

**Town of Kensington  
Minutes of Regular Council Meeting  
Monday, July 13, 2015  
7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, Spencer, MacLean and Doucette

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

**Regrets:** Councillor Mill & Councillor Pickering

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the tentative agenda for the July 13, 2015 regular meeting of Town Council with the addition of item 13 – Development Agreement and item 14 – Committee of the Whole (In Camera). Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Delegations / Presentations**

**4.1** Nil

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the minutes from the June 8, 2015 regular meeting of Town Council with the amendment to item 10.1 “Gallants Home Improvements” should read “Gallants Home Renovations”. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1** No further details from the Wellness & Culture Committee regarding the recent email from the Verbal Abuse Prevention Canada.

## **7. Committee Reports**

### **7.1 Public Safety Committee**

**7.1.1** *Moved by Councillor Doucette, seconded by Councillor MacLean to adopt the June 2015 Fire Chiefs Report as prepared by Fire Chief Sudsbury. Unanimously carried.*

**7.1.2** *Moved by Councillor Doucette, seconded by Councillor Spencer to approve the June 2015 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

### **7.2 Community Services Committee**

**7.2.1** *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the June 2015 Community Services Committee report as presented by Councillor Spencer. Unanimously carried.*

### **7.3 Wellness and Culture Committee**

**7.3.1** *Moved by Councillor Doucette, seconded by Councillor MacLean to approve the June 2015 Wellness and Culture Committee report as prepared by Councillor Pickering. Unanimously carried.*

### **7.4 Finance and Administration Committee Report**

**7.4.1** *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to adopt the Finance and Administration Committee report for the month of June 2015, as presented by Deputy Mayor Mann. Unanimously carried.*

**7.4.2** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the payment of bills in the amount of \$172,955.91 for the month of June 2015. Unanimously carried*

**7.4.3** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the June 2015 Summary Income Statement as presented by Deputy Mayor Mann. Unanimously carried.*

### **7.5 Mayor's Report**

**7.5.1** *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to approve the Mayors report for the month of June 2015 as presented by Mayor Caseley. Unanimously carried.*

## **8. Council Representative Reports**

**8.1** CAO, Geoff Baker offered updates on the Gas Tax Capital Investment Plan, Building Canada Fund application and the Pleasant Street Lift Station project.

Town Management will have a managers meeting every Wednesday following the monthly Council meeting starting July 15, 2015.

**9. Proposed Development Control Bylaw Amendment**

**9.1** Council discussed the re-zoning request of Councillor Pickering to re-zone a property located at 47 Victoria Street from Public Service and Institutional to Commercial. The CAO was directed to refer the application to Hope Parnham, planning consultant, to compile an initial report and start the process of scheduling a public meeting.

**10. 2015 Kensington Fire Department Capital Purchase**

**10.1** *Moved by Councillor Doucette, seconded by Deputy Mayor Mann*

*BE IT RESOLVED THAT Town Council approve the purchase of four Deltair Breathing Apparatus' and eight oxygen tanks from Dunk River Industries at a total cost of \$9,600.00 plus HST;*

*BE IT FURTHER RESOLVED THAT Town Council approve the purchase of an 18" Electric Ventilation Fan from MICMAC Fire Safety Source Ltd. at a total costs of \$3,475.00 plus HST as per their quote dated July 5, 2015.*

*Unanimously carried.*

**11. 2015 Police Vehicle Procurement**

**11.1** *Moved by Councillor Doucette, seconded by Deputy Mayor Mann*

*BE IT RESOLVED that Kensington Town Council approve the purchase of a 2016 Dodge Charger Police Interceptor (AWD) from Summerside Chrysler Dodge as per their quote dated June 8, 2015 in the amount of \$28,972.00 plus HST and further that the installation and transfer of the required police equipment be awarded to Sega E.V./3103014 Nova Scotia Ltd. as per their quote dated July 10, 2015 in the amount of \$1,697.55 plus HST (includes a \$1,500.00 credit for disposing of the recently purchased used Dodge Charger (\$1,500 value) to Sega E.V./3103014 Nova Scotia Ltd.).*

*Unanimously carried*

**12. Development Agreement – A&R Adventures Inc & Town of Kensington**

**12.1** A draft copy of a Development Agreement between the Town and A&R Adventures Inc. was provided to Councillors for information. Direction was given to the CAO to continue to negotiate the specific terms of the Agreement and to continue to move the process forward.

***Moved by Councillor Spencer, seconded by Councillor Mann to recess for 5 minutes at 9:03 PM. Unanimously carried.***

Mayor Caseley called the meeting back to order at 9:08 PM

### **13. Correspondence**

**13.1** A Thank You letter from the Kensington United Church for the use of the town BBQ.

**13.2** A Thank You email from Vicki Cooke Smith for mailing her a copy of the 2014 Commemorative Edition.

**13.3** An email from the Northumberland Fisheries Festival inviting the town to enter a team into their Provincial Dory Rowing Competition on Saturday, July 25, 2015. – *Councillors are welcome to participate individually.*

**13.4** A request from Peter Richards to display and sell framed photos by the train station property.

***Moved by Councillor MacLean, seconded by Councillor Spencer to offer the use of the Blacksmith Shop to Peter Richards to sell framed photos from July 2015 - Labour Day weekend at the rate of \$200. Unanimously carried.***

**13.5** A letter from the PCH Women's Golf Classic offering the town the opportunity to be a "hole sponsor" at the event at a cost of \$250.

***Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the hole sponsorship request of \$250 for the PCH Foundation Women's Golf Classic on September 18, 2015. Unanimously carried.***

**13.6** PEI's Vesey's Bulbs is giving away 140 tulip gardens to celebrate the 70<sup>th</sup> Anniversary of the special relationship between the Canadian and Dutch people. *Council directed staff to send application.*

**13.7** An email with details on how to make nominations to the The Prince Edward Island Senior Islanders of the Year Award. *Nominations can be made at a personal level.*

### **14. Other Matters**

**14.1** Mayor Caseley will be sending a congratulatory card to former City of Summerside Mayor, Basil Stewart, on his recent induction to the FCM Honour Roll.

**12.2** Deputy Mayor Mann requested that the Wellness & Culture Committee consider the possibility of creating a memorial wall at the Alysha Toombs Memorial Park.

### **13. Committee of the Whole (In Camera)**

**13.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to commence into a Committee of the Whole meeting at 9:30 PM. Unanimously carried.*

**13.2** *Moved by Councillor Doucette, seconded by Councillor MacLean to come out of the Committee of the Whole meeting at 9:40 PM. Unanimously carried.*

**14. Other Matters**

**14.1** Councillor Doucette inquired about the formal presentation of the Camp Nathan Smith flag. Staff will organize a ceremony and advise accordingly.

**15. Adjournment**

*Moved by Councillor MacLean, seconded by Councillor Doucette to adjourn the meeting at 9:41 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Rowan Caseley,  
Mayor