

**Town of Kensington
Minutes of Regular Council Meeting
Monday, July 9, 2018
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, MacLean, Mill, Doucette, Pickering and Spencer.

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewie Sutherland

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Doucette, seconded by Councillor Mill to approve the tentative agenda for the July 9, 2018 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations / Presentations

4.1 *Nil*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the minutes from the June 11, 2018 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 May 14, 2018 Regular Council Meeting – *Nil*

7. Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Mill, seconded by Councillor Spencer to adopt the July*

2018 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.

7.2.1 Councillor Spencer noted that the Canada Flag at the Town Hall should be replaced. It was also noted that the Canada Post sign at the main intersection in town has not yet been painted or replaced.

7.2.2 Councillor Spencer inquired if the Department of Transportation had plans to do any full street paving. Mr. Baker noted that he is not aware of any plans at this time.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the May 2018 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Doucette, seconded by Councillor MacLean to approve the May 2018 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Chief Sutherland congratulated Cst. Kim Mullett on the recent completion of the DRE Training.

7.3.3 Councillor Mill noted that the officer working at night time, specifically the Cavendish Beach Music Festival should have additional reflective gear, especially when doing traffic control.

Chief Sutherland excused himself from the Council Chamber at 7:15PM.

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the Development Permit Summary Report for the month of July 2018. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the May 2018 Bills in the amount of \$182,941.71. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to approve the Summary Income Statement for the month of May 2018. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the Credit Union Centre report for the month of May 2018. Unanimously carried.*

7.7.2 Councillor Spencer thanked staff for their efforts in organizing and implementing the Canada Day Celebrations.

7.7.3 Councillor Spencer inquired if the eavestrough work at the Credit Union Centre has been completed. Mr. Baker noted that staff are doing to repair themselves and will confirm its status. It was also noted that the road sign could be painted while staff have use of a scissor lift.

7.8 Mayor's Report

7.8.1 Mayor Caseley thanked Deputy Mayor Mann and Councillors who attended events on his behalf over the past month.

7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report

7.9.1 *Nil.*

8. New Business

8.1 Request for Decisions

8.1.1 Development Control Bylaw and Official Plan Amendment - PID No. 842716 – Second Reading & Formal Adoption, Official Plan Amendment

8.1.1.1 *Second Reading*

Moved by Deputy Mayor Mann, seconded by Councillor Doucette

WHEREAS a request has been received from Jeff Thompson, owner of PID No 842716, to amend the Town of Kensington Development Control Bylaw to re-zone the property (47 Victoria Street East) from Public Service and Institutional (PSI) to Single Residential (R1) for the purpose of redeveloping the property to a single unit residential dwelling;

AND WHEREAS a public meeting was held on June 7, 2018 in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

AND WHEREAS the Bylaw amendment was read and approved a first time at a meeting held on June 11, 2018;

BE IT RESOLVED THAT Kensington Town Council give second reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No. 842716 from Public Service and Institutional (PSI) to Single Residential (R1) for the purpose of re-developing the property to a single unit residential dwelling;

Unanimously carried.

8.1.1.2 Approval of Second Reading

Moved by Deputy Mayor Mann, seconded by Councillor MacLean

WHEREAS a request has been received from Jeff Thompson, owner of PID No 842716, to amend the Town of Kensington Development Control Bylaw to re-zone the property (47 Victoria Street East) from Public Service and Institutional (PSI) to Single Residential (R1) for the purpose of redeveloping the property to a single unit residential dwelling;

AND WHEREAS a public meeting was held on June 7, 2018 in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

AND WHEREAS the Bylaw amendment was read and approved a first time at a meeting held on June 11, 2018;

AND WHEREAS the Bylaw amendment was read a second time at this meeting;

BE IT RESOLVED THAT Kensington Town Council approve second reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No. 842716 from Public Service and Institutional (PSI) to Single Residential (R1) for the purpose of re-developing the property to a single unit residential dwelling;

Unanimously carried.

8.1.1.3 Formal Adoption

Moved by Deputy Mayor Mann, seconded by Councillor Mill

WHEREAS a request has been received from Jeff Thompson, owner of PID No 842716, to amend the Town of Kensington

Development Control Bylaw to re-zone the property (47 Victoria Street East) from Public Service and Institutional (PSI) to Single Residential (R1) for the purpose of redeveloping the property to a single unit residential dwelling;

AND WHEREAS a public meeting was held on June 7, 2018 in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

AND WHEREAS the Bylaw amendment was read and approved a first time at a meeting held on June 11, 2018;

AND WHEREAS the Bylaw amendment was read and approved a second time at this meeting;

BE IT RESOLVED THAT Kensington Town Council formally adopt an amendment to the Zoning and Subdivision Control Bylaw to re-zone PID No. 842716 from Public Service and Institutional (PSI) to Single Residential (R1) for the purpose of re-developing the property to a single unit residential dwelling;

Unanimously carried.

8.1.1.4 General Land Use Map (Official Plan) Amendment Approval

Moved by Deputy Mayor Mann, seconded by Councillor Doucette

WHEREAS a request has been received from Jeff Thompson, owner of PID No 842716, to amend the Town of Kensington Development Control Bylaw to re-zone the property (47 Victoria Street East) from Public Service and Institutional (PSI) to Single Residential (R1) for the purpose of redeveloping the property to a single unit residential dwelling;

AND WHEREAS a public meeting was held on June 7, 2018 in accordance with the PEI Planning Act and the Town's Development Control Bylaw;

AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;

BE IT RESOLVED THAT an amendment to the General Land Use Map, that is part of the Town's Official Plan, to change the land use for PID No. 842716 from Public Service and Institutional (PSI) to Single Residential (RI) for the purpose of re-developing the property to a single unit residential dwelling be hereby approved.

Unanimously carried.

8.1.2 Town of Kensington – Procedural Bylaw – First Reading (Bylaw # 2018-03)

8.1.2.1 Moved Councillor Spencer, seconded by Councillor Pickering

WHEREAS Subsection 86(2)(e) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1., provides that a council must establish a procedural bylaw to regulate its proceedings in accordance with the Act.;

AND WHEREAS it is deemed desirable to provide rules for:

- a) The calling of meetings of Council and its Committees;***
- b) The procedures of Council;***
- c) The calling of public meetings of Council;***
- d) The behaviour of Council members and members of the public present at meetings of Council and its Committees; and***
- e) The establishment of a Committee of Council;***

BE IT RESOLVED that the Town of Kensington Procedural Bylaw (Bylaw #2018-03) be hereby read a first time.

Unanimously carried.

8.1.2.2 Moved by Councillor Spencer, seconded by Councillor Pickering

WHEREAS Subsection 86(2)(e) of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.1., provides that a council must establish a procedural bylaw to regulate its proceedings in accordance with the Act.;

AND WHEREAS it is deemed desirable to provide rules for:

- a) The calling of meetings of Council and its Committees;***
- b) The procedures of Council;***
- c) The calling of public meetings of Council;***
- d) The behaviour of Council members and members of the public present at meetings of Council and its Committees; and***
- e) The establishment of a Committee of Council;***

AND WHEREAS the Procedural Bylaw (Bylaw #2018-03) was read a first time at this meeting;

BE IT RESOLVED that the first reading of the Town of Kensington Procedural Bylaw (Bylaw #2018-03) be hereby approved.

Unanimously carried.

8.1.3 Sponsorship Request – KISH – Canadian Student Leadership Conference

8.1.3.1 Moved by Councillor Spencer, seconded by Councillor Pickering

THAT Town Council provide a financial contribution of \$500.00 to KISH to support five students attending the Canadian Student Leadership Conference in Edmonton Alberta from September 22 to September 30, 2018.

Unanimously carried.

8.1.4 Elections PEI – Service Agreement - Information Sharing Agreement

8.1.4.1 Moved by Councillor Doucette, seconded by Councillor MacLean

That Town Council agree to enter into a service agreement with Elections PEI for the provision of data to complete the Town's list of electors and that the Mayor and CAO be authorized to sign an Information Sharing Agreement with Elections PEI.

Unanimously carried.

8.2 Other Matters

8.2.1 Councillor Spencer expressed concern that the home-based business operating at 24 Victoria Street is no longer complying with the Town's Development Control Bylaw. Mr. Baker will review and report to Council.

8.2.2 Councillor Doucette indicated that he has received a few complaints from residents along Barrett Street regarding speeding vehicles. Additional police patrol was requested in the area.

8.2.3 Councillor Doucette requested the long grass along the sidewalk and road be cut on Victoria Street W.

8.2.4 Deputy Mayor Mann inquired about who is responsible for maintaining the Canada Post Super Boxes. Mr. Baker will report with more details once available.

8.2.5 Deputy Mayor Mann requested that both public works vehicles be equipped with a first aid kit.

8.2.6 Deputy Mayor Mann noted that the Stop sign at the end of Rosewood Drive is in need of a larger post or to be reinforced.

8.2.7 Councillor Mill inquired about the Summer Musical Nights at the Gazebo, Mr. Baker confirmed that they would be continued this year on Wednesday evenings.

9. Correspondence

9.1 A request from Pat McIver on behalf of the Kensington Moase Plumbing and Heating Vipers requesting the Town's financial support towards hosting the 2019 Don Johnson Memorial Cup in Kensington. – *More information required.*

9.2 A request/proposal from Ryan McCarvill to create a promotional video for the Town. *Request postponed until completion of Strategic Plan.*

9.3 A Thank You note from Ruby Cousins, 2018 Citizen of the Year recipient.

9.4 Resource information from FCM on Municipal Guide to Cannabis Legalization.

9.5 Information from FPEIM on the Hon. Frank and Dorothy Lewis Community Strength Fund. - *Received*

9.6 A thank you letter from KISH Grads.

9.7 An update from the Kensington Senior Surfers.

9.8 A thank you note from the QEES Grads.

10. In-Camera

10.1 *Nil*

11. Adjournment

Moved by Councillor Doucette, seconded by Councillor MacLean to adjourn the meeting at 8:07 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor