

Town of Kensington
Minutes of Regular Council Meeting
Monday, July 14, 2014
7:00 PM

Council Members Present: Mayor Gordon Coffin; Councillors: Deputy Mayor Caseley, Spencer, Mann, Mill and Gallant

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Police Chief, Lewis Sutherland; Event Co-ordinator, Jessica Caseley

Regrets: Councillor MacLean

1. Calling of Meeting to Order

1.1 Mayor Coffin called the meeting to order at 7:00 PM and welcomed Council members and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Caseley seconded by Councillor Spencer to approve the tentative agenda for the July 14, 2014 regular meeting of Town Council with the addition of a subdivision request from Lila Mae Finlay. Unanimously carried.*

3. Approval of Minutes of Previous Meeting

3.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to approve the minutes from the June 9, 2014 regular Council Meeting. Unanimously carried.*

4. Business Arising from Minutes

4.1 A parking area concept plan has been created by the Malpeque Bay Credit Union for the former warehouse property located at 65 Woodleigh Drive. Staff have not seen or reviewed the plan at this point in time. Further information will be made available to Councillors as the project progresses.

4.2 A concept plan for a display structure for the 2014 - Murals has not been completed to date.

4.3 The Town Manager indicated that he has been in contact with the English Language School Board (ELSB) in regards to the placement of a washroom facility at the Queen Elizabeth Elementary School. Currently both the Town and the ELSB await an indication from the Kensington and Area Soccer Association as to what specific tract of land they are requesting to be transferred. Once the area of land has been identified and it is acceptable to the Town, the Town Manager will provide a letter to the ELSB requesting the formal transfer.

5. Committee Reports

5.1 Police Committee Report

5.1.1 *Moved by Councillor Mill, seconded by Councillor Spencer to adopt the June 2014 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

5.1.2 Councillor Mill thanked Police Chief Sutherland for organizing another successful fishing derby at the Alysha Toombs Memorial Park. He noted that residents are still enjoying fishing the pond. The Annual Bike Rodeo was another successful event with over 100 participating youth and 30 youth receiving bikes as prizes this year. Chief Sutherland noted that neither of these events would be possible without the continuing support of the local business community.

5.2 Property Committee Report

5.2.1 *Moved by Councillor Gallant, seconded by Councillor Spencer to adopt the Building Permit Summary report for June 2014. Unanimously carried.*

5.2.2 *Moved by Deputy Mayor Caseley, seconded by Councillor Gallant to waive the \$200.00 building permit fee for Habitat for Humanity's new single family residential build at 21 Stewart Street. Unanimously carried.*

5.3 Parks and Recreation Committee Report

5.3.1 No Report

5.4 Public Works Committee Report

5.4.1 *Moved by Councillor Spencer, seconded by Councillor Mann to adopt the June 2014 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

5.4.2 Two of the Town of Kensington signs have been installed at the entrance of the Town and the remaining four will be installed within 2 weeks.

5.4.3 The Alysha Toombs Memorial Park pond aeration pumps have been sent to Campbell's Plumbing and Heating to be repaired and will be reinstalled when repaired.

5.5 Fire Committee Report

5.5.1 *Moved by Councillor Mann, seconded by Councillor Gallant to adopt the June 2014 Fire Report (Stats) as presented by Councillor Mann. Unanimously carried.*

5.5.2 *Moved by Councillor Mann, seconded by Councillor Gallant to approve the acceptance of a new fire fighter Neil David Elliot. Unanimously carried.*

5.6 Finance and Administration Committee Report

5.6.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to adopt the Finance and Administration Committee report for the month of June 2014, as presented by Deputy Mayor Caseley. Unanimously carried.*

5.6.2 *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve a request from the Kensington Wild for the Town of Kensington to be a major sponsor, in the amount of \$5,000.00, for the Wild's bid to host the 2015 Major Midget Atlantic Championship out of the Community Gardens Complex. Unanimously carried.*

5.7 Community Gardens Complex Committee

5.7.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the Community Gardens Complex Committee Report for June 2014 as presented by Deputy Mayor Caseley. Unanimously carried.*

5.7.2 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer*

THAT Town Council award the contract for the supply of a Freon Detection System and all required components for the Community Gardens Complex to Black and McDonald as per their quote dated March 26, 2014 in the amount of \$777.50 plus HST.

THAT Town Council award the contract for the installation of a Freon Detection System and all required components for the Community Gardens Complex to Mid-Isle Electric in the amount of \$3,075.00 plus HST. Unanimously carried.

5.8 Kensington 2014 Celebrations Committee

5.8.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve the Kensington 2014 Celebrations Committee Report for the month of June 2014 as presented by Deputy Mayor Caseley. Unanimously carried.*

5.9 Mayor's Report

5.9.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the Mayors report for the month of June 2014 as presented by Mayor Coffin. Unanimously carried.*

6. Home Based Business – 24 Victoria Street East

6.1 *Moved by Councillor Gallant, seconded by Councillor Mill to approve the operation of Island Metal Art at 24 Victoria Street East under the following terms and conditions:*

1. Signage shall be restricted to one on premise sign not exceeding 400 square inches in size.

2. The front porch area used for the display of goods shall be blocked in such a manner so as to impede open viewing from the street.

3. Lawn ornaments which are for sale shall not be placed in the front yard of the property. Unanimously carried.

7. AJS Developments Inc - Subdivision

7.1 *Moved by Councillor Gallant, seconded by Councillor Mill to approve a subdivision of PID # 1064039, being lands of AJS Developments Inc., into 3 separate parcels, being lots 17A, 17B and 17R, as per drawing no. 1445, drawn by Derek A. French Professional Services Inc. Such approval shall be subject to an agreement being registered in the PEI Registry Office, binding on the owner(s) abutting or fronting on Parcel 17R providing for the long term ownership and maintenance of Parcel 17R, such agreement shall be binding on all heirs, successors and assign of the current property owner(s). Unanimously carried.*

8. Lila Mae Finlay - Subdivision

8.1 *Moved by Councillor Gallant, seconded by Councillor Spencer to approve a subdivision of PID # 76414, being lands of Lila Mae Finlay., into 2 separate parcels, being lots 14-1 and the remainder of PID # 76414, as per Plan #141-19613-S01 drawn by WSP Engineering for the purpose of constructing a single family residential dwelling.. Unanimously carried.*

9. Recess

9.1 Mayor Coffin requested to recess for 10 minutes at 8:40 PM.

Mayor Coffin called the meeting back to order at 8:50 PM

10. Lila Mae Finlay – Lot Variance

10.1 *To approve a variance of approximately 2.6 ft. on the frontage requirement of lot 14-1 (Plan No. 141-19613-S01), PID # 76414, being lands of Lila Mae Finlay, to facilitate the construction of a single family residential dwelling. Moved by Councillor Gallant, seconded by Councillor Spencer. Unanimously carried.*

11. Correspondence

11.1 *Moved by Councillor Gallant, seconded by Councillor Mill to approve the Kensington Club to close a portion of Woodleigh Drive to host the Annual Street Volleyball Tournament from August 15 – 17, 2014, subject to approval being given by the Provincial department of Transportation and Infrastructure Renewal. Unanimously carried.*

11.2 An invitation to all Councillors from The Historic Malpeque 2014 Committee to their festival opening ceremonies.

11.3 Communities in Bloom information on entering the Town.

11.4 An invitation to attend the retirement and 75th birthday of Senator Catherine Callbeck on Friday July 25, 2014.

11.5 An invitation to attend a personal tour of the PCH Diagnostic Imaging Unit on Friday, July 18, 2014.

11.6 A letter of thanks from the Prince County Hospital Foundation for the Town's continued financial support.

11.7 A request from Pat Kelley for the Town to donate the ball field rental fee for the Orthodox Men's Provincial tournament.

Moved by Councillor Gallant, seconded by Deputy Mayor Caseley to waive the rental fee for the ball fields for the Orthodox Men's Provincials on August 2, 2014. Unanimously carried.

11.8 Request from Ryan Simmonds for the Town to support travel costs to Newfoundland for Miss Community Gardens and a chaperone.

Moved by Councillor Gallant, seconded by Councillor Mann to approve a sponsorship up to \$600.00 for flights for Miss Community Gardens and a chaperone to travel to Harbour Grace Newfoundland as part of the ongoing annual exchange. Unanimously carried.

11.9 A letter requesting sponsorship from Kyle Pinksen of Baseball PEI to attend the 2014 Baseball Canada Cup Championships held in Saskatoon, Saskatchewan from August 6-11, 2014. Request denied.

11.10 A request from the Canadian Diabetes Association to host a dress down day at the office to help them raise funds.

11.11 A Thank You card from the KISH Grad Class for the BBQ and donation.

11.12 A Thank You card from KISH and QEES for the donation of year-end prizes.

11.13 A Thank You card from Wade and Cindy Toombs for helping to make the Alysha Toombs Memorial Golf Tournament a huge success.

11.14 An invitation letter from the Farm Centre Association to attend the Transition Island Leadership Training Seminar.

12. Other Matters

12.1 Mayor Coffin and his wife Pam have offered to host a BBQ for all Councillors and staff at their home in early September.

12.2 CAO Baker has requested approval from Council to purchase two defibrillators for the EVK Pool and the Fire Dept. *Approval given to proceed with purchase in compliance with the Procurement Policy.*

13. Adjournment

Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to adjourn the meeting at 9:20PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor