

Town of Kensington
Minutes of Regular Council Meeting
Monday, June 10, 2013
7:00 PM

Council Members Present: Mayor Gordon Coffin; Councillors: Deputy Mayor Caseley, Spencer, Mann, Mill and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Verhulp; Police Chief, Lewis Sutherland; Jessica Caseley

Visitors: Colin MacLean – Journal Pioneer

Regrets: Councillor Gallant

1. Calling of Meeting to Order

1.1 Mayor Coffin called the meeting to order at 7:00 PM and welcomed Council members, visitors and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to approve the tentative agenda for the June, 2013 regular meeting of Town Council with the addition of Item #7 – Subdivision/Consolidation of lands of David Kennedy and Ron & Shirley Heppner. Unanimously carried.*

3. Approval of Minutes of Previous Meeting

3.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Mann to approve the minutes for the May 13, 2013 regular Council Meeting. Unanimously carried.*

4. Business Arising from Minutes

4.1 Minutes from April 8, 2013 Regular Council Meeting

4.1.1 Mayor Coffin reported that the Town is proceeding with the installation of a heat pump system at the Kensington Heritage Library, The system will provide air conditioning as well as supplemental heat. The project will be cost shared between the building owner and the remaining Rotary Club fundraising funds. Town staff has requested quotes and will review with the owner of the building.

4.1.2 No further details are available regarding the purchase of a defibrillator for the EVK Memorial Swimming Pool.

5. Committee Reports

5.1 Police Committee Report

- 5.1.1** *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to adopt the May 2013 Police Committee Report as presented by Councillor MacLean. Unanimously carried.*
- 5.1.2** Chief Sutherland has a police cadet from the Atlantic Police Academy starting on Friday, June 14, 2013.
- 5.1.3** The Annual Kensington Police Service Bike Rodeo has been re-scheduled to Saturday June 15th. Anyone who is available to volunteer is encouraged to contact Chief Sutherland.

5.2 Property Committee Report

Councillor Spencer declared a conflict and excused himself from the Council Chamber

- 5.2.1** *Moved by Councillor Mill, seconded by Deputy Mayor Caseley to approve a building permit application from Jeff and Angela Spencer to construct a swimming pool and fence at 16 Linwood Drive PID No. 916510, including a variance on the accessory structure provisions to allow the swimming pool to be placed within one foot of the side yard on the west side of the property. A letter of support for the variance from the owner of the lands immediately West of the property, currently owned by Walter Clark, shall be deemed as a condition of approval. Unanimously carried.*

Councillor Spencer returned to the Council Chambers.

5.3 Parks and Recreation Committee Report

- 5.3.1** *Moved by Councillor Mill, seconded by Deputy Mayor Caseley to adopt the May 2013 Parks and Recreation report as presented by Councillor Mill. Unanimously carried.*

5.4 Public Works Committee Report

- 5.4.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to adopt the May 2013 Public Works Report as presented by Councillor Spencer. Unanimously carried.*
- 5.4.2** May 18, 2013 was the Annual Town clean-up day. Councillor Spencer thanked all Councillors, staff and volunteers who were able to participate this year.

5.5 Fire Committee Report

- 5.5.1** *Moved by Councillor Mann, seconded by Councillor Mill to adopt the May 2013 Fire Committee Report as presented by Councillor Mann. Unanimously carried.*

5.6 Finance and Administration Committee Report

- 5.6.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to adopt the Finance and Administration Committee report for the month of May 2013, as presented by Deputy Mayor Caseley. Unanimously carried.*
- 5.6.2** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the May 2013 Summary Income Statement as presented by Deputy Mayor Caseley. Unanimously carried.*
- 5.6.3** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the payment of bills in the amount of \$ \$190,920.03 for the month of May 2013. Unanimously carried.*

5.7 Community Gardens Complex Committee

- 5.7.1** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the Community Gardens Complex Committee report for May 2013 as presented by Deputy Mayor Caseley. Unanimously carried.*
- 5.7.2** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean that the Town of Kensington recognize the contributions to the community by Don Clark by naming one of the Community Gardens Complex ball fields as the “Don Clark Ball Field”, and further that the Town organize an official naming ceremony at an appropriate time. The dedication is subject to the acceptance of Mr. Clark. Unanimously carried.*

5.8 Kensington 2014 Celebrations Committee

- 5.8.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the Kensington 2014 Celebrations Committee report for the month of May 2013 as presented by Deputy Mayor Caseley. Unanimously carried.*

5.9 Mayor’s Report

- 5.9.1** Mayor Coffin thanked Deputy Mayor Caseley for undertaking Mayoral duties during the Mayor’s recent absence.

5.9.2 Mayor Coffin announced that a new librarian, Shelley Tamtom, has been hired at the Kensington Heritage Library.

6. Family and Friends Restaurant – Request for Lounge License

6.1 *Moved by Councillor MacLean, seconded by Councillor Mill THAT Town Council provide a letter to the Prince Edward Island Liquor Control Commission supporting the request of the owners of the Family and Friends Restaurant to allow a lounge liquor licence to be applied to their establishment. Such approval shall be subject to the following terms and conditions:*

- 1. The establishment shall continue to operate under their current dining room licence on a daily basis from opening until 7:00 pm, as per PEILCC regulations, after 7 pm the entire premises covered under the current dining room licence be converted to the Lounge Licence.*
- 2. The closing time of the premises, operated under either licence classification, shall not exceed 10:00 pm.*
- 3. All patrons must have vacated the premises by 10:30 pm.*
- 4. The premises shall be restricted to events deemed acceptable by the Kensington Town Council, through their Chief Administrative Officer, and the PEI Liquor Control Commission. The Town of Kensington will provide the Commission with a list of acceptable events within 14 days of this approval. Any events falling outside the list of approved events shall be submitted to the Town and the PEILCC at least 7 days prior to the event for review and approval.*
- 5. All events shall be focussed around a full course meal.*
- 6. Under no circumstances shall a bar, or Video Lotto Terminal machines, be installed within the establishment that would allow patrons to come in, sit down, and drink.*
- 7. A letter of support from the building owners (Lions Club) shall be required as a condition of approval.*

Unanimously carried.

7. Subdivision/Consolidation of Lands of David Kennedy – PID No. 77016 and Ron and Shirley Heppner PID No. 77040

7.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to approve the subdivision of 'Parcel B' from PID No. 77016, being lands of David Kennedy, as per Plan No. 131-17640-P01, dated May 16, 2013 drawn by Genivar. Unanimously carried.*

- 7.2 *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to approve the consolidation of 'Parcel B' from PID No. 77040, being lands of Ron and Shirley Heppner, as per Plan NO. 131-17640-P01, dated May 16, 2013, drawn by Genivar. Unanimously carried.*
- 7.3 *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to rescind the following motion "Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to approve the subdivision of 'Parcel B' from PID No. 77016, being lands of David Kennedy, as per Plan No. 131-17640-P01, dated May 16, 2013 drawn by Genivar." Unanimously carried.*
- 7.4 *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to rescind the following motion "Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to approve the consolidation of 'Parcel B' from PID No. 77040, being lands of Ron and Shirley Heppner, as per Plan NO. 131-17640-P01, dated May 16, 2013, drawn by Genivar."*
- 7.5 *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to approve, in principle, a subdivision of 'Parcel B' from PID No. 77016, being lands of David Kennedy, as per Plan No. 131-17640-P01, dated May 16, 2013 drawn by Genivar. Unanimously carried.*
- 7.6 *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to approve in principle, a consolidation of 'Parcel B' from PID No. 77040, being lands of Ron and Shirley Heppner, as per Plan NO. 131-17640-P01, dated May 16, 2013, drawn by Genivar. Unanimously carried.*

8. Correspondence

- 8.1 An invitation to the summer opening of the Anne Gallant Art Studio on June 12, 2013.
- 8.2 KISH Newsletter
- 8.3 An email from Tom Connor on behalf of the Island Trails inviting the Town of Kensington to nominate a member to sit on their Board of Directors.
- 8.4 A letter from Central Development Corporation (CDC) to invite Mayor Coffin to attend the launch of CDC's "New Model of Operations" on June 19, 2013.
- 8.5 An email from Anne Gallant requesting the Town's support to move forward with banner advertising on the light poles along the Kensington Railyards. Town Council supports the initiative and directed staff to begin drafting regulations to allow banners to be placed in 2013.
- 8.6 A letter from Kyle Pinkson, a member of the 2013 Canada Games PEI Ball Team, requesting financial support for travel expenses.

Moved by Councillor Mill, seconded by Deputy Mayor Caseley to approve a

*\$100.00 donation towards the 2013 Canada Games PEI Ball Team.
Unanimously carried.*

Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to recess for 10 minutes at 8:30 PM. Unanimously carried.

Mayor Coffin called the meeting back to order at 8:50 PM

8.7 *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve the request of the Kensington Wild to sponsor a player for the upcoming 2013/14 hockey season at a cost of \$750.00. Unanimously carried.*

9. Committee of the Whole / In Camera

9.1 *Moved by Deputy Mayor Caseley, seconded by Councilor Mill to commence in a Committee of the Whole Meeting at 8:55PM. Unanimously carried.*

Mayor Coffin declared a conflict with an item on the agenda and excused himself from the Council Chambers. Deputy Mayor Caseley took the role of Chair at 9:47 PM.

Mayor Coffin returned to the Council Chamber at 10:27 PM and resumed his position as Chair.

Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to come out of the Committee of the Whole meeting at 10:28 PM. Unanimously carried.

10. Adjournment

Moved by Deputy Mayor Caseley seconded by Councillor Spencer to adjourn the meeting at 10:30 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor