

Town of Kensington
Minutes of Regular Council Meeting
Monday, January 14, 2013
7:00 PM

Council Members Present: Mayor Gordon Coffin; Councillors: Deputy Mayor Caseley, Gallant, Spencer, Mann, Mill and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Verhulp Police Chief, Lewis Sutherland

1. Calling of Meeting to Order

1.1 Mayor Coffin called the meeting to order at 7:00 PM and welcomed Council members and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the tentative agenda for the January 14, 2013 regular meeting of Town Council. Unanimously carried.*

3. Approval of Minutes of Previous Meeting

3.1 *Moved by Councillor Spencer, seconded by Councillor Mill to approve the minutes for the December 10, 2012 regular Council Meeting with the amendment to 5.5.1 – Councillor Gallant will be struck and replaced with Councillor Mann. Unanimously carried.*

4. Business Arising from Minutes

4.1 Minutes from November 13, 2012 Regular Council Meeting

4.1.1 Nil.

5. Committee Reports

5.1 Police Report

5.1.1 *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to adopt the January 2013 Police Report as prepared by Police Chief Sutherland. Unanimously carried.*

5.1.2 Chief Sutherland requested a Thank You letter be sent to Ms. Elizabeth Hunter for her donation of a surveillance camera to the Police Department.

- 5.1.3 The CAO was directed to send a letter to the Minister Janice Sherry, Minister of Environment, Labour and Justice and Attorney General to outline Town Council's concerns with the Province's decision to stop funding the Criminal Intelligence Service of PEI.
- 5.1.4 *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to adopt the January 2013 Police Committee Report as prepared by Councillor MacLean. Unanimously carried.*
- 5.1.5 *Moved by Councillor MacLean, seconded by Councillor Spencer to direct staff to cease the analysis of external options for a relocated police department and to focus efforts on analyzing the extent and cost of renovations to make the most appropriate use of the police departments current space. Unanimously carried.*
- 5.1.6 *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to purchase a surveillance camera for the Industrial Park to be cost shared with Kensington Agricultural Services Ltd. Unanimously carried.*

5.2 Property Committee Report

- 5.2.1 *Deputy Mayor Caseley declared a conflict and excused himself from the Council Chambers for discussions regarding the Mount Zion Lodge Building permit.*
- Moved by Councillor Gallant, seconded by Councillor MacLean to approve the building permit application from Mount Zion Lodge located at 58 Victoria Street East to drill two wells to facilitate a Geothermal Heating system. Unanimously carried.*

5.3 Parks and Recreation

- 5.3.1 *Moved by Councillor Mill, seconded by Councillor MacLean to approve a \$500.00 donation towards the welcome reception for the team, parents and coaches of the 45th Annual Kensington/Bedford Hockey Exchange. Unanimously carried.*
- 5.3.2 *Moved by Councillor Mill, seconded by Councillor MacLean to approve the Parks and Recreation report for the month of December 2012. Unanimously carried.*

5.4 Public Works Report

- 5.4.1 *Moved by Councillor Spencer, seconded by Councillor Gallant to adopt the December 2012 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

5.5 Fire Report

- 5.5.1** *Moved by Councillor Mann, seconded by Councillor Spencer to adopt the December 2012 Fire Report as presented by Councillor Mann. Unanimously carried.*

5.6 Finance and Administration Report

- 5.6.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Mann to adopt the Finance and Administration Committee report for the month of December 2012, as presented by Deputy Mayor Caseley. Unanimously carried.*
- 5.6.2** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve an operating line of credit of \$325,000.00 for fiscal year 2013 from the Scotiabank for the General Account #10793 00034 17. Any two of the Mayor, Town Manager and Deputy Administrator are authorized for signing authority. Unanimously carried.*
- 5.6.3** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve an operating line of credit of \$160,000.00 for fiscal year 2013 from the Scotiabank for the Water and Pollution Control Corporation Account #10793 00625 10. Any two of Mayor, Town Manager and Deputy Administrator are authorized for signing authority. Unanimously carried.*
- 5.6.4** *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve the payment of bills in the amount of \$360,720.46 for the month of December 2012. Unanimously carried.*
- 5.6.3** *Moved by Deputy Mayor Caseley, seconded by Councillor Mann to approve the December 2012 Summary Income Statement as presented by Deputy Mayor Caseley. Unanimously carried.*

5.7 Community Gardens Complex Committee

- 5.7.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Gallant to approve the Community Gardens Complex Committee report for December 2012 as presented by Deputy Mayor Caseley. Unanimously carried.*
- 5.7.2** Councillor Gallant expressed his appreciation to Councillor Mill and David Gallant for all their hard work and dedication in making the outdoor rink at the Community Gardens Arena a success. Thank you cards will be sent to all volunteers who have donated time and financial support.
- 5.7.3** *Moved by Deputy Mayor Caseley, seconded by Councillor Gallant to approve the recommendation of staff and the Community Gardens Complex Committee that Town Council proceed with assuming Community*

Garden Complex as a department of the Town of Kensington. Unanimously carried.

5.8 Kensington 2014 Celebrations Committee

5.8.1 *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the Kensington 2014 Celebrations Committee report for the month of December 2012 as presented by Deputy Mayor Caseley. Unanimously carried.*

5.8.2 *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to award a contract to Graphic Communications Inc. for the provision of a 2014 Logo as per their proposal dated January 9, 2013 in the amount of \$1800.00 plus applicable taxes. Unanimously carried.*

5.9 Mayor's Report

5.9.1 *Moved by Councillor Gallant, seconded by Councillor MacLean to approve the Mayor's report for the month of December 2012. Unanimously carried.*

6. Subdivision of Lands of Pamela James, Consolidation of Lands of Blois and Jean Ramsay

6.1 *Moved by Councillor Gallant, seconded by Deputy Mayor Caseley THAT Town Council approve a subdivision of Parcel A from Lot 9 (portion of PID No. 77271), being lands owned by Pamela James, in the Brookins Subdivision, and further that Parcel A be appended to PID No. 642918, as per plan no. 1225-2 drawn by Derek A. French Professional Services Inc. Unanimously carried.*

7. Street Naming – Brookins Drive

7.1 *Moved by Councillor Gallant, seconded by Councillor MacLean THAT Town Council formally approve the designation of the newly constructed street in the Brookins Subdivision providing access from Victoria Street East as Brookins Drive. Unanimously carried.*

8. Speed Limit Bylaw – Second Reading and Formal Adoption

8.1 *Moved by Councillor MacLean, seconded by Councillor Gallant to approve second reading of the Town of Kensington Speed Limit Bylaw reducing the speed of motor vehicles on town owned streets to 40 km/h. Unanimously carried.*

9. Correspondence

9.1 KISH Newsletter

9.2 An invitation to the Kensington and Area Chamber of Commerce AGM on January 28, 2013.

10. Other Matters

10.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the sale of two surplus vehicles, 2003 Chevrolet Impala and 2007 Ford Crown Victoria, at a purchase price of \$1,100.00 for both vehicles. Unanimously carried.*

11. Adjournment

Moved by Councillor Mill seconded by Deputy Mayor Caseley to adjourn the meeting at 8:40 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor