

**Town of Kensington**  
**Minutes of Regular Council Meeting**  
**Monday, January 8, 2024**  
**7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Deputy Mayor Jeff Spencer  
Councillors: Toombs, Gallant, Mann, MacRae, and Doucette

**Staff Members Present:** CAO, Geoff Baker; Municipal Clerk, Kim Caseley; Police Chief, Lewie Sutherland

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**1. Calling of Meeting to Order**

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff to the January meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

**2. Approval of Tentative Agenda**

2.1 *Moved by Councillor Doucette, seconded by Deputy Mayor Spencer to approve the tentative agenda for the January 8, 2024, regular meeting of Town Council. Unanimously carried.*

**3. Declaration of Conflict of Interest**

3.1 *Nil.*

**4. Delegations / Presentations**

4.1 *Nil.*

**5. Approval of Minutes of Previous Meeting**

5.1 *Moved by Councillor MacRae, seconded by Deputy Mayor Spencer to approve the minutes from the December 11, 2023 regular meeting of Town Council. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1 December 11, 2023, Regular Meeting**

6.1.1 *Nil.*

**7. Reports**

**7.1 Chief Administrative Officer Report**

- 7.1.1** *Moved by Deputy Mayor Spencer, seconded by Councillor Doucette to adopt the December 2023 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*
- 7.2** **Fire Department Statistical Report**
  - 7.2.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to approve the November 2023 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*
- 7.3** **Police Department Statistical Report**
  - 7.3.1** *Moved by Councillor MacRae, seconded by Deputy Mayor Spencer to approve the November 2023 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*
- 7.4** **Development Permit Summary Report**
  - 7.4.1** *Moved by Councillor Toombs, seconded by Councillor Doucette to approve the January 2023 Development Permit Summary Report as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*
- 7.5** **Bills List Town (General)**
  - 7.5.1** *Moved by Councillor Mann, seconded by Deputy Mayor Spencer to approve the November 2023 Bills in the amount of \$354,813.85. Unanimously carried.*
- 7.6** **Bills List Water & Sewer Utility**
  - 7.6.1** *Moved by Councillor Mann, seconded by Councillor Toombs to approve the November 2023 Water & Sewer Utility Bills in the amount of \$7,772.87. Unanimously carried.*
- 7.7** **Bills List Capital Expenditures**
  - 7.7.1** *Moved by Councillor Mann, seconded by Councillor Toombs to approve the November 2023 Capital Expenditures in the amount of \$85,708.23. Unanimously carried.*
- 7.8** **Summary Income Statement**
  - 7.8.1** *Moved by Councillor Mann, seconded by Councillor Doucette to approve the Summary Income Statement for the month of November 2023. Unanimously carried.*

## **7.9 Credit Union Centre Report**

**7.9.1** *Moved by Councillor MacRae, seconded by Councillor Toombs to approve the Credit Union Centre report for the month of November 2023. Unanimously carried.*

**7.9.2** Councillor MacRae inquired if the outdoor skating rink at the Credit Union Centre will be available this winter. It was confirmed that staff have started the process of ice making and will continue as weather permits.

**7.9.3** Councillor Gallant inquired if any discussions have taken place with the three major hockey teams regarding a portion of the gate proceeds being paid to the Credit Union Centre. Mr. Baker inquired if it was the wish of Town Council to capture gate fees from user teams of the facility. It was determined that Mr. Baker will review and bring recommendations to Town Council as part of the annual rental rate review.

**7.9.4** Councillor Gallant inquired about ice rental bookings from the previous weekend and noted that there was a mid-afternoon time slot that was not booked and no users before 9 am. Councillor Mann noted that many Kensington teams were out of the Province for tournaments.

## **7.10 Mayor's Report**

**7.10.1** *Moved by Deputy Mayor Spencer, seconded by Councillor Toombs to approve the Mayor's report for the month of December 2023 as presented by Mayor Caseley. Unanimously carried.*

**7.10.2** Councillor MacRae inquired about additional updates regarding the installation of a bus shelter. Mayor Caseley noted that there is no further details to share at this time.

## **7.11 Federation of PEI Municipalities (FPEIM) Report**

**7.11.1** *Nil.*

## **7.12 Kensington Area Chamber of Commerce (KACC) Report**

**7.12.1** *Nil.*

## **7.13 Heart of PEI Initiative Report**

**7.14.1** *Nil.*

## **8. New Business**

### **8.1 Request for Decisions**

**8.1.1 Official Plan Adoption and Land Use and Development Bylaw – Second**

**Reading & Formal Adoption**

**8.1.1.1 Land Use and Development Bylaw Second Reading**

*Moved by Councillor Mann, seconded by Councillor Gallant*

*WHEREAS Section 16 of the Planning Act allows municipalities to adopt bylaws to implement their official plan;*

*AND WHEREAS Town Council has complied with the processes established in section 18 of the Planning Act and with EC 640/97 – Planning Act Minimum Requirements for Municipal Official Plans*

*AND WHEREAS first reading and approval of first reading was given at a regular meeting of Town Council held on December 11, 2023;*

*BE IT RESOLVED THAT the Town of Kensington Land Use and Development Bylaw be hereby read a second time.*

*Unanimously carried.*

**8.1.1.2 Land Use and Development Bylaw Approval of Second Reading**

*Moved by Councillor Mann, seconded by Councillor Gallant*

*WHEREAS Section 16 of the Planning Act allows municipalities to adopt bylaws to implement their official plan;*

*AND WHEREAS Town Council has complied with the processes established in section 18 of the Planning Act and with EC 640/97 – Planning Act Minimum Requirements for Municipal Official Plans;*

*AND WHEREAS first reading and approval of first reading was given at a regular meeting of Town Council held on December 11, 2023;*

*AND WHEREAS second reading of the Bylaw was given at this meeting;*

*BE IT RESOLVED THAT the Town of Kensington Land Use and Development Bylaw be hereby approved.*

*Unanimously carried.*

**8.1.1.3 Land Use and Development Bylaw Formal Adoption**

*Moved by Councillor Mann, seconded by Councillor Gallant*

***WHEREAS Section 16 of the Planning Act allows municipalities to adopt bylaws to implement their official plan;***

***AND WHEREAS Council has complied with the processes established in section 18 of the Planning Act and with EC 640 / 97 – Planning Act Minimum Requirements for Municipal Official Plans;***

***AND WHEREAS first reading and approval of first reading was given at a regular meeting of Town Council held on December 11, 2023;***

***AND WHEREAS second reading and approval of second reading was given at this meeting;***

***BE IT RESOLVED THAT the Town of Kensington Land Use and Development Bylaw be hereby formally adopted.***

***Unanimously carried.***

## **8.1.2 Acquisition of a Service Dog for the Kensington Police Service**

### **8.1.2.1 Moved by Deputy Mayor Spencer, seconded by Councillor Mann**

***BE IT RESOLVED THAT Kensington Town Council authorize the Kensington Police Service to proceed with the acquisition of a Police Service Dog.***

***Motion carried. 4 for (Deputy Mayor Spencer, Councillor Mann, Councillor Toombs, Mayor Caseley) – 3 opposed (Councillor MacRae, Councillor Doucette, Councillor Gallant).***

**8.1.2.2** Councillor MacRae requested more information on the background of the breeder and required training. Chief Sutherland confirmed the dog was coming from a local Island breeder and the required training will be completed by Deputy Chief Yuill. The dog will be a part of the office starting immediately, recognizing some training typically doesn't take place until the dog reaches 1 year old.

**8.1.2.3** Councillor Gallant noted he was caught off guard by the request as Council was unaware the department had been considering the addition of a dog and addressed concerns regarding the associated costs and vet expenses.

**8.1.2.4** Deputy Mayor Spencer inquired about the regular rotation of on-duty officers responsible for the dog. Chief Sutherland confirmed the dog will have a home life with Deputy Chief Yuill and will be on shift with him. They will be called in if required during off-duty hours.

- 8.1.2.5 Deputy Mayor Spencer inquired about situations where the dog is not welcome, noting not everyone is comfortable with dogs. Chief Sutherland confirmed that each situation would be dealt with preemptively and permission to bring the dog into a situation will be confirmed by the individuals involved.
- 8.1.2.6 Councillor Gallant inquired about insurance liability. Mr. Baker confirmed that the Town would be responsible for general liability.

*Chief Sutherland excused himself from the Council Chamber at 7:58 pm.*

### **8.1.3 2024 DiverseCity Festival – Kensington**

#### **8.1.3.1 *Moved by Councillor Gallant, seconded by Councillor Toombs***

***BE IT RESOLVED THAT Kensington Town Council approve a financial contribution to the 2024 Kensington DiverseCity Festival in the amount of \$7,500.00.***

***Unanimously carried.***

## **8.2 Other Matters**

- 8.2.1 Councillor Gallant requested Town Council consider building a new court in Kensington, specifically for pickleball.
- 8.2.2 Councillor Doucette inquired about the installation of a new streetlight near the Tim Hortons drive-thru entrance along Woodleigh Drive. Mr. Baker confirmed no action has been taken at this time.

## **9. Correspondence**

- 9.1 A letter from a concerned resident regarding the behaviour and treatment of a dog located at a neighbouring property. Mr. Baker confirmed the resident is satisfied with how the situation has been handled by the Kensington Police Service, but requested her letter still be presented to Town Council.
- 9.2 Information regarding the Coldest Night of the Year fundraising event in aid of LifeHouse.

***Moved by Deputy Mayor Spencer, seconded by Councillor Mann***

***THAT Kensington Town Council approve a Route Sponsorship in the amount of \$500.00 to the Coldest Night of the Year fundraising initiative in aid of LifeHouse.***

***4 for – 2 opposed (Gallant & Toombs)***

- 9.3 PCH Foundation Holiday Greeting.

9.4 Information on Communities in Bloom – *received.*

**10. In-Camera (Closed session)**

**10.1** *Two items under Section 119(d) of the Municipal Government Act, PEI*

**10.1.1** *Moved by Councillor Toombs, seconded by Councillor Gallant to enter into an In-Camera session at 8:37 pm.*

*Unanimously carried.*

**10.1.2** *Moved by Councillor Toombs, seconded by Councillor Doucette to come out of an In-Camera session at 9:19 pm.*

*Unanimously carried.*

**11. Adjournment**

*Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to adjourn the meeting at 9:20 PM. Unanimously carried.*

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Geoff Baker,  
CAO

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Rowan Caseley,  
Mayor