

**Town of Kensington**  
**Minutes of Regular Council Meeting**  
**Monday, May 13, 2013**  
**7:00 PM**

**Council Members Present:** Mayor Gordon Coffin; Councillors: Deputy Mayor Caseley, Spencer, Mann, Mill, Gallant and MacLean

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Verhulp; Police Chief, Lewis Sutherland; Jessica Caseley

**Visitors:** Colin MacLean – Journal Pioneer

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**1. Calling of Meeting to Order**

**1.1** Mayor Coffin called the meeting to order at 7:00 PM and welcomed Council members, visitors and staff.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to approve the tentative agenda for the May 13, 2013 regular meeting of Town Council with the addition of Item #6 – Allison Smith Subdivision/Consolidation of lands and Item #7 – Rainbow Valley Ltd. Subdivision/Consolidation of lands. Unanimously carried.*

**3. Approval of Minutes of Previous Meeting**

**3.1** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the minutes for the April 8, 2013 regular Council Meeting. Unanimously carried.*

**3.2** *Moved by Councillor Spencer, seconded by Councillor Mill to approve the minutes for the April 24, 2013 special meeting of Town Council. Unanimously carried.*

**4. Business Arising from Minutes**

**4.1 Minutes from April 8, 2013 Regular Council Meeting**

**4.1.1** Mayor Coffin reported that the Town is going to proceed with the installation of the heat pump at the Kensington library, which will provide air conditioning as well. The project will be cost shared between the building owner and the remaining Rotary Club fundraising funds.

**4.1.2** No further details are available on whether or not the Town can bill

insurance companies for motor vehicle accidents in which the fire department receives a call out. The CAO and the Fire Chief will continue to look into the matter.

## **5. Committee Reports**

### **5.1 Police Committee Report**

**5.1.1** *Moved by Councillor MacLean, seconded by Councillor Mill to adopt the April 2013 Police Committee Report as presented by Councillor MacLean. Unanimously carried.*

**5.1.2** Chief Sutherland expressed his appreciation to all those who attended, helped out and donated to the Annual Police Fishing Derby. It had a great turn out with a total of 235 registered participants. Council thanked Chief Sutherland for all his time and efforts to make this event happen.

**5.1.3** The Annual Police Bike Rodeo will be held on Saturday June 8<sup>th</sup>. Anyone who is available to volunteer are encouraged to contact Chief Sutherland.

### **5.2 Property Committee Report**

**5.2.1** *Moved by Councillor Gallant, seconded by Deputy Mayor Caseley to approve a building permit application from Webster Enterprise Ltd. for construction of a six-plex at 9 Imperial Street Lot # 12-2 on Drawing No. 121-19839-S01 PID No. 79855. Unanimously carried.*

**5.2.2** *Moved by Councillor Gallant, seconded by Councillor MacLean to approve a building permit application from Coulson Realty at 49 Broadway Street N to remove the storage area at the rear of the existing building. Unanimously carried.*

### **5.3 Parks and Recreation Committee Report**

**5.3.1** Councillor Mill reported on a proposed fundraising initiative for the EVK Swimming pool. It is proposed that the raised funds would be used to purchase a defibrillator for the pool. The CAO was requested to look into the requirements and regulations to have a defibrillator placed at the pool.

### **5.4 Public Works Committee Report**

**5.4.1** *Moved by Councillor Spencer, seconded by Councillor Mill to adopt the April 2013 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

**5.4.2** May 18, 2013 will be the Annual Town clean-up day. All Councillors, staff and residents are encouraged to attend

**5.4.3** Council discussed the Town's protocol with respect to complaints from residents regarding skunks. Currently, the Town maintenance department has two skunk traps which are primarily used for Town owned property however they have historically been taken to locations of resident complaints when a trap is available and monitored by the property owner. Council agreed to continue with this arrangement.

## **5.5 Fire Committee Report**

**5.5.1** *Moved by Councillor Mann, seconded by Councillor Spencer to adopt the April 2013 Fire Committee Report (Statistical) as presented by Councillor Mann. Unanimously carried.*

**5.5.2** *Moved by Councillor Mann, seconded by Deputy Mayor Caseley to adopt the Fire Committee report as presented by Councillor Mann. Unanimously carried.*

**5.5.3** *Moved by Councillor Mann, seconded by Councillor Gallant to approve the Fire Chief to sign a Central Mutual Aid Agreement between the fire departments of Kensington, New Glasgow, North River, New London, North Shore, Charlottetown Station #2, Crapaud, Bordon, Kinkora and North Rustico. Unanimously carried.*

## **5.6 Finance and Administration Committee Report**

**5.6.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to adopt the Finance and Administration Committee report for the month of April 2013, as presented by Deputy Mayor Caseley. Unanimously carried.*

**5.6.2** *Moved by Deputy Mayor Caseley, seconded by Councillor Mill that the K2K14 Committee be authorized to purchase clothing and other items printed for sale with the new Logo Town design. Unanimously carried.*

**5.6.3** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the April 2013 Summary Income Statement as presented by Deputy Mayor Caseley. Unanimously carried.*

**5.6.4** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the payment of bills in the amount of \$ \$170,548.70 for the month of April 2013. Unanimously carried.*

## **5.7 Community Gardens Complex Committee**

**5.7.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve the Community Gardens Complex Committee report for April 2013 as presented by Deputy Mayor Caseley. Unanimously carried.*

## **5.8 Kensington 2014 Celebrations Committee**

**5.8.1** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the Kensington 2014 Celebrations Committee report for the month of April 2013 as presented by Deputy Mayor Caseley. Unanimously carried.*

**5.8.2** Mayor Coffin, proclaimed the year of May 24, 2013 to May 23, 2014 as “Pay it Forward Kensington” in the Town of Kensington, Prince Edward Island.

## **5.9 Mayor’s Report**

**5.9.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve the Mayor’s report for the month of April 2013 as presented by Mayor Coffin. Unanimously carried.*

## **6. Subdivision/Consolidation of Lands of Allison Smith – PID No. 79517**

**6.1** *Moved by Councillor Gallant, seconded by Councillor MacLean to approve a subdivision of ‘Parcel A’ from PID No. 79517 (03-1), being lands of Allison Smith, as per Plan No. 04104A, dated June 18, 2004, drawn by Locus Surveys Ltd. Unanimously carried.*

**6.2** *Moved by Councillor Gallant, seconded by Councillor Mill to approve a consolidation of ‘Parcel A’ to PID No. 79517 (03-2), being lands of Allison Smith, as per Plan No. 04104A, dated June 18, 2004, drawn by Locus Surveys Ltd. Unanimously carried.*

**6.3** *Moved by Councillor Gallant, seconded by Councillor Spencer to approve a subdivision of PID No. 79517 (03-2) into two separate parcels, being (03-2A) and (03-2B), being lands of Allison Smith, as per Plan No. 04104A, dated June 18, 2004, drawn by Locus Surveys Ltd. Unanimously carried.*

## **7. Subdivision/Consolidation of Lands of Rainbow Valley Ltd. and Rainbow Holdings Ltd. – PID No’s. 76588 & 76562**

**7.1** *Moved by Councillor Gallant, seconded by Councillor Spencer to approve a subdivision of “Parcel A’ from POD No. 76588, being lands of Rainbow Valley Ltd., as per Plan No. 121-15313-S01, dated September 26, 2012, drawn by Genivar. Unanimously carried.*

**7.2** *Moved by Councillor Gallant, seconded by Councillor Spencer to approve a subdivision of ‘Parcel B’ from PID No. 76562, being lands of Rainbow Holdings Ltd. as per Plan No. 121-15313-S01, dated September 26, 2012, drawn by Genivar. Unanimously carried.*

**7.3** *Moved by Councillor Gallant, seconded by Deputy Mayor Caseley to approve a consolidation of the remaining portion of PID No. 76588 to PID No. 637629,*

*being lands of Rainbow Valley Ltd. as per Plan No. 121-15313-S01, dated September 26, 2012, drawn by Genivar. Unanimously carried.*

**7.4** *Moved by Councillor Gallant, seconded by Councillor Mill to approve a consolidation of the remaining portion of PID No. 76562 to PID No. 637629, being lands of Rainbow Valley Ltd. as per Plan No. 121-15313-S01, dated September 26, 2012, drawn by Genivar. Unanimously carried.*

**7.5** *Moved by Councillor Gallant, seconded by Councillor Spencer to approve a consolidation of the newly created Parcel A and Parcel B into Lot 12-1, being lands of Rainbow Holdings Ltd., as per Plan No. 121-15313-S01, dated September 26, 2012, drawn by Genivar. Unanimously carried.*

## **8. Correspondence**

**8.1** A letter from the Kensington Lions Club requesting approval to host the PEI Lions Cavalcade for Diabetes on Saturday June 1, 2013 in Kensington. A request for a police escort was also requested.

*Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the request of the Kensington Lions Club to host a Cavalcade for Diabetes event in Kensington on Saturday, June 1, 2013. A police escort will be provided. Unanimously carried.*

**8.2** KISH Newsletter

**8.3** An invitation to the Annual Meeting of the Prince County Hospital Foundation on Wednesday May 15, 2013.

**8.4** An invitation from the Air Cadets and Staff to attend the Annual Ceremonial Review on Sunday June 2, 2013.

**8.5** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve a \$100.00 donation to members of the 2013 PEI Canada Games Girls Training Squad for soccer. Unanimously carried.*

**8.6** *Moved by Deputy Mayor Caseley, seconded by Councillor Gallant to approve a donation to the Kensington Intermediate Senior High School and Queen Elizabeth Elementary School of \$200.00 for year-end school prizes. Unanimously carried.*

**8.7** An invitation to participate in the 2013 Communities in Bloom program. *Request denied.*

## **9. Other Matters**

**9.1** The New Brunswick Antique Auto Tour will be coming to Kensington on July 9, 2013 at approximately 11:30AM. Mayor Coffin will greet them with pins and the Town's guest book.

**10. Adjournment**

*Moved by Councillor Gallant seconded by Councillor Spencer to adjourn the meeting at 8:50 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Gordon Coffin,  
Mayor