

Town of Kensington
Minutes of Regular Council Meeting
Tuesday, November 12, 2013
7:00 PM

Council Members Present: Mayor Gordon Coffin; Councillors: Deputy Mayor Caseley, Spencer, Mann, Gallant, Mill and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland; Jessica Caseley

1. Calling of Meeting to Order

1.1 Mayor Coffin called the meeting to order at 7:00 PM and welcomed Council members and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Deputy Mayor Caseley seconded by Councillor Spencer to approve the tentative agenda for the November 12, 2013 regular meeting of Town Council with the addition of a property subdivision for Don MacLean, PID No. 432989 as item 8. The remaining items to be re-numbered accordingly. Unanimously carried.*

3. Approval of Minutes of Previous Meetings

3.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve the minutes for the October 15, 2013 regular Council Meeting. Unanimously carried.*

4. Business Arising from Minutes

4.1 Minutes from October 15, 2013 Regular Council Meeting

4.1.1 Nil.

5. Committee Reports

5.1 Police Committee Report

5.1.1 *Moved by Councillor MacLean, seconded by Deputy Mayor Caseley to adopt the October 2013 Police Committee Report as presented by Councillor MacLean. Unanimously carried.*

5.2 Property Committee Report

5.2.1 *Moved by Councillor Gallant, seconded by Deputy Mayor Caseley to approve a building permit for MGM Investments at 25 Stewart Street to construct a new single family dwelling. Unanimously carried.*

5.2.2 *Moved by Councillor Gallant, seconded by Councillor MacLean to approve the October 2013 Property Committee Report as presented by Councillor Gallant. Unanimously carried.*

5.3 Parks and Recreation Committee Report

5.3.1 Councillor Mill thanked Ms. Karen Murphy with the Island Stone Pub for hosting another great Pumpkin Carving event this year.

5.4 Public Works Committee Report

5.4.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to adopt the October 2013 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

5.4.2 Genivar Engineering is developing a proposal for Council's review on the water drainage concerns on Linwood Drive and Broadway Street N.

5.5 Fire Committee Report

5.5.1 *Moved by Councillor Mann, seconded by Deputy Mayor Caseley to adopt the October 2013 Fire Committee Report as presented by Councillor Mann. Unanimously carried.*

5.6 Finance and Administration Committee Report

5.6.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to adopt the Finance and Administration Committee report for the month of October 2013, as presented by Deputy Mayor Caseley. Unanimously carried.*

5.6.2 *Moved by Deputy Mayor Caseley, seconded by Councillor Gallant*

WHEREAS S. 43 of the Municipalities Act, R.S.P.E.I., Cap. M-13, Prince Edward Island authorizes a Council to borrow money for certain purposes;

AND WHEREAS the Town Council approved the purchase of a property located at 12 School Street (PID No. 80002) at a meeting duly held on October 15, 2013;

AND WHEREAS a purchase price of \$35,000 has been negotiated with Trent and William Cousins, closing costs have been estimated at \$2,500,

surveying costs have been estimated at \$900.00 and demolition costs have been estimated at \$5,000.00;

BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$50,000.00 from the Scotiabank repayable in full by Town Council over an amortization period not to exceed 20 years at a floating rate of interest.

Unanimously carried.

5.6.3 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the October 2013 Summary Income Statement as presented by Deputy Mayor Caseley. Unanimously carried.*

5.6.4 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the payment of bills in the amount of \$192,189.29 for the month of October 2013. Unanimously carried.*

5.6.5 Deputy Mayor Caseley requested that all Councillors review the amended version of the Town's Procurement Policy for approval at the December Council Meeting. Any comments or proposed modifications should be presented to the CAO in advance of the December meeting.

5.7 Community Gardens Complex Committee

5.7.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve the Community Gardens Complex Committee Report for October 2013 as presented by Deputy Mayor Caseley. Unanimously carried.*

5.8 Kensington 2014 Celebrations Committee

5.8.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the Kensington 2014 Celebrations Committee report for the month of October 2013 as presented by Deputy Mayor Caseley. Unanimously carried.*

5.8.2 *Moved by Deputy Mayor Caseley, seconded by Councillor Gallant THAT Town Council award the contract for the design, production and installation of 10 Interpretive Panels along the Confederation Trail to Revolution Media as per their quote dated November 8, 2013 in the amount of \$6,100.00 plus HST. Unanimously carried.*

5.9 Mayor's Report

5.9.1 *Moved by Councillor MacLean, seconded by Councillor Mill to approve the Mayor's report for October 2013.*

6. Subdivision of Lot 12-2 – Station View Estates, Webster Enterprises LTD

6.1 *Moved by Councillor Gallant, seconded by Deputy Mayor Caseley THAT Town Council approve Drawing Number 1307-3, drawn by Derek A. French Professional Services Inc., as the official plan of subdivision for Lot 12-2 in the Station View Estates (PID No. 79855), being lands owned by Webster Enterprises Ltd. Unanimously carried.*

7. Storm Water Management Upgrades – 28 Garden Drive

7.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Gallant THAT Town Council award the ‘28 Garden Drive Storm Water Management Upgrades Project’ to Duffy construction as per their quote dated October 31, 2013 in the amount of 20,980.00 plus HST. Unanimously carried.*

7.2 *Moved by Deputy Mayor Caseley, seconded by Councillor Gallant*

WHEREAS S. 43 of the Municipalities Act, R.S.P.E.I., Cap. M-13, Prince Edward Island authorizes a Council to borrow money for certain purposes;

AND WHEREAS the Town of Kensington owns a property at 28 Garden Drive that is subject to a lease agreement with the Fun Times Early Childhood Learning Centre;

AND WHEREAS a drainage issue has been identified on the property that requires the installation of three catch basins, approximately 65 meters of drainage pipe and fine grading;

AND WHEREAS a quote dated October 31, 2013 in the amount of \$20,980.00 plus applicable taxes has been received from Duffy Construction and awarded by Town Council to complete the required work as per a design drawing provided by Genivar Engineering;

BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$25,000 from the Scotiabank repayable in full by Town Council over an amortization period not to exceed 20 years at a floating rate of interest.

Unanimously carried.

8. Subdivision of Parcel C – Donald Andrew MacLean

8.1 *Moved by Councillor Gallant, seconded by Councillor Spencer THAT Town Council approve drawing No. 131-23886-S01, drawn by Genivar Engineering, as the official plan of subdivision to subdivide ‘Parcel C’ from PID No. 432989, being lands owned by Doreen MacLean and Donald Andrew MacLean, and to consolidate ‘Parcel C’ to PID No. 79657, being lands owned by Gerald and Christine Macdonald. Unanimously carried.*

9. Correspondence

- 9.1 Heart and Stroke Foundation Celebration Dinner, Auction and Dance invite for Saturday, January 18, 2014.
- 9.2 Lights for Life lighting – December 4th, 2013 at 6:30PM.
- 9.3 The Kensington & Area Chamber of Commerce ‘Love Your Local Awards Gala’ will be held on Wednesday November 20, 2013 at 6:00PM.
- 9.4 A letter of Thanks from the HMCS Run for Wishes, for the donation received by the Town of Kensington.
- 9.5 A letter from the Canadian Union Postal Workers requesting the Towns support on passing the following resolutions.

9.5.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Gallant*

WHEREAS the federal government will look at how it handles public postal services with a review of the Canadian Postal Service Charter in 2014;

WHEREAS Canada Post is preparing for the review by campaigning for major service cuts;

WHEREAS Canada Post has already dramatically cut service by closing or downsizing public post offices, eliminating rural mailbox delivery and removing street letter collection boxes;

WHEREAS Canada Post and the federal government should do everything in its power to prevent additional cuts during the upcoming review, and instead deal with financial issues by adding revenue-generating services like many other post offices around the world, including lucrative financial services like bill payments, insurance and banking;

BE IT RESOLVED THAT the Town of Kensington write a letter to the Minister responsible for Canada Post to request that the government consider innovative ways to generate postal revenue during the Charter review, including financial services like bill payments, insurance and banking.

Unanimously carried.

9.5.2 *Moved by Deputy Mayor Caseley, seconded by Councillor Mill*

WHEREAS the federal government will look at how it handles public postal services with a review of the Canadian Postal Service Charter in 2014;

WHEREAS the public has a right to have input on matters involving its publicly owned post office;

WHEREAS the current Charter has a number of serious problems that need fixing.

WHEREAS the government could use the Charter review to reduce our public post office's obligation to provide service (instead of improving the Charter) and even lay the groundwork for privatizing or deregulating Canada Post;

BE IT RESOLVED THAT the Town of Kensington write a letter to the Minister responsible for Canada Post to request 1) that the upcoming review of the Canadian Postal Service Charter be open to public input and 2) that the Charter be improved by:

- Ensuring that the moratorium on post office closures in small and rural communities protects the public nature of post offices;*
- Eliminating the exceptions to the moratorium;*
- Extending the consultation process over possible closures and making the process and moratorium more transparent;*
- Establishing an independent Canada Post ombudsperson to report on Canada Post's performance in meeting Charter expectations;*
- Establishing a reasonable, uniform and democratic process for making changes to the postal and delivery network (closures, downsizing, removal of rural mailboxes, etc.), but only after consultation with the public and other stakeholders.*

Unanimously carried.

9.6 KISH Newsletter

10. Other Matters

- 10.1** Deputy Mayor Caseley brought forward his desire of entering a Town of Kensington Relay for Life team in this years event. Staff will work on planning fundraising options.

- 10.2** Eastern PEI Chamber of Commerce Business and Community Awards will be held on November 21st with guest speaker Mayor Pamela Mood of Yarmouth, N.S. *Mayor Coffin and Deputy Mayor Caseley plan on attending.*
- 10.3** Deputy Mayor Caseley brought information forward regarding the FCM Municipal Classified program.
- 10.4** The Town is still awaiting a copy of the 2013-2014 Winter Services Agreement from the Province of PEI.
- 10.5** The Town has received a request from the Kensington Wild Hockey Team to participate in the Annual Kensington Food Drive during the Santa Claus Parade on December 1, 2013. - *Request approved.*
- 10.6** Council discussed the possibility of sponsoring a free family skate with the Kensington Wild and Kensington Vipers Hockey Teams over the Christmas Season. Staff will look into potential dates and report back to Council through the Community Gardens Complex Committee.

11. Adjournment

Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to adjourn the meeting at 8:56 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor