

**Town of Kensington
Minutes of Regular May Council Meeting
Monday, May 12, 2008
7:00 PM**

Council Members Present: Mayor Barry Campbell; Councillors: Cole, MacLean, Mill, Gallant, Kiff, Mann

Staff Members Present: Town Manager/Administrator: Geoff Baker; Deputy Administrator: Wendy MacKinnon; Administrative Assistant: Kimberley Verhulp, Chief Lewis Sutherland.

Visitors: Mr. Chris Beauvais (2009 Canada Games Coordinator)

1. Calling of Meeting to Order

1.1 Mayor Campbell called the meeting to order at 7:00 PM and welcomed Council members, staff & visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Mill, seconded by Councillor Gallant to approve the Tentative Agenda for the May 12, 2008 Council Meeting. Item #7 will be moved up to agenda item #3. Unanimously carried.*

3. 2009 Canada Games Presentation

3.1 Mr. Chris Beauvais, Friends of the Games Coordinator, made a presentation to Council on the 2009 Canada Summer Games which will be hosted by PEI. The Canada Games will bring over 10,000 visitors from off-Island and will be host to 4,400 athletes, coaches and managers. Kensington will be the host site for Woman's Softball and Woman's Soccer during week one of the Games.

3.2 The 2009 Canada Summer Games coordinators have requested that the Town of Kensington give a donation of \$13,000, which is equivalent to \$10 per capita.

3.3 Town Council decided to defer any decision related to the Canada Games donation request until the June Council meeting to allow the Town Manager to determine if other Island Municipalities will be making a similar donation.

4. Minutes of Previous Regular Meeting

- 4.1** *Approval of minutes for April 14, 2008 regular meeting. Moved by Councillor Cole, seconded by Councillor MacLean. Unanimously carried.*

5. Business Arising from the Minutes

- 5.1** The Canadian Kidney Foundation has planted two trees in memory of organ donors in the vicinity of the pond adjacent to the Community Gardens.
- 5.2** The Kensington Area Recreation Association has agreed to call the pond area located beside the Community Gardens the “Alysha Toombs Memorial Park”.
- 5.3** Town Council has requested that there be a life saving ring placed at the pond. Town Manager will procure a safety ring and have it placed at the pond.
- 5.4** Town Manager will request a quotation on a stationary camera and have it linked to the Town’s new website once operational.
- 5.5** The public washrooms located at the Train Station complex have been opened for the 2008 season.

6. Approval of Accounts

- 6.1** *Moved by Councillor Mann, seconded by Councillor Mill to approve expenditures from April 14 – May 9, 2008 for \$92,578.04. Unanimously carried.*

7. Committee Reports

7.1 Property Committee Report

- 7.1.1** *Moved by Councillor MacLean, seconded by Councillor Cole to approve a building permit for Andrew Morrison to construct a semi-detached residential dwelling on Lot No. 9, Barrett Street. Unanimously carried.*

7.2 Recreation, Parks and Special Events Committee Report

- 7.2.1** June 28th at 2:00 PM will be the official opening and dedication of the “Alysha Toombs Memorial Park” located beside the Kensington Community Gardens.

7.2.2 The Canadian Cancer Society Relay for Life will be held Friday, May 30th, 2008 at the Kensington Intermediate Senior High School. Councillor Cole has requested there be two officers join the Council to carry the flag for the survivors walk.

7.2.3 The Fishing Derby was a great success; Council expressed their gratitude to Chief Sutherland for organizing a successful event.

7.3 Public Works

7.3.1 The Public Works department continues to work on street cleaning and pothole patching.

7.4 Fire Report

7.4.1 *Moved by Councillor Gallant, seconded by Councillor Mann to approve the Fire Report for April as prepared by Fire Chief Folland. Unanimously carried.*

7.5 Finance Report

7.5.1 Correspondence has been received from the Provincial Infrastructure Secretariat indicating that the Town, due to a population increase of 100 from 2001 to 2006, will be receiving an additional \$12, 500.00 of Gas Tax funding over the final two years of the agreement.

7.5.2 *Motion by Councillor Mann, seconded by Councillor Gallant to apply the additional \$12,500.00 of the Gas Tax funding be applied to the existing Sunset Drive Project loan. Unanimously carried.*

7.5.3 Town Manager and Deputy Administrator have met with a senior Provincial Property Tax Assessment Officer and confirmed that the Town has been charged municipal and provincial property taxes on certain properties within the town that qualify for exemption. Exemptions have been applied to those properties that were charged erroneously and staff continue to work with the province to ensure that charges are being applied correctly.

7.5.4 Councillor Mann has reported on the recent budget by the Provincial Government that they will no longer be collecting the 3% administration fee on property taxes. They have also announced that they will be distributing taxation and equalization dollars on a monthly basis.

7.6 Police Committee Report

7.6.1 *Moved by Councillor Mill, seconded by Councillor Cole to approve the Police Report for April as prepared by Chief Lewis Sutherland. Unanimously carried.*

7.6.2 The Bike Rodeo will be held on June 14th. Registration will be at 9:00 AM and the rodeo will end around 12:00 PM.

7.7 Mayor's Report

7.7.1 The Mayor and Town Manager have met with the organizers of the Kensington Farmers Market. There is provincial funding available to the market to allow them to hire a full time employee, become an incorporated entity and procure new displays. Mayor Campbell will report back once more details are available.

7.7.2 Mayor Campbell and Town Manager have met with Mary Crane and Kevin MacAdam to move forward with the Town of Kensington Streetscape Project. It was proposed that the project would have to be phased over a number of years. More information will be provided once available.

7.7.3 Kennet has been working on the Internet Hot Spot at the Train Station. It should be operational within the next month.

7.7.4 New washroom and internet hotspot signage has been ordered to be placed on the Welcome to Kensington signs at the five main entrances to the Town.

7.7.5 Eco-PEI has met with Mayor Campbell and Town Manager and they have determined that there is no Government funding available at this time to conduct an Energy Audit on the Town of Kensington properties. Eco-PEI will be available to assist the Town with applying for any future grants and will arrange a meeting for Town residents to discuss how they can save on energy costs.

8. Asphalt Repairs Gerald MacCarville Drive

8.1 *Motion by Councillor Kiff, seconded by Councillor Mill to award a contract to Curran and Briggs Ltd. To repair the road damage on Gerald MacCarville Drive for the amount of \$21,800. Unanimously carried.*

9. Credit / Debit Card Machine

- 9.1** Two quotes have been received for a debit/credit card machine for the Town administration office. The quotes received were from UNPS and Chase Payment Tech. It was discussed that a Chamber of Commerce Plan exists which may provide the Town with a better rate schedule.
- 9.2** *Moved by Councillor Mann, seconded by Councillor Gallant to approve the procurement of a credit/debit Card Machine for the Town Office. Town Manager to investigate the Chamber of Commerce plan and procure a machine from the company offering the best rates. Unanimously carried.*

10. Public Works Compact Tractor

- 10.1** *Moved by Councillor Cole, seconded by Councillor Kiff to approve a thirty-six month lease of a 2008 BX2660 Kubota compact tractor from Kensington Agriculture for \$328.03 per month including taxes with a \$2000.00 down payment . Unanimously carried.*
- 10.2** The expected delivery date is June 15, 2008.

11. Correspondence

- A letter from Wes Sheridan, Provincial Treasurer regarding the changes of the elimination of the administration fees collected on property tax, as well as all municipal taxes & grants will be distributed on a monthly basis.
- May Newsletter from KISH
- A newsletter from the PEI Council of the Disabled.
- A newsletter from Child Find PEI.
- An invitation from Anne Gallant to join in her Gallery Opening on May 16th, 2008 from 5:00 PM – 9:00 PM.
- A Thank You card from Marilyn Graham for Council's consideration on allowing her to use the space at the freight shed to operate bike tours from.
- A letter from the Atlantic Provinces Chamber of Commerce requesting that the Town of Kensington have a display at the trade show for the Annual General Meeting and Conference on May 22 – 24th, 2008. Request Denied.
- An invitation for the CBDC Day Luncheon on May 14th, 2008.

- Kensington & Area Chamber of Commerce May Newsletter
- A letter from Terry Foster, Principal of KISH requesting financial support for the Safe Grad activity which will take place the evening of the Prom. Support will go towards prizes/awards and a bursary to be given out at the end of the event.

Motion by Councillor Cole, seconded by Councillor Mill to donate \$50.00 to the Prom night, safe grad activities. Unanimously carried.

- An information letter from the Atlantic Canada Opportunities Agency regarding the Green Business Workshop which will be at the Kensington Lion's Club on Thursday June 19th, 2008.

12. Other Matters

- It has been decided that all Council meeting documents from hereon will be distributed in electronic form for the next three to four months as a trial before implementing a policy on having paper free council meetings.
- The Town Manager has been in touch with Mr. Steven Reamon regarding the operation of the blacksmith shop located at the Kensington Rail Yards. There has been some modifications within recent history made and are being looked into to determine what further work is required. More information will be brought back to Council when available.
- The banking proposal from the Malpeque Bay Credit Union for the Town's day to day banking requirements is still being prepared. The Credit Union is working on some internal policy issues prior to submitting the proposal to the Town. The Credit Union will be presenting the proposal to Town Council once completed.
- It has been brought to Councils attention by concerned residents regarding 3 – 4 unsightly properties located on Woodleigh Drive which are in need of being cleaned up. Town Manager will look into each property and report back to Council.

13. Adjournment

Moved by Councillor Mill, seconded by Councillor Mann to adjourn the meeting at 9:45 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Barry Campbell,
Mayor