

**Town of Kensington  
Minutes of Regular Council Meeting  
Tuesday, November 12, 2019  
7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Deputy Mayor Pickering;  
Councillors: Spencer, Toombs, Bernard, Gallant, and Mann

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Chief  
Administrative Officer, Wendy MacKinnon; Administrative  
Assistant, Kim Caseley; Police Chief, Lewie Sutherland

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**1. Calling of Meeting to Order**

**1.1** Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Gallant, seconded by Councillor Spencer to approve the tentative agenda for the November 12, 2019 regular meeting of Town Council. Unanimously carried.*

**3. Declaration of Conflict of Interest**

**3.1** Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Delegations / Presentations**

**4.1** *Nil.*

**5. Approval of Minutes of Previous Meeting**

**5.1** *Moved by Councillor Spencer, seconded by Councillor Bernard to approve the minutes from the October 15, 2019 regular meeting of Town. Unanimously carried.*

**6. Business Arising from Minutes**

**6.1** **October 15, 2019 Regular Meeting – Nil**

**7. Reports**

**7.1 Chief Administrative Officer Report**

**7.1.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to adopt the November 2019 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the September 2019 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

**7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor Bernard, seconded by Councillor Spencer to approve the September 2019 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor Bernard, seconded by Councillor Toombs to approve the October 2019 Development Permit Summary Report. Unanimously carried.*

**7.5 Bills List**

**7.5.1** *Moved by Councillor Gallant, seconded by Councillor Bernard to approve the September 2019 Bills in the amount of \$211,395.03. Unanimously carried.*

**7.6 Summary Income Statement**

**7.6.1** *Moved by Councillor Spencer, seconded by Councillor Bernard to approve the Summary Income Statement for the month of September 2019. Unanimously carried.*

**7.7 Credit Union Centre Report**

**7.7.1** *Moved by Councillor Bernard, seconded by Councillor Spencer to approve the Credit Union Centre report for the month of September 2019. Unanimously carried.*

**7.7.2** Councillor Spencer noted that the inside trim work has not been completed following the installation of the new doors at the Credit Union Centre. Mr. Baker will follow up with Mr. Wood and report back to Council.

**7.8 Mayor's Report**

- 7.8.1** *Moved by Councillor Spencer, seconded by Councillor Toombs to approve the Mayors report for the month of November 2019 as presented by Mayor Caseley. Unanimously carried.*

*Councillor Mann joined the Council Chamber at 7:20 pm.*

**7.9 Federation of PEI Municipalities (FPEIM) Report**

- 7.9.1** The Federation successfully held their Semi-Annual meeting in Souris.

**7.10 Heart of the Island Initiative (STEP) Report**

- 7.10.1** The Heart of the Island Initiative will host a public meeting on November 25 from 9-12 at the Murray Christian Education Centre.

**7.11 Kensington Area Chamber of Commerce (KACC) Report**

- 7.11.1** *Nil*

**7.12 PEI 55 Plus Games**

- 7.12.1** Councillor Gallant is collecting names of possible volunteers interested in assisting with the PEI 55 Plus Games.

**8. New Business**

**8.1 Request for Decisions**

**8.1.1 Annual Christmas Bonus**

- 8.1.1.1** *Moved by Councillor Toombs, seconded by Deputy Mayor Pickering*

*THAT Town Council authorize the CAO to administer Christmas bonuses to all exempt staff in the amount of \$200.00 net to each employee.*

*Unanimously carried.*

**8.2 Other Matters**

- 8.2.1** Councillor Gallant inquired about the number of volunteer firefighters, within the Kensington Fire Department, who are trained as medical first responders. He provided positive feedback from a resident who recently required assistance. Mr. Baker will discuss the inquiry with Fire Chief Hickey.

- 8.2.2** Councillor Mann noted that the interview room at the Kensington Police Service is not adequately soundproofed. Mr. Baker and Chief Sutherland will discuss options and report back to Council with cost estimates to make the required modifications.

- 8.3.3** Mayor Caseley discussed that the generator installation for the Emergency Reception/Warming Centre at the Murray Christian Education Centre is not a fundable expense through the Town's Gas Tax allocation. As such, staff are investigating the potential to convert the current mobile generator in the Town's inventory from three-phase to single phase so it is appropriate to be used at the Centre. The cost was estimated at approximately \$15,500.00 however a further quote will be required with regards to converting the unit from mobile to stationary.

*Moved by Deputy Mayor Pickering, seconded by Councillor Toombs to direct staff to proceed with converting the Town's current mobile generator from three-phase to single phase and permanently placing it on a concrete pad installed at the Murray Christian Education Centre to service the Emergency Reception/Warming Centre.*

*Unanimously carried.*

## **9. Correspondence**

- 9.1** A thank you card from the KISH Baby Think it Over program for the Towns donation.
- 9.2** A request from Team PEI Special Olympics to support their Team PEI Booster Club Fundraising Campaign.

*Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to support the Special Olympics, Team PEI Booster Club Fundraiser by sponsoring an Official Team Uniform for \$250.00. Unanimously carried.*

- 9.3** A certificate from Safety Net in appreciation for the Town's financial support.
- 9.4** A letter from Minister Jamie Fox regarding the Municipal Government Act.
- 9.5** A letter from the PEI Humane Society with updates on their current fundraising campaign.

*Moved by Deputy Mayor Pickering, seconded by Councillor Mann to approve to purchase a 4 x 8 Brick on the Walk of Paws for \$250.00 in support of the PEI Humane Society. Unanimously carried.*

## **10. In-Camera**

- 10.1** *Moved by Councillor Mann, seconded by Councillor Bernard to commence into a Committee of the Whole meeting, under Section 119(1)(e) and 119(1)(h) of the Municipal Government Act. at 7:49 pm. Unanimously carried.*
- 10.2** *Moved by Deputy Mayor Pickering, seconded by Councillor Spencer to come out of the Committee of the Whole meeting at 8:45 pm. Unanimously carried.*

## **11. Adjournment**

*Moved by Councillor Gallant, seconded by Councillor Bernard to adjourn the meeting at 8:46 PM. Unanimously carried.*

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Geoffrey Baker,  
CAO

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Rowan Caseley,  
Mayor