

Town of Kensington
Minutes of Regular Council Meeting
Monday, June 14th, 2010
7:01 PM

Council Members Present: Deputy Mayor Paul Chessman; Councillors: Gallant, Mill, Caseley, Spencer and MacLean

Staff Members Present: Town Manager/Administrator, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Maria Hickey; Police Chief, Lewis Sutherland

Regrets: Mayor Gordon Coffin

Visitors: Nil

1. Calling of Meeting to Order

1.1 Deputy Mayor Chessman called the meeting to order at 7:01 PM and welcomed Council members and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Caseley, seconded by Councillor MacLean to approve the tentative agenda for the June 14th, 2010 regular Council meeting. Unanimously carried.*

3. Minutes of Previous Regular Meeting

3.1 *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the minutes for the May 10th, 2010 Regular Meeting of Town Council. Unanimously carried.*

Minutes of Public Meeting

3.2 *Moved by Councillor MacLean, seconded by Councillor Mill to approve the minutes for the May 18th, 2010 Public Meeting. Unanimously carried.*

Minutes of Special Meeting

3.3 *Moved by Councillor Gallant, seconded by Councillor Spencer to approve the minutes of the May 18th, 2010 Special Meeting. Unanimously carried.*

4. Business Arising from Minutes

4.1 May 18th, 2010 Regular Meeting

4.1.1 Councillor MacLean inquired about the location of Karen Murphy's, Island Stone Pub, Sir Top 'Ems Sopapilla Hut. The Town Manager indicated that of the two locations that were approved by Town Council, Ms. Murphy's preferred location was between the map stop sign and the Train Station. Approval was subsequently given to allow her to locate there.

4.1.2 Councillor Mill questioned if a letter had been sent to the Lion's Club regarding the missing information on their last building permit. A permit was issued recently to the Lion's Club for new windows but did not indicate the other work which has been completed to the interior to accommodate Cole's Family Restaurant.

4.2 May 18th, 2010 Public Meeting

Nil

4.3 May 18th, 2010 Special Meeting

4.3.1 Councillor Spencer inquired whether or not the Haunted Mansion owner, Mr. John Davison had received approval to utilize the Confederation Trail for his proposed kids train ride. The Town Manager indicated that he was informed that Mr. Davison did get the approval he was seeking.

4.3.2 Councillor Spencer inquired about the schedule for Victoria Street East Water & Sewer extension to the Nature's Crop International processing facility. The Town Manager indicated that the project was proceeding as per the original schedule and the project should be completed during the latter part of July.

5. Approval of Accounts

Moved by Councillor Caseley, seconded by Councillor Spencer to approve expenditures from May 7th – June 10th, 2010 in the amount of \$99,583.44. Unanimously carried.

6. Committee Reports

6.1 Property Committee Report

6.1.1 *Motion by Councillor Spencer, seconded by Councillor Mill to approve a building permit for Clyde Bryant at 5 Rosewood Drive, PID #970808, to construct a 24' x 28' accessory structure. Unanimously carried.*

6.1.2 *Motion by Councillor Spencer, seconded by Councillor Caseley to*

approve a building permit for David & Donna Gallant, 11 Broadway South, PID #77578 to apply siding to the exterior of the house. Unanimously carried.

6.1.3 *Motion by Councillor Spencer, seconded by Councillor Gallant to approve a building permit for David and Kathy Doucette at 28 Broadway Street South, PID # 7765111-000 to construct a storage shed. Unanimously carried.*

6.1.4 *Motion by Councillor Spencer, seconded by Councillor Caseley to approve a building permit for Gary & Jennifer Gallant to construct a single family residential dwelling at 17 Linwood Drive, lot # 03-15, PID # 472175. 4 for 1 abstention, motion carried.*

Councillor Gallant declared a conflict of interest and left the room prior to the consideration of Item 6.1.4.

6.1.5 *Motion by Councillor Spencer, seconded by Councillor Mill to approve a building permit for Rodney & Cathy Hickey at 3 Chestnut Street, PID # 78758 to construct a deck along the east side of the house. Unanimously carried.*

6.1.6 *Motion by Councillor Spencer, seconded by Councillor Caseley to rescind the following motion from June 2002:*

“Motion by Councillor Toombs, Seconded by Councillor Mill to re-approve a subdivision for Alan Champion, Property #724531, originally approved on June 2000 subject to Provincial Government approval.”

Unanimously carried.

6.1.7 *Motion by Councillor Spencer, seconded by Councillor Mill to approve in principal a subdivision for Alan Champion, 34 Broadway Street South, at PID # 724351 Broadway Street South to subdivide into four lots. Unanimously carried.*

6.1.8 *Motion by Councillor Caseley, seconded by Councillor Mill to approve first reading to amend the general land use map that is part of the Town’s Official Plan to re-zone PID No. 76711 (63 Victoria Street West) from Residential (R1) to Commercial (C1) as mandated by the Island Regulatory Appeals Commission. 3 for, 2 Against – Motion Carried.*

6.1.9 *Motion by Councillor Spencer, seconded by Councillor Caseley to approve first reading to amend the Town of Kensington Zoning and Subdivision Control (Development) Bylaw to re-zone PID No. 76711 (63 Victoria Street West) from Residential (R1) to Commercial (C1) as mandated by the Island Regulatory Appeals Commission. 3 For, 2 Against – Motion Carried.*

6.2 Recreation, Parks & Special Events Committee Report

- 6.2.1** Councillor Mill reported on the Island Trails Cycling Event held on Saturday June 12th, 2010. The event was a success hosting approximately 85 cyclists. He thanked everyone who donated time to the event.
- 6.2.2** The Island Community Fund application portal is now available online. The Town Manager will be completing the application for the Kensington Dog Park as originally directed.
- 6.2.3** The pool staff has been hired and the deck will be painted and new solar blankets have been ordered. The pool will be opening on schedule on July 1st, 2010.
- 6.2.4** The fishing derby was held on May 22nd & 23rd, 2010 and was a big success again this year. Young and old alike enjoyed a day of fun and there were prizes and a BBQ for everyone. Police Chief Sutherland was thanked for organizing another successful event.
- 6.2.5** The Bike Rodeo was held on Saturday June 12th, 2010 with around 65 participants.
- 6.2.6** *Motion by Councillor Mill, seconded by Councillor Caseley to approve the report for Parks, Recreation & Special Events. Unanimously carried.*

6.3 Police Report

- 6.3.1** *Motion by Councillor MacLean, seconded by Councillor Gallant to approve the Police Services Report as prepared by Police Chief Sutherland. Unanimously carried.*
- 6.3.2** *Motion by Councillor Mill, seconded by Councillor Spencer to allow an evergreen tree to be planted at the Alysha Toombs Memorial Park in the vicinity of the Memorial Park sign. Unanimously carried.*

6.4 Fire Report

- 6.4.1** *Motion by Councillor Gallant, seconded by Councillor Mill to accept the fire report as prepared by Fire Chief Folland. Unanimously carried.*
- 6.4.2** *Motion by Councillor Gallant, seconded by Councillor Spencer to approve the quote from Dunk River Industries to retrofit the donated Fire Truck as per their quoted amount of \$12,375.00 plus GST. Unanimously carried.*
- 6.4.3** *Motion by Councillor Gallant, seconded by Councillor MacLean to dispose of the 1987 International Fire truck to Dunk River Industries, as is, for their tendered amount of \$3300.00 + GST. Unanimously carried.*

6.5 Public Works Report

6.5.1 *Motion by Councillor Caseley, seconded by Councillor Mill to accept the Public Works Report as prepared by Deputy Mayor Chessman. Unanimously carried.*

6.5.2 Councillor Mill inquired as to the status of the street sweeper repairs. The Town Manager reported that Dana Whitehead is working at it when he is available and we expect the repairs to be completed within the next month.

6.5.3 The Request for Quotations for the provision of a new compact tractor for the Town closed on June 11, 2010 with three bids being received from Atlantic Bobcat, Kensington Agricultural Services and John Deere/Green Diamond. With Atlantic Bobcat being the low bidder a recommendation was put forward to purchase the Bobcat Model CT335 Compact Tractor for their quoted amount of \$27,240.00 plus applicable taxes.

6.5.4 *Motion by Councillor Caseley, seconded by Councillor Gallant to approve the purchase of a Bobcat Model CT 335 compact tractor from Atlantic Bobcat for their quoted amount of \$27,240.00 + applicable taxes. Unanimously carried.*

6.5.5 *WHEREAS the Town of Kensington Public Works Department is intent on purchasing a new compact tractor for Town operations;*

AND WHEREAS the Town has initiated and closed a formal request for quotations process;

AND WHEREAS a quote dated June 8, 2010 in the amount of \$27,240.00 plus applicable taxes has been received from Bobcat Atlantic;

AND WHEREAS the Public Works Committee has identified the need for a zero turn lawn mower for the Public Works department at an estimated cost of 23,000.00 and has requested staff to initiate a formal request for quotations process;

BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$50,000.00 from the Scotiabank, Summerside repayable in full by Town Council over an amortization period not to exceed 10 years.

6.6 Finance Committee Report

6.6.1 *Motion by Councillor Caseley, seconded by Councillor Spencer to approve the Finance Committee Report as prepared by Councillor Caseley. Unanimously carried.*

6.6.2 *Motion by Councillor Caseley, seconded by Councillor MacLean to*

sponsor the first edition of the Wellness Complex Initiative Newsletter being developed by the Wellness Complex Development Committee. Unanimously Carried.

6.6.3 A recommendation was brought forward by the Finance Committee Chair, under a staff recommendation, to move forward with switching the town's mobility service provider from Bell to Telus.

6.6.4 *Motion by Councillor Caseley, seconded by Councillor Spencer to direct staff to move forward with switching the Town of Kensington's mobility service provider from Aliant (Bell) to Telus. Unanimously carried.*

Motion by Councillor Caseley, seconded by Councillor Spencer to recess at 9:05 pm for 10 minutes. Unanimously carried.

Deputy Mayor Chessman called the meeting back to order at 9:17 pm.

6.6.5 It was identified by Deputy Administrator, Wendy MacKinnon that the Town is required on an annual basis to, by motion, approve the Town's empowerment to access the Town's and Water and Pollution Control Corporation's operating credit lines.

6.6.6 *Motion by Councillor Caseley, seconded by Councillor Gallant to approve an operating line of credit of \$325,000.00 from the Scotiabank for the General Account #10793 00034 17. Any two of the Mayor, Town Manager and Deputy Administrator are authorized for signing authority. Unanimously carried.*

6.6.7 *Motion by Councillor Caseley, seconded by Councillor Mill to approve an operating line of credit of \$160,000.00 from the Scotiabank for the Water and Pollution Control Corporation Account #10793 00625 10. Any two of Mayor, Town Manager and Deputy Administrator are authorized for signing authority. Unanimously carried.*

7. Mayor's Report

7.1 KenNet has requested a member of Town Council to be appointed to their board of directors to fill the vacancy left by former Town Councillor David Kiff. Councillor MacLean agreed to sit on their board subject to the time commitment required. The Town Manager will seek clarification from the KenNet manager and provide the information to Councillor MacLean.

8. Correspondence

8.1 A thank you card from the Kensington Relay for Life event co-chair for the Town's donation to the event.

8.2 Kensington Intermediate Senior High monthly newsletter.

- 8.3** Letter from Steven Stewart thanking the Town for supporting his daughter Stephanie's Relay for Life car wash by allowing use of the Train Station parking lot.
- 8.4** Letter from John Davison, 12699 Margate Road, requesting permission to connect to the Town's central water and sewer system (Received as information – no decision rendered at this time).
- 8.5** Invitation from the Central Development Corporation Ltd. and the Board of Directors requesting Mayor Coffin's attendance at their combined Annual Meeting and Dinner scheduled for June 23rd, 2010 at 6:30 pm at the Lotus Garden Restaurant, 31 Broadway Street South. In the Mayor's absence, Deputy Mayor Chessman agreed to attend.
- 8.6** Invitation from KISH to attend their graduation on Thursday June 24th, 2010. Councillor Spencer agreed to attend on behalf of the Mayor.
- 8.7** Letter from Crime Stoppers requesting a donation towards the cost of operation.
- 8.8** *Motion by Councillor Gallant, seconded by Councillor Caseley to donate \$200.00 to PEI Crime Stoppers. Unanimously carried.*
- 8.9** Letter from Royal Canadian Legion Branch No. 9, requesting a donation towards the cost of maintaining the site at the Veterans Memorial Gardens in Kensington.
- 8.10** *Motion by Councillor MacLean, seconded by Councillor Mill to donate \$500.00 towards the maintenance of the Veterans Memorial Park. Unanimously carried.*
- 8.11** Letter from Kara requesting funding for the annual Harvest Festival BBQ.
- 8.12** *Motion by Councillor Gallant, seconded by Councillor Spencer to support the Harvest Festival Barbecue through a donation of \$250.00. Unanimously carried.*

9. Adjourned

Motion by Councillor MacLean, seconded by Councillor Caseley to adjourn the meeting of Town Council at 9:35 PM. Unanimously carried.

Deputy Administrator

Mayor