

**Town of Kensington
Minutes of Regular Council Meeting
Monday, May 9, 2016
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, Mill, MacLean, Pickering, Spencer and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff

2. Approval of Tentative Agenda

2.1 *Moved by Councillor MacLean, seconded by Councillor Spencer to approve the tentative agenda for the May 9, 2016 regular meeting of Town Council with the removal of Item #10 – Committee of the Whole. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

3.2 Councillor Pickering declared a conflict with agenda item 8.1.1 - A&R Development Permit.

4. Delegations / Presentations

4.1 Nil

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Mill, seconded by Councillor Pickering to approve the minutes from the April 11, 2016 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 Nil.

7. Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor Doucette, seconded by Councillor Spencer to adopt the May 2016 CAO's Report as prepared by Geoff Baker. Unanimously carried.*

7.1.1.1 Mayor Caseley spoke on the CAO's recommendation that Town Council not award the Storm Water Project at this time due to the cash flow requirements and recent Federal Government funding announcements.

7.1.1.2 A public meeting for the proposed amendments to the Development Control Bylaw will be held on Thursday, June 9th at 6:00 pm.

7.1.1.3 Councillor Spencer requested that the analytical report of the Detailed Chemical Analysis for the Town's water be shared with residents and distributed with water and sewer bills.

7.2 Fire Department Statistical Report

7.2.1 *A Fire Department Statistical Report will be presented to Council at the May Committee of Council Meeting.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the March 2016 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Doucette, seconded by Councillor Spencer to approve the Building Permit Summary Report for May 2016. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the March 2016 Bills in the amount of \$ \$217,379.66. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Deputy Mayor Mann, seconded by Councillor Mill to approve the Summary Income Statement for the month of March 2016. Unanimously carried.*

7.7 Community Gardens Complex Report

7.7.1 *Moved by Councillor Spencer, seconded by Councillor Pickering to approve the Community Gardens Complex report for the month of March 2016. Unanimously carried.*

7.8 Mayor's Report

7.8.1 *Moved by Councillor MacLean seconded by Councillor Spencer to approve the Mayors report for the month of May 2016 as presented by Mayor Caseley. Unanimously carried.*

7.8.2 Mayor Caseley apologized and amended his report to include Councillor Doucette as being in attendance at the Heritage Plaque Unveiling at the Kensington Train Station on Saturday, April 30, 2016.

7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce Report

7.9.1 Deputy Mayor Mann reported on the recent FPEIM AGM in St. Peter's Bay. The AGM included informative presenters and a preview of the Municipalities Act.

7.9.2 The KACC hosted a successful Presidents dinner in Summerside. They continue to work on increasing membership. Anderson's Creek Golf Course is hosting a social on May 19th, Councillors are encouraged to attend.

8. New Business

8.1 Request for Decisions

8.1.1 A&R Development Permit

Councillor Pickering declared a conflict and excused herself from the Council Chambers at 7:24 pm.

8.1.1.1 *Moved by Councillor Doucette, seconded by Councillor Spencer*

BE IT RESOLVED THAT the development permit application for A&R Adventures Inc. dated April 25, 2016, for renovations to a property located at 49 Broadway Street North be hereby approved. Unanimously carried.

Councillor Pickering returned to the Council Chamber at 7:26 pm.

8.1.2 Emergency Measures Plan

8.1.2.1 *Moved by Councillor MacLean, seconded by Councillor Mill*

BE IT RESOLVED THAT the Town of Kensington Emergency Measures Plan be hereby approved as presented.

Unanimously carried.

8.1.3 CGC Ice Rental Rates

8.1.3.1 *Moved by Councillor Pickering, seconded by Councillor Doucette*

BE IT RESOLVED THAT Town Council approve the ice rental rates at the Community Gardens Complex for 2016/17 as follows: Primetime - \$162.00/hour, Non-Primetime - \$137.00 per hour (no increase), Birthday and Weekday - \$102.00 per hour (no increase), and Minor Hockey/Figure Skating - \$157.00 per hour. All rates inclusive of HST.

BE IT FURTHER RESOLVED THAT Town Council approve the ice rental rates at the Community Gardens Complex for 2017/18 as follows: Primetime - \$167.00/hour, Non-Primetime - \$142.00 per hour, Birthday and Weekday - \$112.00 per hour, and Minor Hockey/Figure Skating - \$162.00 per hour. All rates inclusive of HST.

Unanimously carried.

8.1.4 QEES Land Transfer

8.1.4.1 *Moved by Deputy Mayor Mann, seconded by Councillor Mill*

WHEREAS the Kensington Area Soccer Association has requested that Town Council consider taking ownership of a parcel of property located on the Queen Elizabeth Elementary School property to facilitate the construction of a washroom facility;

WHEREAS Town Council previously agreed to take ownership of the property subject to the signing of a Memorandum of Understanding between the Town of Kensington and the Kensington Area Soccer Association providing for the long term ownership, operations and maintenance and capital construction of the property and building;

AND WHEREAS the English Language School Board, through the Department of Transportation, Infrastructure and Energy, have agreed to transfer a parcel of property including a right of way, as identified on survey plan No. G-15-44 drawn by GIS Innovations Ltd., to the Town of Kensington;

BE IT RESOLVED THAT Town Council agree to take ownership of a parcel of property including a right of way, as identified as Lot 2015-1 on survey plan No. G-15-44 drawn by GIS Innovations Ltd., including all associated operations and maintenance;

BE IT FURTHER RESOLVED THAT a Memorandum of Understanding (MOU) between the Kensington Area Soccer Association and the Town of Kensington be hereby approved, subject to amendments being made by the Chief Administrative Officer and/or Mayor and that the Chief Administrative Officer and the Mayor be hereby authorized to sign the MOU on Town Council's behalf.

BE IT FURTHER RESOLVED THAT preliminary approval be given to subdivide PID No 498220, being lands owned by the English Language School Board (Province of PEI), into two separate parcels, Lot 2015-1 and the remainder of PID No. 498220, as per survey plan No. G-15-44 dated July 29, 2015 drawn by GIS Innovations Ltd.

Unanimously carried.

Councillor MacLean excused himself from the Council Meeting for the duration of the Council meeting.

8.2 Other Matters

8.2.1 Mayor Caseley congratulated Mr. Baker on behalf of Council and Staff for receiving his 10 Year of Service recognition from CAMA.

9. Correspondence

9.1 The April KISH Newsletter

9.2 A letter from the Provincial Department of Communities, Land and Environment regarding the new Provincial Land Use Policy which will be proposed for adoption this year.

9.3 A letter from resident Janice Mulligan to share a piece she wrote for the County Line Courier about the Adopt A Hydrant initiative.

9.4 A letter from the FPEIM regarding the cut of the \$1.8 million dollar Provincial Infrastructure Fund.

9.5 A Thank You note from the Toombs Family for flowers received at the funeral of the late Jean Toombs.

9.6 A Thank You note from Mayor Rowan Caseley for receiving the 2014 Centennial Celebration Photo Album.

9.7 A Thank You letter from Jim Rogers for the retirement gift.

9.8 A request from Family and Friends Restaurant to donate the use of the Community Gardens Complex for their Fort McMurray Relief Fundraiser on May 21st, 2016. -
Agreed

9.9 A letter from KISH requesting donations for their safe grad activities.

Moved by Councillor Spencer, seconded by Councillor Mill to approve a \$150.00 donation to KISH Safe Grad prizes, \$300.00 to KISH Graduation prizes, and \$150.00 to QEES Graduation prizes. Unanimously carried.

10. In-Camera

10.1 *Nil*

11. Adjournment

Moved by Councillor Spencer, seconded by Councillor Pickering to adjourn the meeting at 7:50 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor