

**Town of Kensington  
Minutes of Regular Council Meeting  
Monday, November 14, 2016  
7:00 PM**

**Council Members Present:** Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, MacLean, Mill, Spencer, Pickering and Doucette

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Lewis Sutherland, Police Chief

**Visitors:** Nancy MacPhee – Journal Pioneer

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**1. Calling of Meeting to Order**

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

**2. Approval of Tentative Agenda**

2.1 *Moved by Councillor Doucette, seconded by Councillor Mill to approve the tentative agenda for the November 14, 2016 regular meeting of Town Council. Unanimously carried.*

**3. Declaration of Conflict of Interest**

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

**4. Delegations / Presentations**

4.1 Nil

**5. Approval of Minutes of Previous Meeting**

5.1 *Moved by Councillor MacLean, seconded by Councillor Pickering to approve the minutes from the October 11, 2016 regular meeting of Town Council. Unanimously carried.*

5.2 *Moved by Councillor Spencer, seconded by Councillor Doucette to approve the minutes from the October 24, 2016 special meeting of Town Council. Unanimously carried.*

**6. Business Arising from Minutes**

6.1 **October 11, 2016 Regular Council Meeting**

6.1.1 *Nil*

**6.2 October 24, 2016 Special Council Meeting**

6.2.1 *Nil*

**7. Reports**

**7.1 CAO's Report**

**7.1.1** *Moved by Councillor MacLean, seconded by Councillor Spencer to adopt the November 2016 CAO's Report as prepared by CAO, Geoff Baker. Unanimously carried.*

**7.1.1.1** Councillor Spencer noted a spelling error of Cst. Hartlen.

**7.2 Fire Department Statistical Report**

**7.2.1** *Moved by Councillor Spencer, seconded by Councillor Mill to approve the September 2016 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.*

**7.3 Police Department Statistical Report**

**7.3.1** *Moved by Councillor Doucette, seconded by Councillor MacLean to approve the September 2016 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

**7.3.2** Chief Sutherland addressed Councillors on the Police Departments successful application to the PEI Credit Unions Do Good Projects contest. The Police Department was approved for a \$2500 grant for upgrades to the Alysha Toombs Memorial Park.

**7.4 Development Permit Summary Report**

**7.4.1** *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the Building Permit Summary Report for November 2016. Unanimously carried.*

**7.5 Bills List**

**7.5.1** *Moved by Deputy Mayor Mann, seconded by Councillor MacLean to approve the September 2016 Bills in the amount of \$146,266.77. Unanimously carried.*

**7.6 Summary Income Statement**

**7.6.1** *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the Summary Income Statement for the month of September*

*2016. Unanimously carried.*

**7.7 Community Gardens Complex Report**

*7.7.1 Moved by Councillor Doucette, seconded by Councillor Pickering to approve the Community Gardens Complex report for the month of September 2016. Unanimously carried.*

**7.8 Mayor's Report**

*7.8.1 Moved by Councillor Pickering, seconded by Councillor Mill to approve the Mayors report for the month of November 2016 as presented by Mayor Caseley. Unanimously carried.*

**7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce (KACC) Report**

**7.9.1** The KACC Business Awards Dinner will be held on November 24, 2016. Those wishing to attend are requested to RSVP with Wendy MacKinnon.

**7.9.2** A public meeting regarding the Kensington Welcome Centre is scheduled for Wednesday, November 16 at 7:00 pm.

**7.9.3** The Chamber is currently working with the Town to develop a new Town of Kensington and Area map.

**8. New Business**

**8.1 Request for Decisions**

**8.1.1 Town of Kensington Fire Protection and Emergency Services Bylaw**

**8.1.1.1** *Moved by Deputy Mayor Mann, seconded by Councillor Pickering*

*WHEREAS Section 64 (b) of the Municipalities Act, Chapter M-13, R.S.P.E.I. 1988, authorizes a Town Council to regulate the delivery of fire services by Bylaw;*

*AND WHEREAS Town Council wishes to set, by Bylaw, the control, command and operation of the Town of Kensington Fire Department;*

*AND WHEREAS the Town Council wishes to ensure the safety of the public and protection of property;*

*AND WHEREAS the Town of Kensington is committed to providing municipal and regional fire and emergency services through the Town of Kensington Fire Department;*

*AND WHEREAS the Bylaw was read and approved a first time at a regular meeting of Town Council held on October 11, 2016;*

***BE IT RESOLVED THAT the “Fire Protection and Emergency Services Bylaw” be hereby read a second time.***

*Unanimously carried.*

**8.1.1.2 *Moved by Councillor Mill, seconded by Councillor Spencer***

***WHEREAS Section 64 (b) of the Municipalities Act, Chapter M-13, R.S.P.E.I. 1988, authorizes a Town Council to regulate the delivery of fire services by Bylaw;***

***AND WHEREAS the Town Council wishes to set, by Bylaw, the control, command and operation of the Town of Kensington Fire Department;***

***AND WHEREAS the Town Council wishes to ensure the safety of the public and protection of property;***

***AND WHEREAS the Town of Kensington is committed to providing municipal and regional fire and emergency services through the Town of Kensington Fire Department;***

***AND WHEREAS the Bylaw was read and approved a first time at a regular meeting of Town Council held on October 11, 2016;***

***AND WHEREAS the Bylaw was read a second time at this meeting;***

***BE IT RESOLVED THAT the “Fire Protection and Emergency Services Bylaw” be hereby approved.***

*Unanimously carried.*

**8.1.1.3 *Moved by Councillor Doucette, seconded by Councillor Mill***

***WHEREAS Section 64 (b) of the Municipalities Act, Chapter M-13, R.S.P.E.I. 1988, authorizes a Town Council to regulate the delivery of fire services by Bylaw;***

***AND WHEREAS the Town Council wishes to set, by Bylaw, the control, command and operation of the Town of Kensington Fire Department;***

***AND WHEREAS the Town Council wishes to ensure the safety of the public and protection of property;***

***AND WHEREAS the Town of Kensington is committed to providing municipal and regional fire and emergency services through the Town of Kensington Fire Department;***

*AND WHEREAS the Bylaw was read and approved a first time at a regular meeting of Town Council held on October 11, 2016;*

*AND WHEREAS the Bylaw was read and approved a second time at this meeting;*

*BE IT RESOLVED THAT the “Fire Protection and Emergency Services Bylaw” be hereby formally adopted.*

*Unanimously carried.*

**8.1.2 2011 BX2660V Kubota Tractor Lease - Residual Buy Out**

*8.1.2.1 Moved by Councillor Spencer, seconded by Councillor Pickering*

*THAT Town Council move forward with the buy-out option on the leased 2011 BX2660V Kubota Tractor from Kensington Agricultural Services along with the purchase of a wind breaker cab and completing required repairs at a total estimated cost of \$7,605.78 plus HST. Unanimously carried.*

**8.1.3 2016/2017 Winter Services Agreement – Province of PEI**

*8.1.3.1 Moved by Councillor Spencer, seconded by Councillor Doucette*

*THAT Town Council approve and authorize the CAO to sign the 2016-2017 Winter Services Agreement with the Department of Transportation and Infrastructure Renewal in the amount of \$46,615.29 plus HST. Unanimously carried.*

**8.1.4 2016 Christmas Bonus**

*8.1.4.1 Moved by Councillor MacLean, seconded by Councillor Pickering*

*THAT Town Council authorize the CAO to administer Christmas bonuses to all exempt staff in the amount of \$200.00 net to each employee. Unanimously carried.*

**8.1.5 Jordan Webster Development Permit Application**

*8.1.5.1 Moved by Councillor Pickering, seconded by Councillor Maclean*

*THAT Town Council approve a development permit application for Jordan Webster for the installation of an accessory apartment in a residence located at 29 Victoria Street East, including renovations/improvements proposed, subject to full compliance with the Town of Kensington Development Control Bylaw. Unanimously carried.*

**8.1.6 Disposal of Gorman (PID No. 78329) and Walker Property (PID No. 668137)**

**8.1.6.1 *Moved by Deputy Mayor Mann, seconded by Councillor Pickering***

*WHEREAS the Town of Kensington owns an agricultural property commonly referred to as the Gorman Property (PID No. 78329);*

*AND WHEREAS the Town of Kensington owns an agricultural property commonly referred to as the Walker Property (PID No. 668137);*

*AND WHEREAS Town Council has received and duly considered an offer from W.E. Cousins Ltd. et al to purchase said properties in the amount of \$386,400.00, exclusive of all applicable taxes;*

*AND WHEREAS the Town Council deems it advisable to dispose of said properties;*

*BE IT RESOLVED that the Town of Kensington dispose of PID No.'s 78329 and 668137 (Gorman and Walker Properties) to W.E. Cousins Ltd. et al at a price of \$386,400, exclusive of all taxes;*

*BE IT FURTHER RESOLVED that the Chief Administrative Officer and the Mayor be authorized to execute on behalf of the Town of Kensington any agreements as required in connection with the disposal of property.*

*Unanimously carried.*

**8.2 Other Matters**

**8.2.1** Mayor Caseley reminded Councillors of the Public Meeting at the Kensington Welcome Centre and encouraged Councillors to attend.

**8.2.2** The Town clock is currently being evaluated for possible repair options.

**8.2.3** Mayor Caseley presented the CFCY Christmas Greetings radio ad options to Town Council. – *Declined*

**9. Correspondence**

**9.1** A letter from the Kensington Meals-on-Wheels requesting a financial donation for 2017.

*Moved by Councillor Spencer, seconded by Councillor Mill to approve a \$1,200 donation to the Kensington Meals-on-Wheels program for 2017. Unanimously carried.*

**9.2** A letter from the Salvation Army Summerside requesting the Town to “Adopt a Kettle for a day”. – *Request Declined.*

**9.3** KISH October and November Newsletter

**10. In-Camera**

**10.1** *Moved by Councillor Doucette, seconded by Councillor Mill to commence into an In-Camera session at 7:55 pm. Unanimously carried*

**10.2** *Moved by Councillor Doucette, seconded by Councillor Spencer to return to the Regular Committee of Town Council Meeting at 8:04 pm. Unanimously carried.*

**11. Adjournment**

*Moved by Councillor Pickering, seconded by Councillor Spencer to adjourn the meeting at 8:06 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Rowan Caseley,  
Mayor