

**Town of Kensington**  
**Minutes of Regular Council Meeting**  
**Monday, May 11, 2015**  
**7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, Spencer, Mill, MacLean, Doucette and Pickering

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

**Visitors Present:** Colin MacLean, Journal Pioneer

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**1. Calling of Meeting to Order**

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

**2. Approval of Tentative Agenda**

2.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the tentative agenda for the May 11, 2015 regular meeting of Town Council. Unanimously carried.*

**3. Declaration of Conflict of Interest**

3.1 Mayor Caseley discussed that Members of Town Council or staff who believes they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Delegations / Presentations**

4.1 Nil.

**5. Approval of Minutes of Previous Meeting**

5.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the minutes from the April 13, 2015 regular meeting of Town Council. Unanimously carried.*

**6. Business Arising from Minutes**

6.1 April 13, 2015 - Nil

## 7. Committee Reports

### 7.1 Public Safety Committee

- 7.1.1 *Moved by Councillor Doucette, seconded by Councillor Spencer to adopt the April 2015 Public Safety Report as presented by Councillor Doucette. Unanimously carried.*
- 7.1.2 *Moved by Councillor Doucette, seconded by Councillor MacLean to adopt the April 2015 Fire Report as presented by Councillor Doucette. Unanimously carried.*
- 7.1.3 *Moved by Councillor Doucette, seconded by Councillor Spencer THAT Town Council appoint Mr. David Elliott as the Emergency Measures Coordinator for the Town of Kensington effective May 11, 2015. Unanimously carried.*
- 7.1.4 *Moved by Councillor Doucette, seconded by Councillor Pickering to approve the April 2015 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

### 7.2 Community Services Committee

- 7.2.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the April 2015 Community Services Committee report as presented by Councillor Spencer. Unanimously carried.*
- 7.2.2 *Moved by Councillor Spencer, seconded by Councillor Mill to approve the April 2015 Building Permit Summary Report as presented by Councillor Spencer. Unanimously carried.*
- 7.2.3 *Moved by Councillor Spencer, seconded by Councillor Pickering to approve a subdivision of PID No. 1020510, being lands of Andrew R. Morrison and Stuart J. Morrison located along Barrett Street, into 2 separate parcels, being lots 6W and 6E, as per drawing no. 151-02449-S01, drawn by WSP. Unanimously carried.*

### 7.3 Wellness and Culture Committee

- 7.3.1 *Moved by Councillor Pickering, seconded by Councillor Doucette to approve the April 2015 Wellness and Culture Committee report as presented by Councillor Pickering. Unanimously carried.*
- 7.3.2 *Moved by Councillor Pickering, seconded by Councillor Spencer THAT Town Council award the Annual Harvest Festival Outdoor Beach Volleyball Tournament to the Kensington Fire Association as per their proposal dated April 20, 2015. Unanimously carried.*

- 7.3.3 *Moved by Councillor Pickering, seconded by Councillor Mill THAT Town Council permit the Kensington Fire Association to construct three outdoor volleyball courts on the Water Tower Property located in the Kensington Industrial Park subject to an amendment being made to the Kensington Development Control Bylaw to allow Public & Private Parks as a permitted use in all zones. Town Council understands that they will be responsible for all future maintenance associated with the volleyball courts. Unanimously carried.*
- 7.3.4 *Moved by Councillor Pickering, seconded by Councillor Doucette THAT Town Council adopt the recommendation of the Wellness and Culture Committee to set the 2015/2016 Ice Rental rates at the Community Gardens Complex as follows: Primetime - \$155.00/hour, Non-Primetime - \$135.00 per hour, Birthday and Weekday - \$100.00 per hour, and Minor Hockey/Figure Skating - \$150.00 per hour. Unanimously carried.*
- 7.3.5 *Moved by Councillor Pickering, seconded by Councillor MacLean THAT Town Council award a contract for the supply and installation of a pool liner at the EVK Swimming Pool to Island Hot Tubs and Pools Inc. as per their quote dated April 10, 2015 in the amount of \$10,807.20 including HST. Unanimously carried.*

#### **7.4 Finance and Administration Committee Report**

- 7.4.1 *Moved by Deputy Mayor Mann, seconded by Councillor Doucette to adopt the Finance and Administration Committee report for the month of April 2015, as presented by Deputy Mayor Mann. Unanimously carried.*
- 7.4.2 *Moved by Deputy Mayor Mann, seconded by Councillor Pickering to approve the payment of bills in the amount of \$218,236.64 for the month of April 2015. Unanimously carried*
- 7.4.3 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean THAT Mayor Rowan Caseley is hereby designated as a legal signing officer on all financial and legal instruments related to the Town of Kensington in the conduct of business with the Malpeque Bay Credit Union, Kensington, PE. Unanimously carried.*
- 7.4.4 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer THAT Town Council approve an honourarium of \$500.00 per year for the volunteer position of Emergency Measures Coordinator and that the position be reasonably reimbursed for any expenditures related to carrying out the duties of the position. Such honourarium is to be paid according the volunteer firefighter honourarium schedule of payment. Unanimously carried.*

**7.4.5** *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the April 2015 Summary Income Statement as presented by Deputy Mayor Mann. Unanimously carried.*

## **7.5 Mayor's Report**

**7.5.1** The Town of Kensington flag which was flown at Camp Nathan Smith – Afghanistan will be displayed within the Town Hall for the public to view.

**7.5.2** Congratulations to Deputy Administrator, Wendy MacKinnon for receiving her 10 years of membership pin from CAMA.

**7.5.3** CAO, Geoff Baker was instructed to develop a recognition structure for Council members and staff for their years of service.

**7.5.4** *Moved by Deputy Mayor Mann, seconded by Councillor Pickering to approve the Mayors report for the month of April 2015 as presented by Mayor Caseley. Unanimously carried.*

## **8. Council Representative Reports**

**8.1** Deputy Mayor Mann reported on current events for the Chamber of Commerce including the Annual Golf Tournament, Meet Your Candidate Debate, and the Presidents Dinner.

## **9. 2015 Paving Program**

**9.1** *Moved by Councillor Spencer, seconded by Councillor Doucette THAT the contract for the 2015 Town of Kensington Paving Project, including pothole patching on all town owned streets (\$8,250.00), scratch coat and paving of a 200 metre section along Stewart Street (\$19,540.00), and removal and replacement of a portion of the fire hall apron (\$1,150.00) be awarded to Curran and Briggs as per their quote dated April 27, 2015 in the amount of \$28,940.00 plus HST. Unanimously carried.*

## **10. Annexation of Lands of Joni Albert & Matthew Kenneth Gallant – 149 Kelvin Grove Road (PID NO. 465708-000)**

**10.1** *Moved by Councillor Spencer, seconded by Councillor Mill That Town Council consider and adopt the following resolutions:*

*WHEREAS the Town of Kensington has received a request from Matt Gallant for the annexation of lands identified as PID # 465708-000 consisting of approximately 0.34 acres;*

*AND WHEREAS this land parcel is in close proximity to the Town of Kensington municipal boundary;*

*BE IT RESOLVED that the Town of Kensington, in accordance with Section 12 of the Municipalities Act, Province of Prince Edward Island, formally apply to the*

*Minister for annexation of lands as identified herein and as shown in the attached GIS documentation shown in the Province's Geolinc database.*

*Unanimously carried.*

**11. Correspondence**

**11.1** An email from the Kensington and Area Chamber of Commerce requesting that the town register a team in their Annual Golf Tournament held at Andersons Creek Golf Course on Thursday May 28<sup>th</sup>.

*Moved by Deputy Mayor Mann, seconded by Councillor Mill to register a four person team in the Annual KACC Golf Tournament for \$450.00 plus HST. Unanimously carried.*

**11.2** An email from Trans Canada Trail inviting Mayor Caseley to join the Trans Canada Trail Champion list and help promote and support the TCT.

**11.3** A letter from the Federation of Prince Edward Island Municipalities with information on recent meetings and upcoming launch of a new website.

**11.4** A letter from CAMA recognizing Deputy Administrator Wendy MacKinnon on her 10 years of municipal service.

**11.5** A notice from FPEIM on the date change for the 2015 Annual Meeting to May 25, 2015.

**11.6** KISH Newsletter

**12. Committee of the Whole (In Camera)**

**12.1** *Moved by Councillor MacLean, seconded by Councillor Pickering to commence into a Committee of the Whole meeting at 8:05 PM. Unanimously carried.*

**12.2** *Moved by Councillor MacLean, seconded by Councillor Spencer to come out of the Committee of the Whole meeting at 8:19 PM. Unanimously carried.*

**13. Other Matters**

**13.1** The date of the Annual Spring Cleanup will be determined at a later date once the snow has cleared further.

**13.2** Discussions were had on permitting the Kensington North Watershed Association to use office space in the town hall during the summer months. *Approved provided that the Town is recognized by the KNWSA as a Major Sponsor.*

**14. Adjournment**

*Moved by Councillor MacLean, seconded by Councillor Pickering to adjourn the meeting at 8:32 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Rowan Caseley,  
Mayor