

**Town of Kensington**  
**Minutes of Regular Council Meeting**  
**Monday, July 8, 2013**  
**7:00 PM**

**Council Members Present:** Mayor Gordon Coffin; Councillors: Deputy Mayor Caseley, Spencer, Mann, Gallant and MacLean

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

**Visitors:** Colin MacLean – Journal Pioneer  
Donna Sutton – Kensington Art Co-op

**Regrets:** Councillor Mill

---

**1. Calling of Meeting to Order**

**1.1** Mayor Coffin called the meeting to order at 7:00 PM and welcomed Council members, visitors and staff.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the tentative agenda for the July 2013 regular meeting of Town Council with the addition of the following items*

*Property Committee Report - Don MacLean flankage yard setback variance and building permit approval*

*Item 7 - David Webster setback variance and subdivision drawing approval,*

*Item 8 - Superior Sanitation Recycling drop off quotation*

*Item 9 - an in-camera item for discussion. Unanimously carried.*

**3. Presentation by Donna Sutton – Kensington Art Co-op – 2014 Mural Project**

**3.1** Donna Sutton made a presentation to Town Council regarding two grants which the Kensington Art Co-op received from the PEI 2014 funding program. They have requested feedback on possible ideas for 5 murals which they will be painting and dedicating to the Town of Kensington. Council is encouraged to submit any ideas through the CAO by the end of July 2013.

#### **4. Approval of Minutes of Previous Meeting**

- 4.1** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the minutes for the June 10, 2013 regular Council Meeting with the amendment to item 5.2 – to reflect that Councillor Spencer returned to the meeting after the property committee matter pertaining to his property on Linwood Drive. Unanimously carried.*

#### **5. Business Arising from Minutes**

##### **5.1 Minutes from June 10, 2013 Regular Council Meeting**

- 5.1.1** Mayor Coffin reported that heat pump has been installed at the Kensington Heritage Library and that Library staff are very pleased with the unit.
- 5.1.2** The Kensington Police Service Bike Rodeo was a huge success again this year. It was the largest turnout in the history of the event. 27 bicycles were given away as prizes. Councillors expressed their gratitude to all of the volunteers and businesses that donated to the event.

#### **6. Committee Reports**

##### **6.1 Police Committee Report**

- 6.1.1** *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to adopt the June 2013 Police Committee Report as presented by Councillor MacLean. Unanimously carried.*
- 6.1.2** Chief Sutherland announced that Cst. Stephanie Gallant has accepted a job in Springhill, N.S and will be leaving the Kensington Police Department as of July 13, 2013. There will be a small farewell party on Friday July 12, 2013 at noon. Council and staff who are able to attend are welcome.
- 6.1.3** Cst. Robert Milley will be sworn in as a part time officer for the Kensington Police Department as a replacement for Constable Gallant.

##### **6.2 Property Committee Report**

- 6.2.1** *Moved by Councillor Gallant, seconded by Deputy Mayor Caseley to approve a building permit application from the PEI Department of Transportation & Infrastructure Renewal for 7 Gerald McCarville Drive to complete interior renovations to the existing office space. Unanimously carried.*

*Councillor MacLean declared a conflict and excused himself from the Council Chambers at 7:23PM.*

- 6.2.2** *Moved by Councillor Spencer, seconded by Councillor Gallant to approve a 4.5 foot variance (approximately 30%) on the flankage side yard*

*requirement of a property located at 32 School Street (PID No. 590083) to facilitate the construction of a two bay garage on the east side of the property. 4 for – 1 abstention. Motion carried.*

- 6.2.3** *Moved by Councillor Gallant, seconded by Councillor Spencer to approve a building permit for Don and Cathy MacLean at 32 School Street (PID No. 590083) to construct a 36x24 foot garage with access off of Centennial Drive. 4 for – 1 abstention. Motion carried.*

*Councillor MacLean returned to the Council Chambers at 7:29PM.*

### **6.3 Parks and Recreation Committee Report**

- 6.3.1** Councillor Gallant thanked everyone for their contribution to the Canada Day Celebrations and the Kensington Police Bike Rodeo.

### **6.4 Public Works Committee Report**

- 6.4.1** *Moved by Councillor Spencer, seconded by Deputy Mayor Casleey to adopt the June 2013 Public Works Report as presented by Councillor Spencer. Unanimously carried.*
- 6.4.2** Councillor MacLean inquired if the Kensington Legion has a working grease trap as they have recently added additional food services. Staff will look into this matter and ensure that one is installed.

### **6.5 Fire Committee Report**

- 6.5.1** *Moved by Councillor Mann, seconded by Councillor MacLean to adopt the June 2013 Fire Committee Report as presented by Councillor Mann. Unanimously carried.*
- 6.5.2** *Moved by Councillor Mann, seconded by Councillor MacLean to adopt the quarterly Fire Chief report for the months of April - June as presented by Councillor Mann. Unanimously carried.*

### **6.6 Finance and Administration Committee Report**

- 6.6.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to adopt the Finance and Administration Committee report for the month of June 2013, as presented by Deputy Mayor Caseley. Unanimously carried.*
- 6.6.2** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the June 2013 Summary Income Statement as presented by Deputy Mayor Caseley. Unanimously carried.*

**6.6.3** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the payment of bills in the amount of \$ \$193,430.37 for the month of June 2013. Unanimously carried.*

**6.6.4** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the allocation of the \$36,263.00 surplus generated in 2012 to be set aside in a reserve account for the celebration of the Town's Centennial year in 2014. Unanimously carried.*

**6.6.5** Councillor MacLean requested that a breakdown of funds spent on the 2014 Celebrations be presented to Council with the monthly report.

## **6.7 Community Gardens Complex Committee**

**6.7.1** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the Community Gardens Complex Committee report for June 2013 as presented by Deputy Mayor Caseley. Unanimously carried.*

**6.7.2** The naming presentation of the Don Clark Ball Field will be held on Friday, July 12, 2013 at 6:45PM at the ball field designated as the Don Clark Ball Field behind the Community Gardens Complex.

**6.7.3** *Moved by Deputy Mayor Caseley, seconded by Councillor Gallant THAT the Town of Kensington submit an application to the Provincial Infrastructure Fund to fund the Dehumidifier Procurement and Installation Project – Community Gardens Complex.*

*The Council understands that all future operations and maintenance costs associated with resulting from the project will be the responsibility of the Town of Kensington.*

*Unanimously carried.*

## **6.8 Kensington 2014 Celebrations Committee**

**6.8.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the Kensington 2014 Celebrations Committee report for the month of June 2013 as presented by Deputy Mayor Caseley. Unanimously carried.*

## **6.9 Mayor's Report**

**6.9.1** Mayor Coffin reminded Councillors of the Antique Auto Club Rally that will be stopping in Kensington at Bells Irving on Tuesday July 9<sup>th</sup> at approximately 11:30AM.

## **7. Subdivision and Variance Request - Station View Estates, Webster Enterprise Ltd**

**7.1** *Moved by Councillor Gallant, seconded by Councillor MacLean THAT Town Council approve a 1.42 foot variance (9.5%) on the rear yard setback at the*

*southwest corner of Lot 12-2 (PID No. 79855) to facilitate the existing 6 – unit multi-family dwelling located on the property and to bring the property in compliance with the Town of Kensington Development Control Bylaw. Unanimously carried.*

**7.2** *Moved by Deputy Mayor Caseley, seconded by Councillor Gallant THAT Town Council approve Drawing No. 1307-2, drawn by Derek A. French Professional Services Inc., as the official plan of subdivision for Station View Estates (PID No. 798855), being lands owned by Webster Enterprises Ltd., for the development of multi-family units. Plan No. 1307-2 shall supersede any subdivision plans previously approved for PID No. 79855. Unanimously carried.*

**7.3** Council discussed the increase in the amount of variances required for new construction. The issue was referred to the property committee for further review and research.

## **8. Town Hall Recycling Drop Off**

**8.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Gallant to discontinue the Town Hall recycling drop off service due to the proposed increase in cost. Unanimously carried.*

**8.2** Councillor Spencer inquired if there was potential that the local bottle exchange would partner with the Town to assist with additional recycling of residents. Staff will look into this possibility.

## **9. In-Camera / Committee of the Whole**

**9.1** *Moved by Councillor Spencer, seconded by Councillor Gallant to commence in camera at 8:15PM. Unanimously carried.*

**9.2** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to return to regular meeting of Town Council at 8:35PM. Unanimously carried.*

**9.3** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer THAT Kensington Town Council upon reviewing the proposed terms and conditions and the projected lease revenue and associated expenses, provide a letter to the Province of PEI Department of Transportation & Infrastructure Renewal, thanking them for their efforts in attempting to negotiate a transfer of ownership of the property located at 62 Victoria Street West commonly referred to as the Post Office building and inform them that the Town will not be proceeding with the purchase of the property as proposed. Unanimously carried.*

## **10. Correspondence**

**10.1** A Thank You card from KISH & QEES Graduating classes for the Town's donation towards their graduation prizes.

Councillor Spencer indicated the Town of Kensington wasn't listed as a sponsor in

the graduation brochure for QEES. Town Manager will look into this to ensure that the donation was received properly.

- 10.2** A Thank You card from Wade and Cindy Toombs for the Town's donation of the BBQ for the Alysha Toombs Memorial Golf Tournament.
- 10.3** An invite from Ducks Unlimited Atlantic Canada to Duck Day on June 20, 2013.
- 10.4** A letter from Kidney Foundation of Canada requesting a financial donation.  
*Request Denied.*
- 10.5** A letter from Anne Gallant requesting that the Town consider selling a portion of the property located directly behind hers at 55 Broadways Street North. *Deferred.*

*Mayor Coffin declared a conflict and excused himself from the Council Chambers and Deputy Mayor Caseley assumed his position as chair.*

- 10.6** A letter from the Woman's Golf Classic Committee – Prince County Hospital Foundation inviting the Town of Kensington to be a “hole sponsor”.

***Moved by Councillor Gallant, seconded by Councillor Spencer to approve the donation of \$250.00 to be a hole sponsor for the Woman's Golf Classic – Prince County Hospital Foundation. 4 for – 1 abstention. Motion carried.***

*Mayor Coffin returned to the Council Chambers.*

## **11. Other Matters**

- 11.1** Councillor Gallant inquired about the implementation of portable speed bumps for town roads. – *Referred to Police Committee*
- 11.2** Councillors brought forward discussion on the volume of swimming pools in the community which do not comply with the Development Control bylaw. Several pools throughout the Town are not properly fenced which creates a significant safety hazard. Staff were directed to take an inventory of all swimming pools and forward compliance letters to those which do not comply with the bylaw.

## **12. Adjournment**

***Moved by Councillor MacLean seconded by Councillor Spencer to adjourn the meeting at 9:00 PM. Unanimously carried.***

---

Wendy MacKinnon,

---

Gordon Coffin,

Deputy Administrator

Mayor