

Town of Kensington
Minutes of Regular Council Meeting
Monday, March 13, 2023
7:00 PM

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Jeff Spencer
Councillors: Toombs, Gallant, MacRae, and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Chief
Administrative Officer, Wendy MacKinnon

Visitors: Rodney Hickey - Kensington Volunteer Fire Chief
Alan MacLeod - Retired Deputy Volunteer Fire Chief
Jason Paynter – Incoming Deputy Volunteer Fire Chief
Richard Schroeter – District 20 - Liberal Party Candidate

Regrets: Councillor Mann

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff, and visitors to the March meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Gallant, seconded by Deputy Mayor Spencer to approve the tentative agenda for the March 2023 regular meeting of Town Council with the addition of a request to reconsider the 2023 Twin Shores publication. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 *Nil.*

4. Delegations / Presentations

4.1 *Mayor Caseley made a presentation to Volunteer Fire Chief, Rodney Hickey, with a stained-glass piece of artwork donated by the family of the late Bruce MacLeod.*

4.2 *Mayor Caseley presented former Deputy Fire Chief, Allan MacLeod, with a gift of appreciation for his 35 years of dedication and service to residents of the Town of Kensington and the surrounding fire district.*

4.3 *Mayor Caseley invited Richard Schroeter – District 20 - Liberal Party Candidate to make a presentation to Town Council.*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor MacRae, seconded by Deputy Mayor Spencer to approve the minutes from February 13, 2023, regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 Councillor Gallant inquired about item 7.7.2 regarding the ballfield lighting and damage. Mr. Baker confirmed the board for the ballfield lights has been ordered. Staff continue to work on having the assets transferred to the Town's insurance asset schedule.

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Deputy Mayor Spencer, seconded by Councillor MacRae to adopt the February 2023 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Toombs, seconded by Councillor Doucette to approve the January 2023 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Gallant, seconded by Councillor Toombs to approve the January 2023 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Toombs, seconded by Councillor Doucette to approve the February 2023 Development Permit Summary Report as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Doucette to approve the January 2023 Bills in the amount of \$328,605.45. Unanimously carried.*

7.5.2 *Moved by Deputy Mayor Spencer, seconded by Councillor MacRae to approve the January 2023 Capital Expenditures in the amount of \$42,434.95. Unanimously carried.*

7.5.3 *Moved by Deputy Mayor Spencer, seconded by Councillor Toombs to approve the January 2023 Water & Sewer Utility Bills in the amount of \$6,086.93. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Doucette to approve the Summary Income Statement for the month of January 2023. Unanimously carried.*

7.7 Credit Union Centre Report

7.7.1 *Moved by Councillor MacRae, seconded by Councillor Toombs to approve the Credit Union Centre report for the month of January 2023. Unanimously carried.*

7.8 Mayor's Report

7.8.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Toombs to approve the Mayor's report for the month of February 2023 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 Councillor Gallant inquired about the 2023 street paving and requested that the maintenance be completed earlier in the year as opposed to the fall. Mr. Baker will make a request to the Department of Transportation.

7.9 Federation of PEI Municipalities (FPEIM) Report

7.9.1 *Nil.*

7.10 Heart of PEI Initiative Report

7.10.1 *Nil.*

7.11 Kensington Area Chamber of Commerce (KACC) Report

7.11.1 *Nil.*

7.12 2023 – 55 Plus Games

7.12.1 Deputy Mayor Spencer confirmed the 55+ Games committee plans to meet in April following the Winter Games that are taking place in March.

8. New Business

8.1 Request for Decisions

8.1.1 Development Permit Application – CHANCES (61 Broadway Street N.)

8.1.1.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Toombs*

WHEREAS an application has been received from the owner of 61 Broadway Street N., PID No. 77974 for a variance on the side yard requirements for the property to facilitate an emergency fire exit as required under the National Building Code;

AND WHEREAS Town Council has approved the Special Permit Use for CHANCES to operate a childcare facility within the C1 Zone;

AND WHEREAS the variance has been reviewed against the Development Control Bylaw and the Official Plan in consultation with DV8 consulting, and it is found to be in general compliance therewith;

BE IT RESOLVED THAT Town Council approve a variance application from CHANCES, being the owner of 61 Broadway Street N., PID No. 77974 to reduce the side yard requirement from 10.0 feet to 7.0 feet on the south side of the lot.

Unanimously carried.

8.1.1.2 *Moved by Deputy Mayor Spencer, seconded by Councillor Gallant*

WHEREAS a development permit application has been received from CHANCES owner of 61 Broadway Street N. – PID No. 77974;

AND WHEREAS Town Council has approved the Special Permit Use for CHANCES to operate a childcare facility within the C1 Zone;

AND WHEREAS Town Council approved a variance application from CHANCES to reduce the side yard requirement from 10.0 feet

to 7.0 feet on the south side of the lot to facilitate an emergency fire exit as required under the National Building Code;

AND WHEREAS staff have evaluated the request against the Town's Development Control Bylaw in consultation with DV8 consulting, and it is found to be in general compliance therewith;

BE IT RESOLVED THAT Town Council approve a Development Permit as requested by CHANCES being the owner of 61 Broadway Street N., PID No. 77974 for internal renovations and the installation of an emergency fire exit.

Unanimously carried.

8.1.2 Development Permit Application – Kyle Gillis (99 Victoria Street W.)

8.1.2.1 *Moved by Councillor Toombs, seconded by Councillor Gallant*

BE IT RESOLVED THAT Town Council approves a development permit application submitted by Kyle Gillis for the renovation of the existing single residential home and the conversion of the basement area into an accessory apartment at the property located at 99 Victoria Street W.

Unanimously carried.

8.1.3 Subdivision of Lands of M&S Rentals Inc. PID No. 77271

8.1.3.1 *Moved by Councillor Doucette, seconded by Councillor Toombs*

BE IT RESOLVED THAT Town Council approve subdivision plan #21165-S01 as the plan of subdivision for PID No. 77271, being lands of M&S Rentals Inc..

Unanimously carried.

8.1.4 Town of Kensington Outdoor Digital Sign Proposal – Synergy Screens

8.1.4.1 *Moved by Councillor Toombs, seconded by Councillor Gallant*

BE IT RESOLVED THAT Town Council authorize the Chief Administrative Officer to proceed with the placement of an electronic sign in the Town (exact location to be determined), in partnership with Synergy Screens, and further that the Chief Administrative Officer and Mayor be authorized to enter into a 5-

year lease agreement with Synergy Screens for the land area required for the placement of the electronic sign.

Unanimously carried.

8.1.5 Town of Kensington Rink Upgrades – 2023 – Ice Surface Enclosure Replacement

8.1.5.1 *Moved by Deputy Mayor Spencer, seconded by Councillor MacRae*

BE IT RESOLVED THAT Kensington Town Council award the contract for the replacement of the Ice Surface Enclosure System at the Credit Union Centre to Welmar Recreational Products as per their tender submission in the amount of \$308,315.00 including HST.

Unanimously carried.

8.1.6 Kensington Deputy Fire Chief Appointment

8.1.6.1 *Moved by Councillor Gallant, seconded by Councillor Toombs*

THAT Jason Paynter be formally promoted to the Deputy Fire Chief position with the Kensington Fire Department effective immediately, as recommended by the CAO.

Unanimously carried.

8.1.7 Development Permit Application – 66 Broadway Street North

8.1.7.1 *Moved by Councillor Toombs, seconded by Councillor Gallant*

BE IT RESOLVED THAT Town Council approve a development permit application submitted by Skip Bearisto, for the construction of a wheelchair ramp on a property located at 66 Broadway Street North (PID No. 78022), subject to compliance with all relevant federal, provincial, and municipal legislation and regulations.

Unanimously carried.

8.1.8 2023 Twin Shores Publication Advertisement

8.1.8.1 *Moved by Councillor Gallant, seconded by Councillor Doucette*

THAT Town Council not approve an ad in the 2023 Twin Shores Publication at a cost of \$550.00 plus HST.

4 for – 1 opposed (Spencer)

8.2 2023/24 Draft Financial Plan – For Review

8.2.1 The CAO and Mayor Caseley presented the revised 2023/24 Draft Financial Plan to Town Council for further comment and review.

8.3 Other Matters

8.3.1 Mayor Caseley reminded Council that orientation will take place on Saturday, March 18 at 10:00 am in the Chambers.

8.3.2 Councillor Gallant acknowledged the retirement of Jerry Wigmore from Mike's Independent after 42 Years of service and requested a certificate be presented on behalf of the Town and Council.

8.3.3 Councillor Doucette applauded Mayor Caseley and CAO Baker on the excellent public meeting regarding the ATV access route.

8.3.4 Deputy Mayor Spencer noted that 37 Pleasant Street is still boarded up following a police investigation and inquired if it can be removed. Mr. Baker will request further details from Chief Sutherland and report back to Council.

8.3.5 Mayor Caseley confirmed that April 17th is the Volunteer Firefighter Recognition Night.

9. Correspondence

9.1 A donation request from PEI Crime Stoppers.

Moved by Deputy Mayor Spencer, seconded by Councillor Gallant to make a financial donation to PEI Crime Stoppers in the amount of \$300.00.

Unanimously carried.

10. In-Camera (Closed session)

10.1 *Nil.*

11. Adjournment

Moved by Councillor Toombs, seconded by Councillor Gallant to adjourn the meeting at 8:27 PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor