

**Town of Kensington**  
**Minutes of Regular Council Meeting**  
**Monday, January 12, 2015**  
**7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, Spencer, Mill, MacLean, Pickering and Doucette

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

**Visitors Present:** Nancy McPhee, Journal Pioneer

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**1. Calling of Meeting to Order**

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

**2. Approval of Tentative Agenda**

2.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the tentative agenda for the January 12, 2015 regular meeting of Town Council. Unanimously carried.*

2.2 Mayor Caseley informed everyone that the Council Meeting agenda and correspondence package is now available on the town website the Friday prior to the regular council meeting.

**3. Declaration of Conflict of Interest**

3.1 Mayor Caseley discussed that Members of Town Council who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Approval of Minutes of Previous Meeting**

4.1 *Moved by Councillor Mill, seconded by Councillor Pickering to approve the minutes from the December 8, 2014 regular meeting of Town Council. Unanimously carried.*

4.2 *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the minutes from the December 17, 2014 special meeting of Town Council. Unanimously carried.*

**4.3** *Moved by Councillor Spencer, seconded by Councillor Pickering to approve the minutes from the January 6, 2015 regular meeting of Town Council. Unanimously carried.*

**5. Business Arising from Minutes**

**5.1 December 8, 2014 – Regular Council Meeting**

**5.1.1** Access Advisor has not started the accessibility assessments on Town owned properties.

**5.2 December 14, 2014 – Special Council Meeting**

**5.2.1** Nil

**5.3 January 6, 2015 – Special Council Meeting**

**5.3.1** Nil

**6. Committee Reports**

**6.1 Public Safety Committee**

**6.1.1** *Moved by Councillor Doucette, seconded by Councillor Spencer to adopt the December 2014 Public Safety Report as presented by Councillor Doucette. Unanimously carried.*

**6.1.2** *Moved by Councillor Doucette, seconded by Councillor Pickering to adopt the December 2014 Fire Report as presented by Councillor Doucette. Unanimously carried.*

**6.1.3** *Moved by Councillor Doucette, seconded by Councillor Spencer That the contract for the 2015 Policy Development and Fire Services Master Plan project be awarded to W.G. Hogan Fire Safety Specialties as per their proposal dated November 17, 2014 in the amount of \$12,600 plus HST. Unanimously carried.*

**6.1.4** *Moved by Councillor Doucette, seconded by Councillor MacLean to approve the December 2014 Police Statistical Report prepared by Chief Sutherland. Unanimously carried.*

**6.2 Community Services Committee**

**6.2.1** *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the December 2014 Community Services Committee report as presented by Councillor Spencer. Unanimously carried.*

**6.2.2** *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the building permit summary for the month of December 2014. Unanimously carried.*

**6.2.3** Councillor Pickering inquired about the Confederation Trail sign on Hwy 2 which was damaged by graffiti. CAO, Geoff Baker will speak with the Province to notify them of the damage.

**6.2.4** Councillor Spencer requested that staff speak with the Department of Transportation regarding the required depth of snow before snow removal crews will be called out.

### **6.3 Culture and Wellness Committee**

**6.3.1** Councillor Pickering thanked staff for organizing the Mayor's New Year's Levee.

**6.3.2** Winter Carnival will be held February 11-15, 2015. More details will be available soon.

### **6.4 Finance and Administration Committee Report**

**6.4.1** *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to adopt the Finance and Administration Committee report for the month of December 2014, as presented by Deputy Mayor Mann. Unanimously carried.*

**6.4.2** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the recommendation by the CAO that the CAO, Police Chief, Deputy Administrator and Public Works Supervisor be given a salary increase according to CPI and all other exempt staff receive an increase in line with the current CBA at 2.5% for 2015. Unanimously carried.*

**6.4.3** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the payment of bills in the amount of \$\$197,728.41 for the month of December 2014. Unanimously carried*

**6.4.3** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the December 2014 Summary Income Statement as presented by Deputy Mayor Mann. Unanimously carried.*

### **6.5 Mayor's Report**

**6.5.1** *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the Mayors report for the month of December 2014 as presented by Mayor Caseley. Unanimously carried.*

## **7. Council Representative Reports**

**7.1** The Kensington Heritage Library's 80<sup>th</sup> Birthday Celebration was attended by the Mayor, CAO and Councillor Mill. It was a great celebration and good recognition for the Kensington Library.

## **8. 2015 Welcome PEI Handbook**

**8.1** *Moved by Councillor MacLean, seconded by Councillor Doucette THAT Town Council approve the procurement of a full page advertisement in the 2015 edition of the Welcome PEI Handbook and to become a featured advertiser on welcomepei.com for 2015 at a total cost of \$3,925.00 plus HST. Unanimously carried.*

## **9. Correspondence**

**9.1** An invitation to the Charlottetown Police Services Gala Dinner on Friday, February 13, 2015 in honor of A. Paul Smith on the 20<sup>th</sup> Anniversary of his appointment as Chief of Police. *Council will purchase a half table (5 seats) at the cost of \$300.00.*

**9.2** A letter from the Province of PEI Infrastructure Secretariat to notify the town that the funding request for the Pleasant Street Lift Station Replacement was unsuccessful.

**9.3** A note of thanks from Buddy McEwen for his 90<sup>th</sup> Birthday wishes.

**9.4** An email from Ruby Cousins with the Kensington Senior Surfers with the January schedule of events happening at the centre.

**9.5** A copy of a letter from Stewart McKelvey's office (representing Eastlink) to Mr. Roy Main, the CAO for the City of Charlottetown, regarding the City's recent decision and the level of transparency shown regarding their recent RFP process for local and long distance telephone services.

*Moved by Councillor Pickering, seconded by Councillor Spencer to recess for 10 minutes at 7:40 PM. Unanimously carried.*

*Mayor Caseley called the meeting back to order at 7:50 PM*

## **10. Committee of the Whole**

**10.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to commence into a Committee of the Whole meeting at 7:50 PM. Unanimously carried.*

**10.2** *Moved by Councillor MacLean, seconded by Councillor Mill to come out of the Committee of the Whole meeting at 8:02 PM. Unanimously carried.*

## **11. Adjournment**

*Moved by Councillor Spencer, seconded by Councillor MacLean to adjourn the meeting at 8:03 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Rowan Caseley,  
Mayor