

Town of Kensington
Minutes of Regular Council Meeting
Monday, November 10, 2014
7:00 PM

Council Members Present: Mayor Gordon Coffin; Councillors: Deputy Mayor Caseley, Spencer, Mill, MacLean and Gallant

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

Visitors Present: Coreen Pickering

Regrets: Councillor Mann

1. Calling of Meeting to Order

1.1 Mayor Coffin called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor MacLean, seconded by Councillor Spencer to approve the tentative agenda for the November 10, 2014 regular meeting of Town Council. Unanimously carried.*

3. Approval of Minutes of Previous Meeting

3.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve the minutes from the October 14, 2014 regular meeting of Town Council. Unanimously carried.*

4. Business Arising from Minutes

4.1 Nil

5. Committee Reports

5.1 Police Committee Report

5.1.1 *Moved by Councillor MacLean, seconded by Councillor Mill to adopt the October 2014 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

5.2 Property Committee Report

5.2.1 *Moved by Councillor Gallant, seconded by Deputy Mayor Caseley to approve the building permit summary for the month of October, 2014. Unanimously carried.*

5.3 Parks and Recreation Committee Report

5.3.1 Councillor Mill will speak with winter carnival volunteers to organize upcoming meetings.

5.4 Public Works Committee Report

5.4.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to adopt the October 2014 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

5.4.2 *Moved by Councillor Spencer, seconded by Councillor MacLean THAT Town Council approve and authorize the CAO to sign the 2014-2015 Winter Services Agreement with the Department of Infrastructure Renewal in the amount of \$53,141.43 HST included. Unanimously carried.*

5.5 Fire Committee Report

5.5.1 *Moved by Councillor MacLean, seconded by Councillor Mill to adopt the October 2014 Fire Report (Stats) as presented by Councillor MacLean. Unanimously carried.*

5.5.2 *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley THAT Dylan Garnhum be appointed as a firefighter to the Kensington Fire Department as recommended by the CAO and Fire Chief. Unanimously carried.*

5.6 Finance and Administration Committee Report

5.6.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to adopt the Finance and Administration Committee report for the month of October 2014, as presented by Deputy Mayor Caseley. Unanimously carried.*

5.6.2 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the payment of bills in the amount of \$201,506.48 for the month of October 2014. Unanimously carried*

5.6.3 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the October 2014 Summary Income Statement as presented by Deputy Mayor Caseley. Unanimously carried.*

5.6.4 *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the recommendation of Finance Committee to increase the rental*

rates effective January 1, 2015 by 1% for those tenants who are reviewed annually. Unanimously carried.

- 5.6.5** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the recommendation of Finance Committee to provide a Christmas bonus to administrative and managerial staff at the same level as in 2013. Unanimously carried.*
- 5.6.6** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer THAT Town Council award the contract for the supply and installation of a new Lenovo server to Combat Computers as per their quote dated October 2, 2014 in the amount of \$9,495.00 plus HST and ACES. Unanimously carried.*
- 5.6.7** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer THAT Town Council award the contract for the replacement of seven laptops for the Mayor and Town Councillors to Combat Computers as per their quote dated November 5, 2014 in the amount of \$7,314.86 plus HST and ACES. Unanimously carried.*
- 5.6.8** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer that the seven year old laptops of the current six Councillors are not required to be returned. Unanimously carried.*
- 5.6.9** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean THAT the Town of Kensington submit an application to the Municipal Strategic Component of the New Gas Tax Fund to fund the Pleasant Street Sewage Lift Station Replacement Project. The Council understands that all future Operation and Maintenance costs associated with and resulting from the project will be the responsibility of the Town of Kensington. Unanimously carried.*
- 5.6.10** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer*

WHEREAS S. 43 of the Municipalities Act, R.S.P.E.I., Cap. M-13, Prince Edward Island authorizes a Council to borrow money for certain purposes;

AND WHEREAS the Town of Kensington is making a funding application to the Municipal Strategic Component of the New Gas Tax Fund to fund the Pleasant Street Sewage Lift Station Replacement project;

AND WHEREAS the total project cost is estimated to be \$633,562.50 broken down as follows: \$316,781.25 from the Municipal Strategic Component of the New Gas Tax Fund; \$253,425.00 from the Town of Kensington's direct allocation under the Gas Tax Fund; and \$63,356.25 from the Town's own revenue sources;

BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$316,781.25 from the Scotiabank repayable in full by Town council over an amortization period not to exceed 25 years at a floating rate of interest.

Unanimously carried.

5.7 Community Gardens Complex Committee

5.7.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve the Community Gardens Complex Committee Report for October 2014 as presented by Deputy Mayor Caseley. Unanimously carried.*

5.8 Kensington 2014 Celebrations Committee

5.8.1 *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the Kensington 2014 Celebrations Committee Report for the month of October 2014 as presented by Deputy Mayor Caseley. Unanimously carried.*

5.8.2 *Moved by Deputy Mayor Caseley, seconded by Councillor Gallant for the construction of a new display case at the Community Gardens Complex to house the six donated murals and the time capsule as part of the 2014 Centennial Celebrations. Council approved the expenditure to not exceed \$6,000.00. Unanimously carried.*

5.8.3 *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean that the 2014 Celebrations Committee be released of their mandate. Unanimously carried.*

5.9 Mayor's Report

5.9.1 *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the Mayors report for the month of October 2014 as presented by Mayor Coffin. Unanimously carried.*

Mayor Coffin expressed his appreciation to Council and Staff during his time as Mayor.

6. Correspondence

6.1 A Thank You card from the Island Trails for the Towns contribution to their Uncover the Island event.

6.2 A letter on behalf of the Duke and Duchess of Cambridge thanking the Town for gifts they received during the Kensington Girl Guides trip to London, England.

- 6.3** A note of Thanks from the Hospital Foundation for the Towns sponsorship of the Annual Woman's Classic Golf Classic.
- 6.4** A letter from the Kensington and Area Lions Club requesting sponsorship of a table at the Kensington/Summerside Lions 60th Charter Anniversary on November 15, 2014.
- Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve a \$200.00 table sponsorship and purchase two tickets at \$30.00 each to the Kensington/Summerside Lions 60th Charter Anniversary. Unanimously carried.*
- 6.5** A letter from The Salvation Army requesting donations for Christmas. – *Denied.*
- 6.6** An invitation to the Kensington & Area Chamber of Commerce GEM Awards Gala Dinner on November 19, 2014. Councillors are to RSVP to staff if they would like to attend.
- 6.7** A letter from the Lights for Life fundraiser at the PCH requesting financial donations. *Denied.*
- 6.8** A letter and plaque from the Town of Georgetown congratulating the Town on their 100th Birthday Celebrations.
- 6.9** A letter from the PEI Dept. of Health and Wellness inviting Town representatives to partake in a meeting on December 3, 2014 and the Emerald Community Centre.
- 6.10** A Thank You note from the IWK Foundation Radiothon for the Towns recent donation.
- 6.11** KISH Newsletter

7. Adjournment

Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to adjourn the meeting at 8:05 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor