

**Town of Kensington**  
**Minutes of Regular Council Meeting**  
**Monday, March 8, 2010**  
**7:00 PM**

**Council Members Present:** Mayor Gordon Coffin; Councillors: Gallant, Mill, Caseley, Chessman and MacLean

**Staff Members Present:** Town Manager/Administrator, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Maria Hickey; Police Chief, Lewis Sutherland

**Visitors:** Chairman of the Kensington Heritage Library Board, Ivan Gallant

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**1. Calling of Meeting to Order**

**1.1** Mayor Coffin called the meeting to order at 6:55 PM and welcomed Council members, staff and visitors.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor MacLean seconded by Councillor Caseley to approve the tentative agenda for March 8, 2010. Unanimously carried.*

**3. Library Board Request**

**3.1** On behalf of the Kensington Heritage Library Board, Chairman, Ivan Gallant, made a presentation to Council informing them of current library operations and requested the Town to lobby Hon. Robert Vessey, Minister of Tourism and Culture for additional operational hours at the library.

**3.2** *Motion by Councillor Mill, seconded by Councillor Caseley to give direction to the Town Manager to draft a letter to Hon. Robert Vessey, Minister of Tourism and Culture, with copy to Hon. Wesley J Sheridan, Minister of Finance and Municipal Affairs to lobby for additional operational hours at the library.*

**4. Minutes of Previous Regular Meetings**

**4.1** *Moved by Councillor Caseley, seconded by Councillor Gallant to approve the minutes for the February 8<sup>th</sup>, 2010 regular meeting of Town Council with the correction of the spelling error in the name Caseley. Unanimously carried.*

**5. Business Arising from Minutes**

5.1 Nil

**6. Approval of Accounts**

6.1 *Moved by Councillor Caseley, seconded by Councillor Gallant to approve expenditures from February 4, 2010 – March 3, 2010 for \$176,729.21. Unanimously carried.*

**7. Committee Reports**

**7.1 Property Committee Report**

7.1.1 *Motion by Councillor Mill, seconded by Councillor Gallant to approve a building permit for Malcom MacLean, 51 Pleasant Street, for installation of new windows, siding and trim. 4 for, 1 abstention. Motion carried.*

7.1.2 *Motion by Councillor Mill, seconded by Councillor Caseley to approve a building permit for Gail and Bill MacGregor at 72 Broadway Street for the installation of siding. Unanimously carried.*

**7.2 Recreation, Parks and Special Events Committee Report**

7.2.1 *Motion by Councillor Mill, seconded by Councillor Chessman to accept the February 2010 Recreation report as presented by Councillor Mill. Unanimously carried.*

7.2.2 Councillor Mill thanked everyone who volunteered at the Kensington Winter Carnival.

**7.3 Police Report**

7.3.1 *Moved by Councillor MacLean, seconded by Councillor Caseley to adopt the February 2010 Police Report as prepared by Police Chief Lewis Sutherland. Unanimously carried.*

**7.4 Public Works**

7.4.1 Public Works Supervisor, Ralph Wadman has requested permission to explore the possibility of locating a Dog Park in the Town of Kensington.

*Motion by Councillor Chessman, seconded by Councillor Caseley to give approval to Public Works Supervisor, Ralph Wadman, to move forward with the preliminary work of finding a suitable location for a Dog Park in the Town Kensington. Unanimously carried.*

7.4.2 The Town of Souris will be hosting the FPEIM annual meeting this year. It will be on Saturday, April 24, 2010.

**7.4.3** *Moved by Councillor Caseley, seconded by Councillor Mill to nominate Paul Chessman to serve on the FPEIM Board of Directors for their next term. Unanimously carried.*

**7.5 Fire Report**

**7.5.1** *Moved by Councillor Gallant, seconded by Councillor Chessman to adopt the February 2010 Fire Report as prepared by Fire Chief Barry Folland. Unanimously carried.*

**7.5.2** The funding application to the Island Community Fund for new auto extrication equipment for the Kensington Fire Department has been completed by the Town Manager and submitted to the Provincial Government.

**7.6. Finance Report**

**7.6.1** *Moved by Councillor Caseley, seconded by Councillor Gallant to adopt the February 2010 Financial Report as presented by Councillor Caseley. Unanimously carried.*

**7.6.2** *Moved by Councillor Caseley, seconded by Councillor Chessman to authorize the Town Manager to recruit an EMO officer for the Town of Kensington with an annual honorarium of \$500.00. Unanimously carried.*

**7.6.3** **WHEREAS** the Town of Kensington has purchased and installed emergency back-up power (generators) for the Town Hall, Well Field and Waste Water Treatment Facility;

**AND WHEREAS** the Town of Kensington has applied for and received approval for seventy-five thousand (\$75,000) in funding through the Province of Prince Edward Island's 'Island Community Fund';

**AND WHEREAS** the emergency back-up power (generator) project reached substantial completion on February 26, 2010;

**BE IT RESOLVED** that the Town of Kensington be empowered to borrow up to \$156,169.39 from the Scotiabank, Summerside repayable in full by Town Council over an amortization period not to exceed 20 years.

*Moved by Councillor Caseley, seconded by Councillor MacLean. Unanimously carried.*

**7.6.4** An email was received from the Nor'easters Basketball Association thanking the Town for the donation of a portable scoreboard.

## **8. Mayor's Report**

- 8.1** The Wellness Complex Development Committee is awaiting capital cost estimates from APM on the approved facility concept.
- 8.2** Funds for Jim Cooper, the Wellness Complex Research Coordinator, have been extended for four weeks through a grant from the Hon. Neil LeClair, Minister of Fisheries and Rural Development.
- 8.3** The Town of Kensington has received approval for a Community Internship Program for six months. This program provides the Town with a recent university graduate to work on Economic Development, with a start date in March.
- 8.4** Town Manager will prepare an action plan resulting from the energy audits completed by IB Storey Ltd. with submission of funding applications to the Office of Energy and Efficiency for reimbursement of 50% of the cost of undertaking the audits.
- 8.5** The Town Planning Board will meet on Thursday April 1<sup>st</sup>, 2010. The four members-at-large to serve on the committee are: Cathy Simmons, John Allen, Cindy Doucette and Lynn Ann Hogan.
- 8.6** *Motion by Councillor Caseley, seconded by Councillor MacLean to appoint the following four members-at-large, Cathy Simmons, John Allen, Cindy Doucette and Lynn Ann Hogan to sit on the Kensington Planning Board. Unanimously carried.*
- 8.7** A formal evaluation for the Town Manager, Geoff Baker, will be conducted in May 2010.

## **9. Recess**

- 9.1** *Motion by Councillor Caseley, seconded by Councillor Gallant to recess regular Town Council meeting at 8:40 PM. Unanimously carried.*
- 9.2** *Meeting reconvened at 8:50PM*

## **10. Committee of the Whole (In-Camera)**

- 10.1** *Motion by Councillor MacLean, seconded by Councillor Chessman to move into a Committee of the Whole meeting at 8:50 PM. Unanimously carried.*
- 10.2** *Motion by Councillor MacLean, seconded by Councillor Gallant to come out of the Committee of the Whole meeting at 9:30 PM. Unanimously carried.*

**11. Correspondence**

- Invitation from International Children’s Memorial Place in Scales Pond, South Freetown, to The Annual Tree Planting Ceremony on Sunday, May 2<sup>nd</sup> at 2:00.
- KISH monthly newsletter

**12. Adjournment**

*Moved by Councillor Gallant, seconded by Councillor Chessman to adjourn the meeting at 10:05 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Gordon Coffin,  
Mayor