demolish the existing barn on their property and construct a new steel building. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.*

**6.2.2** *Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to approve subdivision Plan No. 10288 as drafted by Locus Survey's Ltd., being a subdivision of Lands of Wallace Bryenton, as the official plan of subdivision for 15 Pleasant Street (PID No. 80150). Such approval shall be subject to terms and conditions as contained in a letter of understanding dated January 11, 2011. The letter of understanding shall be acknowledged and signed by the Town and Mr. Wallace Bryanton. 5 for – 1 abstention (MacLean). Motion carried.*

**6.2.3 Wallace Bryenton Zoning and Subdivision Control Bylaw Amendment – 15 Pleasant Street (PID No. 80150) Second Reading and Formal Adoption.**

A public meeting was held on January 6, 2011 to solicit input from residents with respect to a zoning bylaw amendment application from Wallace Bryenton to re-zone his property located at 15 Pleasant Street (PID No. 80150) from multi-family residential (R3) to single family residential (R1). There was no opposition voiced at the meeting to the application as proposed. At a special meeting of Town Council held on January 6, 2011 first reading to amend the bylaw to apply the R1 designation was approved. To complete the bylaw amendment process it is required that second reading and formal adoption of the amendment be approved.

*Moved by Councillor Gallant, seconded by Councillor Caseley to approve second reading to amend the Town of Kensington Zoning and Subdivision Control (Development) Bylaw to re-zone 15 Pleasant Street (PID No. 80150) from multi-family residential (R3) to single family residential (R1) property. 5 for – 1 abstention (MacLean). Motion carried.*

*BE IT RESOLVED that the Town of Kensington formally adopt and approve the application of a single family residential (R1) zoning designation to 15 Pleasant Street (PID No. 80150). Moved by Councillor Gallant, seconded by Councillor Caseley. 5 for – 1 abstention (MacLean). Motion carried.*

**6.3 Parks, Recreation and Special Events Committee Report**

**6.3.1** Winter Carnival planning has started. The 2011 Winter Carnival will be held from February 15-20.

**6.3.2** *Moved by Councillor Mill, seconded by Councillor MacLean to support the Island Trails cycling event on June 11 & 12, 2011 with a reception at the Kensington Gazebo, up to the amount of \$400.00. Unanimously carried.*

**6.3.3** Kensington Soccer Club is hosting a meeting on January 25, 2011 to discuss the proposed new soccer facilities.

**6.3.4** *Moved by Councillor Mill, seconded by Deputy Mayor Chessman to adopt the December, 2010 report for Parks, Recreation and Special Events as prepared by Councillor Mill. Unanimously carried.*

**6.4 Public Works Report**

**6.4.1** Deputy Mayor Chessman requested that staff request quotes for the replacement of the Town's 1988 trackless sidewalk unit.

**6.4.2** The Public Works Committee will review the issue of snow clearing within the trailer park and bring a recommendation to Town Council.

**6.4.3** *Moved by Deputy Mayor Chessman, seconded by Councillor Caseley to accept the December 2010 Public Works Report as prepared by Deputy Mayor Chessman. Unanimously carried.*

**6.4.4** Councillor MacLean inquired on the grease trap located at the Kensington Train Station. Any cost associated with the draining of the trap will be the responsibility of the tenant.

## **6.5 Fire Report**

**6.5.1** The firefighters have been trained on the new Auto Extrication Equipment. This equipment is very effective and will be a tremendous asset to the fire department.

**6.5.2** The new pumper truck has been delivered.

**6.5.3** *Moved by Councillor Gallant, seconded by Councillor Mill to approve the purchase of four new pagers for the fire department at a cost of \$2,240.00 plus tax from Bell Mobility. Unanimously carried.*

**6.5.5** *Moved by Councillor Gallant, seconded by Deputy Mayor Chessman to adopt the December 2010 Fire Report as prepared by Fire Chief Folland. Unanimously carried.*

## **6.6 Finance Report**

**6.6.1** *Moved by Councillor Caseley, seconded by Councillor Spencer to adopt the financial report for the month of December 2010, as prepared by Councillor Caseley. Unanimously Carried.*

**6.6.2** Councillor Caseley provided a brief report to the Town Council on a proposal to switch Insurance providers for the Town. The Town Council gave authority to the CAO, Mayor and Finance and Administration Committee to move forward with a review of the proposal and given the time restrictions associated, sole authority to make a decision on whether or not the Town will switch providers. It is understood that regardless of what decision is made it would be presented to Town Council in February for formal ratification.

**6.6.3** *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the payment of bills in the amount of \$32,886.98 for the month of December 2010. Unanimously carried.*

## **6.7 Mayor's Report**

**6.7.1** A Town Council visioning session will be January 25, 2011 at 6:00 PM

**6.7.2** Mayor Coffin did a news interview with the Journal Pioneer regarding the purchase of the 27 School St. and 12 Francis St properties.

- 6.7.3** An IRAC appeal hearing has been scheduled for January 26, 2011 in regards to the appeal by Caseley Farms Ltd. of the decision of Town Council pertaining to the extension of the Rosewood Drive subdivision.
- 6.7.4** Mayor Coffin has met with several local developers to discuss the possibility of a grant program to provide building incentives. Further discussion to be held in this regard during the upcoming Council visioning sessions.
- 6.7.5** Next Council meeting will be held on February 14<sup>th</sup>, 2011 as originally scheduled.

***Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to recess for 10 minutes at 9:25 PM. Unanimously carried.***

Mayor Coffin called meeting back to order at 9:45PM.

## **7. Committee of the Whole (In Camera)**

- 7.1** ***Moved by Councillor Gallant, seconded by Councillor Mill to commence into committee of the whole meeting at 9:45PM. Unanimously carried.***
- 7.2** ***Moved by Councillor Spencer, seconded by Councillor Caseley to come out of committee of the whole meeting at 9:55PM. Unanimously carried.***
- 7.3** ***Moved by Councillor Caseley, seconded by Councillor MacLean to authorize a 2.5 % salary increase to all non-unionized employees of the Town of Kensington effective January 1, 2011. Unanimously Carried.***

## **8. Correspondence**

- A letter from Libbe Hubley regarding a Kensington Cultural Development Corporation meeting and potluck on January 11, 2011
- A letter from the 43<sup>rd</sup> Annual Kensington/Bedford Exchange requesting financial support in hosting the Meet and Greet dinner during the tournament. The Kensington portion of the tournament will be held from January 28-30<sup>th</sup>, 2011.

***Moved by Councillor Spencer, seconded by Councillor Mill to approve \$500.00 to assist the 43<sup>rd</sup> Annual Kensington/Bedford Exchange. Unanimously carried.***

**9. Adjournment**

*Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to adjourn the meeting at 10:00 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Gordon Coffin,  
Mayor