

**Town of Kensington  
Minutes of Regular Council Meeting  
Monday, June 11, 2018  
7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, MacLean, Doucette, Pickering and Spencer.

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewie Sutherland

**Visitors:** Millicent McKay – Journal Pioneer

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor MacLean, seconded by Councillor Mill to approve the tentative agenda for the June 11, 2018 regular meeting of Town Council. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**3.2** Mr. Baker declared a conflict with item 8.1.10. Councillor Spencer declared a conflict with item 8.1.9.

**4. Delegations / Presentations**

**4.1** *Nil*

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor Doucette, seconded by Councillor Spencer to approve the minutes from the May 14, 2018 regular meeting of Town Council. Unanimously carried.*

**5.2** *Moved by Councillor Spencer, seconded by Councillor Pickering to approve the minutes from the June 7, 2018 public meeting minutes. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1** May 14, 2018 Regular Council Meeting – *Nil*

**6.2** June 7, 2018 Public Meeting - *Nil*

**7. Reports**

**7.1 CAO's Report**

**7.1.1** *Moved by Councillor MacLean, seconded by Councillor Spencer to adopt the June 2018 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Pickering, seconded by Councillor Doucette to approve the April 2018 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.*

**7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor Doucette, seconded by Councillor Mill to approve the April 2018 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.3.2** Chief Sutherland thanked Councillors who attended the Annual Fishing Derby. The Annual Bike Rodeo will be held June 16, Councillors available to assist are encouraged to attend.

*Chief Sutherland excused himself from the Council Chamber at 7:06PM.*

**7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor MacLean, seconded by Councillor Spencer to approve the Development Permit Summary Report for the month of June 2018. Unanimously carried.*

**7.5 Bills List**

**7.5.1** *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to approve the April 2018 Bills in the amount of \$238,925.01. Unanimously carried.*

**7.6 Summary Income Statement**

**7.6.1** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the Summary Income Statement for the month of April 2018. Unanimously carried.*

## **7.7 Credit Union Centre Report**

**7.7.1** *Moved by Councillor Spencer, seconded by Councillor Pickering to approve the Credit Union Centre report for the month of April 2018. Unanimously carried.*

## **7.8 Mayor's Report**

**7.8.1** *Moved by Councillor Mill, seconded by Councillor MacLean to approve the Mayors report for the month of June 2018 as presented by Mayor Caseley. Unanimously carried.*

**7.8.2** Councillor Spencer acknowledged the section on the Mayor's report which indicated Mayor Caseley would not be re-offering in the upcoming municipal elections. Councillor Spencer thanked Mayor Caseley for his service and time on Town Council.

## **7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report**

**7.9.1** Deputy Mayor Mann provided updates on the Federation of PEI Municipalities activities over the previous month. FPEIM will postpone their semi-annual meeting until January due to the Municipal Elections. Deputy Mayor Mann will maintain his position as Vice President of the FPEIM Board for the upcoming year.

**7.9.2** Deputy Mayor Mann provided updates on activities of the Kensington & Area Chamber of Commerce over the previous month. The KACC is currently working on rebranding the Chamber and will be working with MJS Marketing on a publication featuring chamber news.

## **8. New Business**

### **8.1 Request for Decisions**

**8.1.1 Annual Donation to Queen Elizabeth Elementary School (QEES) and Kensington Intermediate High School (KISH)**

**8.1.1.1** *Moved by Councillor Spencer, seconded by Councillor Doucette*

*BE IT RESOLVED THAT Town Council approve a \$150.00 donation to KISH Safe Grad prizes, \$300.00 to KISH Graduation prizes, and \$150.00 to QEES Graduation prizes. Unanimously carried.*

**8.1.2 Home Based Business Request – Arlene MacAusland (Twisted Knickers) – 27 Broadway Street South**

**8.1.2.1 *Moved Councillor Spencer, seconded by Councillor MacLean***

***BE IT RESOLVED THAT Town Council approve a minor variance for the operation of a homebased business at a dwelling located at 27 Broadway Street South, to enable 26.5% of the floor area of the dwelling to be occupied by the business.***

***Unanimously carried.***

**8.1.2.2 *Moved by Councillor Pickering, seconded by Councillor MacLean***

***BE IT RESOLVED THAT Town Council approve a request from Arlene MacAusland to operate an arts and crafts business out of a property located at 27 Broadway Street South subject to compliance with the Town of Kensington Development Control Bylaw. Unanimously carried.***

**8.1.3 Development Control Bylaw and Official Plan Amendment - PID No. 842716 – First Reading**

**8.1.3.1 *First Reading***

***Moved by Deputy Mayor Mann, seconded by Councillor Doucette***

***WHEREAS a request has been received from Jeff Thompson, owner of PID No 842716, to amend the Town of Kensington Development Control Bylaw to re-zone the property (47 Victoria Street East) from Public Service and Institutional (PSI) to Single Residential (R1) for the purpose of redeveloping the property to a single unit residential dwelling;***

***AND WHEREAS a public meeting was held on June 7, 2018 in accordance with the PEI Planning Act and the Town's Development Control Bylaw;***

***AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;***

***BE IT RESOLVED THAT Kensington Town Council give first reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No. 842716 from Public Service and Institutional (PSI) to Single Residential (R1) for the purpose of re-developing the property to a single unit residential dwelling;***

***Unanimously carried.***

**8.1.3.2 *Approval of First Reading***

***Moved by Deputy Mayor Mann, seconded by Councillor Doucette***

*WHEREAS a request has been received from Jeff Thompson, owner of PID No 842716, to amend the Town of Kensington Development Control Bylaw to re-zone the property (47 Victoria Street East) from Public Service and Institutional (PSI) to Single Residential (R1) for the purpose of redeveloping the property to a single unit residential dwelling;*

*AND WHEREAS a public meeting was held on June 7, 2018 in accordance with the PEI Planning Act and the Town's Development Control Bylaw;*

*AND WHEREAS town staff have evaluated the application, in consultation with DV8 Consulting, and are recommending that Town Council proceed with the Bylaw amendment;*

*AND WHEREAS the Bylaw amendment was read a first time at this meeting;*

*BE IT RESOLVED THAT Kensington Town Council approve first reading to amend the Zoning and Subdivision Control Bylaw to re-zone PID No. 842716 from Public Service and Institutional (PSI) to Single Residential (R1) for the purpose of re-developing the property to a single unit residential dwelling;*

*Unanimously carried.*

#### **8.1.4 Town of Kensington Flag Flying Policy**

**8.1.4.1** *Moved by Councillor Doucette, seconded by Councillor MacLean*

*BE IT RESOLVED THAT the Flag Flying Policy, Policy # 01-1103-18 be hereby formally adopted as presented.*

*Unanimously carried.*

#### **8.1.5 FCM Special Advocacy Fund**

**8.1.5.1** *Moved by Councillor Pickering, seconded by Councillor Mill*

*BE IT RESOLVED THAT the Town Council provide a financial contribution to the FCM Special Advocacy Fund in the amount of \$50.00 plus HST per year for 2018 and 2019.*

*5 for – 1 opposed (Spencer), Motion carried.*

**8.1.5.2** Councillor Spencer stated he did not agree with the required 15% HST charge on the contribution to the FCM Special Advocacy Fund.

## **8.1.6 Cancellation of July and August Committee of Council Meetings**

**8.1.6.1** *Moved by Councillor Doucette, seconded by Councillor Mill*

*BE IT RESOLVED THAT the Kensington Committee of Council meetings scheduled for July 23, 2018 and August 27, 2017 at 6:30 PM be cancelled. Unanimously carried.*

## **8.1.7 Kensington & Area Christian Council Request for Credit Union Centre Closure**

**8.1.7.1** *Moved by Councillor Pickering, seconded by Councillor MacLean*

*BE IT RESOLVED THAT the request of the Kensington & Area Christian Council to close the Credit Union Centre until 12:00 PM on Remembrance Day each year be denied and that the Christian Council be encouraged to contact individual user groups on their use of the Credit Union Centre during the Remembrance Day Memorial Services.*

*Unanimously carried.*

## **8.1.8 Credit Union Centre – Kensington Fitplex Equipment Upgrades\Replacement**

**8.1.8.1** *Moved by Councillor Mill, seconded by Councillor Doucette*

*BE IT RESOLVED THAT the contract for the replacement\upgrade of three (3) pieces of equipment at the Credit Union Centre Fitplex be awarded to Spartan Fitness as per their quote in the amount of \$6703.57.00 plus HST. Unanimously carried.*

*Councillor Spencer declared a conflict and excused himself from the Council Chamber at 7:35 pm.*

## **8.1.9 Credit Union Centre – Kensington Fitplex Aerobics Floor Replacement**

**8.1.9.1** *Moved by Councillor Pickering, seconded by Councillor Mill*

*BE IT RESOLVED THAT the contract for the replacement of the Aerobics flooring area at the Credit Union Centre Fitplex be awarded to Castle Building Supplies as per their quote in the amount of \$5,250.00 plus HST. Unanimously carried.*

*Councillor Spencer returned to the Council Chamber at 7:37 pm.*

*Mr. Baker excused himself from the Council Chamber at 7:37 pm.*

## **8.1.10 Blacksmith Shop/Go! Fish Development Permit Application**

**8.1.10.1** *Moved by Councillor Doucette, seconded by Councillor MacLean*

*THAT Kensington Town Council approve a development permit application for the Town of Kensington for the renovation of the James Mullally Blacksmith Shop located at 29 Commercial St. to be converted into a fish and chip take out., subject to full compliance with the Architects Act of PEI and any other applicable municipal bylaws and/or provincial and federal legislation.*

*Unanimously carried.*

**8.1.10.2** Councillor MacLean inquired about waste disposal for the restaurant, Mrs. MacKinnon will confirm and report back to Council.

*Mr. Baker returned to the Council Chamber at 7:42 pm.*

**8.2 Other Matters**

**8.2.1** Deputy Mayor Mann requested that the grass be trimmed along the sidewalk on Victoria Street W.

**8.2.2** Deputy Mayor Mann requested that the Credit Union Centre staff update some aesthetic issues at the arena during the summer months.

**8.2.3** Councillor Mill requested that the parking space lines at the Credit Union Centre be redone and extended.

**8.2.4** Councillor Spencer noted that the traffic lights at the intersection has not been reset and continue to be out of sync with the waiting traffic.

**8.2.5** Councillor Pickering provided updates on the Annual Harvest Festival. This year's theme will be 'Community Proud, Growing Together'.

**9. Correspondence**

**9.1** A Thank You letter from HMCS Queen Charlotte for hosting this years Battle of the Atlantic Ceremony.

**9.2** A Thank You card from the Kensington Lions Club for the use of the Town's BBQ.

**9.3** A request from KISH Principal, Donald Mulligan on behalf of the Hockey Skills Academy at KISH, requesting a discounted hourly rate on ice time.

*Moved by Councillor Spencer, seconded by Councillor MacLean to approve an hourly rate of \$112 per hour for the KISH Hockey Skills Academy for their requested ice time of 3:20-4:20pm on Wednesday's from October 2018 – March 2019. Unanimously carried.*

**9.4** A letter from Stephen Gallant, a researcher with the Department of Family and Human Services, requesting a member of Town Council to attend one of their upcoming community conversations.

**9.5** A letter from Bill Drost, owner of Bay Winds Auto Sales, requesting the Town's support to operate a used car dealership located in the vacant lot located on the north side of the parking lot of 31 Broadway Street South.

*Moved by Councillor Pickering, seconded by Councillor Doucette to support the request by Bay Winds Auto Sales to operate a used car dealership at the vacant land located at 31 Broadway Street South subject to compliance with all municipal and provincial regulations.*

**9.6** A letter from the Kensington Lions Club requesting a police escort for the PEI Lions Cavalcade for Diabetes on June 16, 2018 at 1:00pm.

*Moved by Councillor Pickering, seconded by Councillor MacLean to approve the request from the Kensington Lions Club for a police escort for the PEI Lions Cavalcade for Diabetes on June 16, 2018 at 1:00pm. Unanimously carried.*

**9.7** An invitation from the PEI Humane Society to attend their 7th Annual Golf Tournament on August 24, 2018.

*Moved by Councillor Doucette, seconded by Councillor Spencer to decline the request to enter a team in the 2018 PEI Humane Society Golf Tournament and to approve a \$300.00 donation be made to the PEI Humane Society. Unanimously carried.*

**9.8** A letter from PRIDE PEI requesting the Town to fly a Pride flag during the week of July 22-28, 2018 to support members of the LGBTQ community. *Request declined - per the Towns Flag Flying Policy.*

## **10. In-Camera**

**10.1** *Nil*

## **11. Adjournment**

*Moved by Councillor MacLean, seconded by Councillor Spencer to adjourn the meeting at 8:05 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Rowan Caseley,  
Mayor