

**Town of Kensington**  
**Minutes of Regular Council Meeting**  
**Monday, June 9, 2014**  
**7:00 PM**

**Council Members Present:** Mayor Gordon Coffin; Councillors: Deputy Mayor Caseley, Spencer, Mann, Mill, Gallant and MacLean

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley

**Visitors:** Mike Carson – Journal Pioneer

**Regrets:** Police Chief, Lewis Sutherland

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**1. Calling of Meeting to Order**

**1.1** Mayor Coffin called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Spencer seconded by Councillor MacLean to approve the tentative agenda for the June 9, 2014 regular meeting of Town Council. Unanimously carried.*

**3. Approval of Minutes of Previous Meeting**

**3.1** *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to approve the minutes from the May 12, 2014 regular Council Meeting. Unanimously carried.*

**4. Business Arising from Minutes**

**4.1 Minutes from May 12, 2014 Regular Council Meeting**

**4.1.1** CAO, Geoff Baker, met with Marc LeClair of the Malpeque Bay Credit Union regarding the disposal of a portion of one of the Warehouse properties (65 Woodleigh Drive) for use as a parking area. Mr. LeClair will have a parking area concept plan created prior to progressing discussions further.

**4.1.2** A letter has been sent to the unlicensed home based business operating out of a residence at 24 Victoria Street East. Further discussion is required at this point but it is anticipated that a report will be brought before Town Council at their July meeting for consideration.

- 4.1.3 A minimum amount of work has been completed on the James Mullally Blacksmith shop to allow temporary seasonal use by Deborah Murphy (PEI Seafood Seasonings) for the 2014 summer months.

## **5. Committee Reports**

### **5.1 Police Committee Report**

- 5.1.1 *Moved by Councillor MacLean, seconded by Councillor Mill to adopt the May 2014 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

- 5.1.2 Councillor MacLean invited the Mayor and Councillors to help the Police Department on June 21<sup>st</sup> at their Annual Bike Rodeo held at Queen Elizabeth Elementary School.

### **5.2 Property Committee Report**

- 5.2.1 *Moved by Councillor Gallant, seconded by Deputy Mayor Caseley to adopt the Building Permit Summary report for May 2014. Unanimously carried.*

### **5.3 Parks and Recreation Committee Report**

- 5.3.1 *Moved by Councillor Mill, seconded by Councillor MacLean to adopt the Parks and Recreation report for May 2014. Unanimously carried.*

- 5.3.2 Councillor Mill and Councillor Spencer volunteered to assist with hosting and barbequing at the Cycle PEI event on Sunday, June 15, 2014.

### **5.4 Public Works Committee Report**

- 5.4.1 *Moved by Councillor Spencer, seconded by Councillor Mann to adopt the May 2014 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

### **5.5 Fire Committee Report**

- 5.5.1 *Moved by Councillor Mann, seconded by Councillor Spencer to adopt the May 2014 Fire Report (Stats) as presented by Councillor Mann. Unanimously carried.*

### **5.6 Finance and Administration Committee Report**

- 5.6.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to adopt the Finance and Administration Committee report for the month*

*of May 2014, as presented by Deputy Mayor Caseley. Unanimously carried.*

**5.6.2** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer THAT Town Council award the contract for the supply and installation of two – 24,000 BTU LG Heat Pumps at the Community Gardens Fitplex to Mid-Isle Electric as per their quote in the amount of \$8,300.00 plus HST. Unanimously carried.*

**5.6.3** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean*

*WHEREAS S. 43 of the Municipalities Act, R.S.P.E.I., Cap. M-13, Prince Edward Island authorizes a Council to borrow money for certain purposes;*

*AND WHEREAS Town Council awarded a contract to Mid-Isle Electric for the supply and installation of 2 heat pump units at the Community Gardens Fitplex at a meeting duly held on June 9, 2014;*

*BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$10,000.00 from the Malpeque Bay Credit Union repayable in full by Town Council.*

*Unanimously carried.*

**5.6.4** *Moved by Deputy Mayor Caseley, seconded by Councillor Gallant to award a contract to AutoTrim for the supply and installation of six (6) “Welcome to Kensington” signs in the amount of \$9,720.00 plus HST. Unanimously carried.*

**5.6.5** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the May 2014 Summary Income Statement as presented by Deputy Mayor Caseley. Unanimously carried.*

**5.6.6** *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve the payment of bills in the amount of \$276,656.57 for the month of May 2014. Unanimously carried.*

**5.7 Community Gardens Complex Committee**

**5.7.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve the Community Gardens Complex Committee Report for May 2014 as presented by Deputy Mayor Caseley. Unanimously carried.*

**5.7.2** *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve the Kensington Wild request to renovate half of the storage area upstairs at the Community Gardens Complex for use as a player’s room*

*and viewing room. The cost of the renovation shall be at the expense of the Kensington Wild. A letter of understanding shall be signed by the Town of Kensington and the Kensington Wild outlining specific terms and conditions. Unanimously carried.*

## **5.8 Kensington 2014 Celebrations Committee**

**5.8.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Gallant to approve the Kensington 2014 Celebrations Committee Report for the month of May 2014 as presented by Deputy Mayor Caseley. Unanimously carried.*

**5.8.2** Deputy Mayor Caseley expressed his appreciation to all staff and volunteers who assisted and attended the events over the May 24<sup>th</sup> - 100<sup>th</sup> Birthday Celebration - weekend.

**5.8.3** The next event for the 2014 Celebrations will be an Outdoor Kitchen Party & Gospel Concert held on June 29<sup>th</sup> at the Community Gardens Complex.

**5.8.4** Discussions ensued on the placement of the three commemorative murals painted by local artist Anne Gallant as a 2014 Celebrations initiative. Possible locations for consideration are the Post Office building, Murphy's Pharmacy or the construction of a display structure located at the rail yards.

## **5.9 Mayor's Report**

**5.9.1** *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to approve the Mayors report for the month of May 2014 as presented by Mayor Coffin. Unanimously carried.*

## **6. Town Election - Returning Officer and Poll Clerk Appointments**

**6.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to appoint Deputy Administrator, Wendy MacKinnon as Returning Officer and Kim Caseley, Administrative Assistant, as Deputy Returning Officer/Poll Clerk for the 2014 Municipal Election on November 3<sup>rd</sup>, 2014. Unanimously carried.*

## **7. Correspondence**

**7.1** A request from Community Safety Net to sponsor safety education booklets to be given to the students at the Queen Elizabeth Elementary School.

*Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve a half Class Partnership sponsor of \$256.50 to the Community Safety Net booklets. Unanimously carried.*

7.2 KISH Newsletter

7.3 An advertisement for a travelling play “What to Wear to the Birth of a Nation”

*Moved by Councillor Spencer, seconded by Councillor Gallant to defer consideration of the event to the 2014 Celebration Planning Committee. Unanimously carried.*

## 8. Other Matters

8.1 Cst. Stephen Manning will be representing the Town of Kensington at the RCMP regimental funeral service for three Moncton Mounties who were killed in the line of duty.

8.2 Nomination for Youth & Citizen of the Year close on June 20<sup>th</sup> at 4:00 PM.

8.3 The Kensington North Watershed Association (KNWSA) were successful in their bid for funding to develop a water conservation strategy for the Town of Kensington. To facilitate the project a steering committee has been created. Council has agreed to allow the project manager, Garreth Ashley, use of the office space located in the bottom floor of the Town Hall for the summer months. Councillor Spencer has agreed to represent Town Council on the steering committee and will contact Barry Murray, Executive Director of the KNWSA, for further information.

8.4 A request to advertise in the 2014 Annual Twin Shores publication produced by MJS Marketing. *Request denied.*

8.5 Discussions between the Kensington Area Soccer Association, the Town of Kensington and the English Language School Board are still ongoing regarding the construction of a washroom facility at the Queen Elizabeth Elementary School soccer fields. Consensus was given by Council for staff to assist in the process to ensure the success of the project.

## 9. Adjournment

*Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to adjourn the meeting at 8:44PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Gordon Coffin,  
Mayor