

**Town of Kensington
Minutes of Regular Council Meeting
Monday, June 8, 2020
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Pickering;
Councillors: Toombs, Gallant, Bernard, Spencer and Mann

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief
Administrative Officer, Wendy MacKinnon; Administrative
Assistant, Kim Caseley; Police Chief, Lewie Sutherland

Visitors: Alison Jenkins & Jason Simmonds – Journal Pioneer
Doug Killam; Public Works Supervisor – Town of Kensington

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors to the June meeting of Kensington Town Council.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the tentative agenda for the June 8, 2020 regular meeting of Town Council with the addition of 2 items 8.1.7 – Gas Tax Funds Reallocation – Railyards Boardwalk Replacement and 8.1.8 PEI ATV Federation (PEIATVF) Land Use Permission. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Deputy Mayor Pickering declared a conflict with an item of correspondence.

4. Delegations / Presentations

4.1 Mayor Caseley & CAO Geoff Baker presented Doug Killam with a certificate of recognition for completed course work with the Environmental Training Institute.

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Bernard, seconded by Councillor Spencer to approve the minutes from the May 11, 2020 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 May 11, 2020 Regular Meeting

6.1.1 *Nil*

7. Reports

7.1 Chief Administrative Officer Report

- 7.1.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to adopt the June 2020 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

Chief Sutherland joined the meeting at 7:07 pm.

7.2 Fire Department Statistical Report

- 7.2.1** *Moved by Councillor Bernard, seconded by Deputy Mayor Pickering to approve the April 2020 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

- 7.3.1** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to approve the April 2020 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Chief Sutherland discussed the current assistance the department has been providing to Island Conservation Officers in relation to Covid-19 response.

7.3.3 Chief Sutherland notified Council that the department will be assisting the KISH Prom event on June 24 with traffic control across Broadway Street N. They will also be assisting with student parades for the QEES grade 6 and KISH grade 12 graduating students.

Chief Sutherland excused himself from the Council Chamber at 7:18 pm.

7.4 Development Permit Summary Report

- 7.4.1** *Moved by Councillor Toombs, seconded by Councillor Spencer to approve the June 2020 Development Permit Summary Report. Unanimously carried.*

7.5 Bills List

- 7.5.1** *Moved by Councillor Mann, seconded by Deputy Mayor Pickering to approve the April 2020 Bills in the amount of \$117,320.68. Unanimously carried.*

7.6 Summary Income Statement

- 7.6.1** *Moved by Councillor Mann, seconded by Deputy Mayor Pickering to approve the Summary Income Statement for the month of April 2020. Unanimously carried.*

7.7 Credit Union Centre Report

- 7.7.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering to approve the Credit Union Centre report for the month of April 2020. Unanimously*

carried.

Councillor Bernard excused herself from the Council Chamber at 7:33 pm and returned at 7:35 pm.

7.8 Mayor's Report

7.8.1 *Moved by Councillor Spencer seconded by Councillor Toombs to approve the Mayors report for the month of June 2020 as presented by Mayor Caseley. Unanimously carried.*

7.9 Federation of PEI Municipalities (FPEIM) Report

7.9.1 FPEIM has requested the Federal Government to assist island municipalities with funding during the Covid-19 pandemic.

7.9.2 Details regarding the semi-annual meeting are still to be determined.

7.9.3 FPEIM has been in discussions with the Province to allow municipalities to enforce speed limits using photo radar on PEI.

7.10 Heart of the Island Initiative (STEP) Report

7.10.1 Committees will be holding bi-weekly meetings during the summer months.

7.10.2 The group is working on signage and advertising for the Hogg Trail in partnership with Island Trails.

7.11 Kensington Area Chamber of Commerce (KACC) Report

7.11.1 Mr. Baker noted that the Chamber did an excellent job keeping local business updated with the ongoing changes regarding Covid-19.

7.12 PEI 55 Plus Games

7.12.1 *Nil.*

8. New Business

8.1 Request for Decisions

8.1.1 Town Hall Paver Stones Replacement – Front Entrance

8.1.1.1 *Moved by Councillor Gallant, seconded by Deputy Mayor Pickering*

BE IT RESOLVED that Kensington Town Council direct staff to obtain a second quote and hereby authorize the CAO to proceed with the replacement of the paver stones at the entrance to the town hall and repairs to the paver stones in the vicinity of the town clock, not to exceed the amount of \$9,950.00 plus HST .

Unanimously carried.

8.1.2 Town Hall Sidewalk Repair and Walkway Replacement

8.1.2.1 Moved by Deputy Mayor Pickering, seconded by Councillor Toombs

BE IT RESOLVED THAT Kensington Town Council authorize the CAO to proceed with the replacement of the sidewalk at the west end of the town hall facility and repairs to two sidewalk pads on south end of the town hall facility as per the quote of Owen MacDonald Construction dated April 27, 2020 in the amount of \$7,750.00 plus HST.

Unanimously carried.

8.1.3 Proposed Development Control Bylaw Amendment – Section 4.24 – Accessory Structures

8.1.3.1 Moved by Councillor Spencer, seconded by Councillor Bernard

That Town Council direct staff to proceed with a Development Control Bylaw amendment process to permit a third accessory structure on properties that exceed three acres in size.

Unanimously carried.

8.1.4 Kensington Lagoon Upgrades - Tender Recommendation

8.1.4.1 Moved by Councillor Gallant, seconded by Councillor Toombs

BE IT RESOLVED THAT Kensington Town Council award the contract for the Kensington Lagoon Upgrades project to Kildare Construction as per their tender submission in the amount of \$435,849.54 including HST, subject to the approval from the Provincial Department of Environment.

Unanimously carried.

8.1.5 Development Permit Application – PEI Crematorium

8.1.5.1 Moved by Councillor Toombs, seconded by Deputy Mayor Pickering

BE IT RESOLVED THAT Kensington Town Council approve a development permit application to facilitate the construction of a 24' x 36' addition to the PEI Crematorium Building located at 12 Gerald McCarville Drive subject to full compliance with the Town's Development Control Bylaw and all other applicable municipal, provincial and federal legislation and regulations.

Unanimously carried.

8.1.6 Development Permit Application – 55 Broadway Street North

8.1.6.1 Moved by Deputy Mayor Pickering, seconded by Councillor Bernard

BE IT RESOLVED THAT Kensington Town Council approve a development permit application to facilitate the installation of an emergency fire door and conversion of an existing commercial space to accommodate a café style restaurant at 55 Broadway Street North subject to full compliance with the Town's Development Control Bylaw and all other applicable municipal, provincial and federal legislation and regulations.

Unanimously carried.

8.1.7 Gas Tax Funds Reallocation – Railyards Boardwalk Replacement

8.1.7.1 *Moved by Councillor Bernard, seconded by Deputy Mayor Pickering*

BE IT RESOLVED THAT Kensington Town Council authorize the CAO to proceed with the reallocation of \$15,750.00 from the Roy Paynter Playground Equipment project into the Train Station/Boardwalk Upgrades and Replacement project.

Unanimously carried

8.1.7.2 Following Council discussions it was requested that an MOU be created and include who is responsible the future maintenance of the boardwalk.

8.1.8 PEI ATV Federation (PEIATVF) Land Use Permission

8.1.8.1 *Moved by Deputy Mayor Pickering, seconded by Councillor Toombs*

BE IT RESOLVED THAT Kensington Town Council authorize the CAO to sign a Memorandum of Understanding with the Prince Edward Island ATV Federation to allow the Federation to utilize PID No's 76406 and 767673 for ATV'ing purposes until such time as the Town or the PEIATVF desires to cancel the Memorandum.

Unanimously carried.

8.2 Other Matters

- 8.2.1** Deputy Mayor Pickering noted a resident mentioned an area of collected garbage behind Rosewood Drive and requested it be included in the Town's clean-up efforts.
- 8.2.2** Councillor Bernard addressed concerns she received from Angie McIver with Sheer Intensity regarding the lawn mower operator at the railyards.
- 8.3.3** Councillor Toombs extended his appreciation to Town staff for their work installing the water fountains and maintenance of the arches at the Alysha Toombs Memorial Park.

- 8.3.4** Councillor Toombs noted that the light at the cenotaph located at the Town Hall is not working and requires repair.
- 8.3.5** Councillor Gallant suggested that the Schurman Centennial Gazebo requires painted and additional maintenance to the stairs, roof and floor.
- 8.3.6** Councillor Mann addressed the long grass located along the sidewalk in front of 105 Victoria Street W.
- 8.3.7** Mr. Baker noted that additional Bylaw enforcement is required in Town. Staff are currently looking at available options and will report to Council.
- 8.3.8** Mayor Caseley welcomed East Coast Accounting Solutions to 61 Broadway Street N.

Councillor Bernard excused herself from the Council Chamber at 8:55 pm and returned at 8:56 pm.

- 8.3.9** Mayor Caseley discussed with Town Council a request from a local farmer to rent the 12-15 acres of farmable land on the Waugh property located off Victoria Street W for a three-year period and seeding the business park development land.

Moved by Councillor Toombs, seconded by Councillor Gallant to authorize staff to proceed with rental of 12-15 acres of farm land and seeding of the business park development land.

Unanimously carried.

Councillor Gallant left the Council Chamber at 9:02 pm and returned at 9:04 pm.

9. Correspondence

- 9.1** An email from Lennon House Recovery House requesting a financial donation for assistance to complete their 3rd floor renovation project.

Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to donate \$100.00 to the Lennon House Recovery House renovation fund. Unanimously carried.

- 9.2** A donation letter from the Parents of the KISH 2020 Graduates requesting the Town to donate a gift certificate to be included in a fundraising basket for their Safe Prom event.

Moved by Councillor Gallant, seconded by Deputy Mayor Pickering to donate \$300.00 to the KISH Safe Prom fundraising event. Unanimously carried.

Deputy Mayor Pickering declared a conflict and excused herself from the Council Chamber at 9:13 pm.

- 9.3** A letter from the Heart of PEI Initiative requesting the Town to participate in their Signage and Beautification project to install 18 banners on 9 lamp posts at the Kensington Railyards.

Moved by Councillor Spencer, seconded by Councillor Toombs to approve the

installation of 18 banners on 9 lamp posts at the Kensington Railyards, not to exceed the quoted price of \$4,138.27. 5 for – 1 abstention (Pickering), Motion Carried.

Deputy Mayor Pickering returned to the Council Chamber at 9:23 pm

- 9.4** A letter from C&B Corner Café located at 55 Broadway Street N, requesting the Town's support with their application for a dining room liquor license from PEILCC.

Moved by Councillor Gallant, seconded by Councillor Toombs to approve the request from C&B Corner Café at 55 Broadway Street N to apply for a dining room liquor license from PEI Liquor Control Commission. Unanimously carried.

- 9.5** The Kensington Heritage Library 2019 Annual Report.

10. In-Camera

10.1 *Nil*

11. Adjournment

Moved by Councillor Toombs, seconded by Councillor Spencer to adjourn the meeting at 9: PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor