

**Town of Kensington
Minutes of Regular Council Meeting
Monday, July 11, 2022
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Pickering
Councillors: Toombs, Gallant, Spencer, MacRae, and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief
Administrative Officer, Wendy MacKinnon; Municipal Clerk,
Kim Caseley

Visitors: Kyle Reid – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff, and visitors to the July meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor MacRae to approve the tentative agenda for the July 2022 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 *Nil.*

4. Delegations / Presentations

4.1 *Nil.*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the minutes from the June 13, 2022, regular meeting of Town Council. Unanimously carried.*

5.2 *Moved by Councillor MacRae, seconded by Councillor Spencer to approve the minutes from the June 16, 2022 public meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 June 13, 2022 Regular Meeting

6.1.1 Councillor Spencer requested an update on the relocation of the Canada Post Community Mailboxes; one of which is located in the Credit Union Centre Parking lot and the other located along Linwood Drive. Mr. Baker confirmed that no updates were available at this time.

6.2 June 16, 2022 Public Meeting

6.2.1 *Nil.*

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Councillor Gallant, seconded by Deputy Mayor Pickering to adopt the June 2022 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor MacRae, seconded by Councillor Toombs to approve the May 2022 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the May 2022 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the July 2022 Development Permit Summary Report as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Councillor Mann, seconded by Councillor Spencer to approve the May 2022 Bills in the amount of \$184,103.69. Unanimously carried.*

7.5.2 *Moved by Councillor Mann, seconded by Deputy Mayor Pickering to approve the May 2022 Capital Expenditures in the amount of \$10,466.69. Unanimously carried.*

7.5.3 *Moved by Councillor Mann, seconded by Deputy Mayor Pickering to approve*

the May 2022 Water & Sewer Utility Bills in the amount of \$10,400.91. Unanimously carried.

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Mann, seconded by Councillor Spencer to approve the Summary Income Statement for the month of May 2022. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the Credit Union Centre report for the month of May 2022. Unanimously carried.*

7.7.2 Councillor Spencer requested that a “Thank You” be extended to Mr. Robert Wood and his staff at the Credit Union Centre for the exceptional job they did in hosting the 2022 Canada Day celebrations.

7.8 Mayor’s Report

7.8.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the Mayor’s report for the month of July 2022 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 Councillor Gallant expressed his disappointment with the recent announcement of the closure of the Kensington Scotiabank branch and suggested that the building be maintained and used within the Town. Mayor Caseley confirmed he has spoken to Scotiabank representatives regarding the future use of the building but has nothing tangible to offer at this point in time.

7.9 Federation of PEI Municipalities (FPEIM) Report

7.9.1 FPEIM recently approved their legal services provider and the reappointment of the board committees.

7.10 Heart of PEI Initiative Report

7.10.1 The Heart of PEI is awaiting confirmation on funding from ACOA for the upcoming year.

7.11 Kensington Area Chamber of Commerce (KACC) Report

7.11.1 The KACC board will not meet during the summer months and will return in September.

7.11.2 A summer student has been hired and will be assisting the Chamber office for the summer months.

7.11.3 Councillor MacRae shared information on an upcoming trip opportunity to Ireland, for more details please contact the Chamber office.

7.11.4 The Annual KACC Golf Tournament will be held on September 21, 2022 at Andersons Creek.

7.12 PEI 55 Plus Games

7.12.1 Registration for the games is now open and will close on August 21, 2022.

7.12.2 Volunteers are still welcome, please contact Ivan Gallant for more information.

8. New Business

8.1 Request for Decisions

8.1.1 Development Permit Application – A&R Adventures Inc. (49 Broadway Street N.)

8.1.1.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs*

BE IT RESOLVED THAT Kensington Town Council approve a development permit application for A&R Adventures Inc. for the construction of a fire escape deck and stairway located at 49 Broadway Street N., subject to full compliance with the Town's Development Control Bylaw and all other applicable municipal, provincial, and federal legislation and regulations.

Unanimously carried

8.1.2 Flagpole Repair & Installation

8.1.2.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Pickering*

BE IT RESOLVED THAT Town Council award a contract to Sign Craft PEI for the Town of Kensington Flagpole Repair and Installation project as per their quote dated July 8, 2022 in the amount of \$21,155.69 plus HST.

Unanimously carried.

8.1.3 Town of Kensington Website Re-Design – RFP Evaluation

8.1.3.1 *Moved by Councillor Mann, seconded by Councillor Spencer*

WHEREAS the Town of Kensington issued a Request for Proposals on May 6, 2022 requesting proposals from qualified website

developers to complete a website re-development for the Town;

AND WHEREAS Results Marketing Inc. successfully met the requirements of the RFP process and, following a formal and independent review of all proposals, were deemed to provide best value to the town;

BE IT RESOLVED THAT Kensington Town Council award a contract to Results Marketing Inc. to re-develop the Town's website as per their proposal in the amount of \$18, 175.00 plus HST;

BE IT FURTHER RESOLVED that Kensington Town Council authorize the CAO to enter a 5-year contract with Results Marketing for the provision of website hosting and security at a total cost of \$1,912.00 plus HST.

Unanimously carried.

8.1.4 EV Charger Installation

8.1.4.1 Moved by Deputy Mayor Pickering, seconded by Councillor Spencer

BE IT RESOLVED THAT Town Council award a contract to Copper Shore Electric for the Town of Kensington EV Charger Installation project as per their quote dated June 20, 2022 in the amount of \$68,000 plus HST.

Unanimously carried.

8.1.5 Special Permit Use – 61 Broadway Street North

8.1.5.1 Moved by Councillor Spencer, seconded by Councillor Toombs

WHEREAS a request has been made by CHANCES for a Special Permit Use to allow the operation of a childcare facility out of a property located at 61 Broadway Street N. – PID No. 77974;

AND WHEREAS the property is currently zoned General Commercial (C1) within the Town's Development Control Bylaw, which permits Child Care Facilities as a Special Permit Use;

AND WHEREAS staff have evaluated the request against the Town's Development Control Bylaw in consultation with DV8 consulting, and it is found to be in general compliance therewith;

BE IT RESOLVED THAT Kensington Town Council approve a Special Permit Use to operate a childcare facility at 61 Broadway Street N. with the following conditions:

- I. Parents/guardians are to be instructed to use the rear parking lot for regular pick up and drop off and signage should be erected on Broadway St should compliance become an issue, at the cost of the property owner.***
- II. A building permit shall be obtained from the Province of Prince Edward Island for any required renovations and/or the proposed change of use to ensure the building meets National Building Code requirements for a Child Care Facility.***

Unanimously carried.

8.1.6 Development Control Bylaw and Official Plan Amendment - PID No. 762559 (Lot B36 Rosewood Drive)

8.1.6.1 General Land Use Map (Official Plan) Amendment Resolution

Moved by Councillor Mann, seconded by Deputy Mayor Pickering

WHEREAS a request has been received from the owners of a property located along Rosewood Drive (Lot B36 – PID No. 62559) to change the land use designation of the property from its current Single Residential (R1) designation to Low Density Residential (R2) to facilitate the construction of a duplex on the property;

AND WHEREAS a public meeting to solicit comments/feedback from the public was held on June 16, 2022, in accordance with the PEI Planning Act and the Town’s Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Official Plan General Land Use Map amendment;

BE IT RESOLVED THAT Kensington Town Council approve and adopt an amendment to the General Land Use Map, that is part of the Town’s Official Plan to change the land use designation of Lot B36 (PID No. 762559) located along Rosewood Drive, from its current Single Residential (R1) designation to Low Density Residential (R2) to facilitate the construction of a duplex on the property.

Unanimously carried.

8.1.6.2 First Reading of Development Control Bylaw Amendment

Moved by Councillor Mann, seconded by Councillor Toombs

WHEREAS a request has been received from the owners of a property located along Rosewood Drive (Lot B36 – PID No. 762559) to re-zone their property from its current Single Residential (R1) zoning designation to Low Density Residential (R2) to facilitate the construction of a duplex on the property;

AND WHEREAS a public meeting to solicit comments/feedback from the public was held on June 16, 2022, in accordance with the PEI Planning Act and the Town’s Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Development Control Bylaw amendment;

BE IT RESOLVED THAT Kensington Town Council give first reading to amend the Zoning and Subdivision Control Bylaw to re-zone Lot B36 (PID No. 762559) along Rosewood Drive from its current Single Residential (R1) zoning designation to Low Density Residential (R2) to facilitate the construction of a duplex on the property.

Unanimously carried.

8.1.6.3 Approval of First Reading of Development Control Bylaw Amendment

Moved by Councillor Mann, seconded by Councillor Gallant

WHEREAS a request has been received from the owners of a property located along Rosewood Drive (Lot B36 – PID No. 762559) to re-zone their property from its current Single Residential (R1) zoning designation to Low Density Residential (R2) to facilitate the construction of a duplex on the property;

AND WHEREAS a public meeting to solicit comments/feedback from the public was held on June 16, 2022, in accordance with the PEI Planning Act and the Town’s Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in

consultation with DV8 Consulting, and are recommending that Town Council proceed with the Development Control Bylaw amendment;

AND WHEREAS the Bylaw amendment was read a first time at this meeting;

BE IT RESOLVED THAT Kensington Town Council formally approve and adopt first reading to amend the Zoning and Subdivision Control Bylaw to re-zone Lot B36 (PID No. 762559) along Rosewood Drive from its current Single Residential (R1) zoning designation to Low Density Residential (R2) to facilitate the construction of a duplex on the property.

Unanimously carried.

8.2 Other Matters

- 8.2.1** Mayor Caseley noted that Committee of Council does not meet during the months of July and August.
- 8.2.2** Mayor Caseley confirmed that town staff are in the process of having the Town's float updated for the upcoming Annual Harvest Festival Parade.
- 8.2.3** Mayor Caseley encouraged Town Council, staff, and residents to submit nominations for the 2023 Torch Relay for the Winter Canada Games.
- 8.2.4** Deputy Mayor Pickering noted that the Harvest Festival and local businesses are looking for participants in the Youth Ambassador Program.
- 8.2.5** Councillor Gallant noted that vehicles are parking for extended amounts of time along Broadway Street N. Mayor Caseley confirmed that Chief Sutherland is aware of the issue and is working with vehicle owners.
- 8.2.6** Councillor Gallant noted that he has received complaints regarding coyotes in the Pleasant Street area. Chief Sutherland is aware and will contact wildlife services.
- 8.2.7** Councillor Gallant requested that Town Council consider hosting the 55+ Summer Games again in 2023.

Moved by Councillor Gallant, seconded by Councillor Toombs to request that the 2023 55+ Summer Games be held by the Town of Kensington. Unanimously carried.

9. Correspondence

9.1 A Thank You note from the Provincial Credit Union thanking the Credit Union Centre Staff, the Kensington Police service staff and Mayor Caseley for assisting in the QEES Grade 6 graduation event.

9.2 2022 Annual Senior Surfers Report.

10. In-Camera (Closed session)

10.1 *Nil.*

11. Adjournment

Moved by Councillor MAcRae, seconded by Deputy Mayor Pickering to adjourn the meeting at 7:50 PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor