

**Town of Kensington
Minutes of Regular Council Meeting
Tuesday, November 14, 2023
7:00 PM**

Council Members Present: Mayor Rowan Caseley; Deputy Mayor Jeff Spencer
Councillors: Toombs, Gallant, Mann, and Doucette

Staff Members Present: CAO, Geoff Baker; Municipal Clerk, Kim Caseley; Police Chief, Lewie Sutherland; Manager of Finance, Dellon Paul

Regrets: Councillor MacRae

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members and staff to the November meeting of Kensington Town Council. Mayor Caseley acknowledged that the land on which we gather is the traditional and unceded territory of the Mi'kmaq First Nation.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Doucette, seconded by Deputy Mayor Spencer to approve the tentative agenda for the November 14, 2023, regular meeting of Town Council with the addition of an item of Correspondence and the deletion of item 7.13. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 *Councillor Mann declared a conflict of interest with item 8.1.3.*

4. Delegations / Presentations

4.1 *Nil.*

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor Doucette, seconded by Deputy Mayor Spencer to approve the minutes from October 10, 2023, regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 **October 10, 2023, Regular Meeting**

6.1.1 *Nil.*

7. Reports

7.1 Chief Administrative Officer Report

7.1.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Gallant to adopt the October 2023 CAO Report as prepared by CAO, Geoff Baker. Unanimously carried.*

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Toombs, seconded by Councillor Doucette to approve the September 2023 Fire Statistical report as prepared by Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to approve the September 2023 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

Chief Sutherland excused himself from the Council Chamber at 7:04 pm.

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to approve the November 2023 Development Permit Summary Report as prepared by Municipal Clerk, Kim Caseley. Unanimously carried.*

7.5 Bills List Town (General)

7.5.1 *Moved by Councillor Mann, seconded by Councillor Toombs to approve the September 2023 Bills in the amount of \$206,234.60. Unanimously carried.*

7.6 Bills List Water & Sewer Utility

7.6.1 *Moved by Councillor Mann, seconded by Councillor Doucette to approve the September 2023 Water & Sewer Utility Bills in the amount of \$6,830.86. Unanimously carried.*

7.7 Bills List Capital Expenditures

7.7.1 *Moved by Councillor Toombs, seconded by Councillor Mann to approve the September 2023 Capital Expenditures in the amount of \$548,020.12. Unanimously carried.*

7.8 Summary Income Statement

7.8.1 *Moved by Councillor Mann, seconded by Councillor Doucette to approve the Summary Income Statement for the month of September 2023. Unanimously carried.*

7.9 Credit Union Centre Report

7.9.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Doucette to approve the Credit Union Centre report for the month of September 2023. Unanimously carried.*

7.10 Mayor's Report

7.10.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Doucette to approve the Mayor's report for the month of October 2023 as presented by Mayor Caseley. Unanimously carried.*

7.10.2 Councillor Gallant expressed concern regarding the bus stop across from 30 Broadway Street S. and suggested that consideration be given to relocating it to a less busy (lower traffic) area.

7.11 Federation of PEI Municipalities (FPEIM) Report

7.11.1 FPEIM recently held their Semi-Annual Meeting on October 14, 2023.

7.11.2 FPEIM hosted their Annual meeting with Minister Lantz – Minister of Housing, Land and Communities.

7.12 Kensington Area Chamber of Commerce (KACC) Report

7.12.1 *Nil.*

7.13 Heart of PEI Initiative Report

7.14.1 Awaiting funding approval for their proposed caboose project.

8. New Business

8.1 Request for Decisions

8.1.1 Kensington Vipers 2023-24 Sponsorship Request

8.1.1.1 *Moved by Councillor Toombs, seconded by Councillor Gallant*

BE IT RESOLVED THAT Kensington Town Council approve a

player sponsorship for the Kensington Moase Plumbing and Heating Vipers for the 2023/24 hockey season in the amount of \$750.00.

Unanimously carried.

8.1.2 Queen Elizabeth Elementary School Playground Donation

8.1.2.1 *Moved by Councillor Gallant, seconded by Councillor Toombs*

BE IT RESOLVED THAT Kensington Town Council approve a donation to the Queen Elizabeth Elementary School Playground Replacement Fundraising Committee in the amount of \$20,000 (\$10,000 in fiscal year 2023/24, \$10,000 in fiscal year 2024/25).

Unanimously carried.

Councillor Mann declared a conflict and excused himself from the Council Chamber at 7:26 pm

8.1.3 Kensington Bedford Hockey Exchange Financial Contribution - 2024

8.1.3.1 *Moved by Councillor Doucette, seconded by Councillor Toombs*

BE IT RESOLVED THAT Kensington Town Council provide a financial contribution to the 2024 Kensington-Bedford Exchange in the amount of \$1,500.

Unanimously carried.

Councillor Mann returned to the Council Chamber at 7:28 pm.

8.1.4 Bullet Proof Vests – Kensington Police Service

8.1.4.1 *Moved by Deputy Mayor Spencer, seconded by Councillor Gallant*

BE IT RESOLVED THAT Town Council authorize the Chief Administrative Officer to purchase six bulletproof vests from Uniform Works Ltd. as per their quote dated November 2, 2023, in the amount of \$7,586.52 plus HST.

Unanimously carried.

8.2 Other Matters

- 8.2.1** Mayor Caseley reminded Council of the Public Meeting for the Official Plan and Development Control Bylaw at the Fire Hall on Wednesday, November 15, 2023 at 6:30 pm.
- 8.2.2** The Kensington & Area Chamber of Commerce Awards Gala is scheduled for November 30, 2023. Council members or staff who plan on attending are asked to RSVP with Mayor Caseley.
- 8.2.3** Mayor Caseley confirmed that all members of Council should have received their Code of Conduct training email issued by the Provincial Department of Communities. Those who haven't should contact the CAO.
- 8.2.4** The Annual Light Up the Town will take place on November 30th at 5:00 pm.
- 8.3.5** Mayor Caseley shared details regarding the proposed solar panel project for the Credit Union Centre and confirmed the project is moving forward.
- 8.3.6** Councillor Doucette requested an additional light be added to electrical pole no. 108988 located on Broadway Street N. at the Tim Horton drive thru exit.
- 8.3.7** Councillor Doucette inquired about the Credit Union Centre sign no longer being lit up. Mr. Baker will inquire with Mr. Wood. It was noted by Councillor Doucette that Credit Union Centre staff are doing an excellent job at the arena and indicated he has received many positive comments from users.
- 8.3.8** Councillor Doucette requested that the Credit Union Centre consider hosting more events on school professional development days and Holidays.
- 8.3.9** Councillor Gallant suggested that the Town contact Cavendish Farms to initiate a potential partnership for the replacement of the existing Credit Union Centre sign.
- 8.3.10** Councillor Gallant requested that the Town have further discussions with major teams who charge door admission and suggested a portion of the gate fees be paid to the Credit Union Centre.
- 8.3.11** Councillor Gallant inquired if the Town will be moving forward with plans to develop a multi-purpose facility in the New Year. Mayor Caseley confirmed that the Town is not currently in a financial position to take on such a project.
- 8.3.12** Councillor Gallant inquired about the clean up of the Gorman property walking trails. It was noted that focus has been on the new trails located at the Credit Union Centre. Mr. Baker confirmed that he will discuss the clean-up efforts with the public works department.

- 8.3.13** Deputy Mayor Spencer noted the streetlight located at the corner of Linwood Drive and Pleasant Street is being blocked by an adjacent tree.
- 8.3.14** Judging for the Annual Christmas Decorating Contest will take place on December 16th.
- 8.3.15** Councillor Mann noted that the Minor Hockey Association has tried several times to offer activities on school professional development days and they aren't often successful due to parents working and being unable to transport their children.
- 8.3.16** Councillor Doucette inquired about having a water bottle fill-up station installed at the Fitplex.
- 8.3.17** Councillor Doucette requested that a consistent time be picked for the Public Skates at the Credit Union Centre. Mr. Baker will speak with Mr. Wood.

9. Correspondence

- 9.1** A letter from Special Olympics PEI with information on the Team PEI Booster Club Fundraising Campaign.

Moved by Councillor Toombs, seconded by Deputy Mayor Spencer to sponsor a Competitive Jersey in the amount of \$200 for the Special Olympics PEI Boost Club.

Unanimously carried.

- 9.2** KACC Newsletter.

- 9.3** IWK Newsletter and information on the upcoming Telethon Campaign.

Moved by Councillor Gallant, seconded by Councillor Doucette to approve an additional \$1,000 donation to the IWK Telethon Campaign.

Unanimously carried.

- 9.4** A letter from Meghan Skerry on behalf of Compassion First Care Services with information on their services and a request for potential funding. *Received.*

- 9.5** Information from the QEES on World's Children Parade Day being held on Monday, November 20, 2023.

- 9.6** A letter from MLA Matthew MacKay and Charlene Gill requesting a financial donation towards the cost of providing meals to seniors and families on Christmas Eve.

Moved by Councillor Gallant, seconded by Councillor Toombs to approve a \$500.00 donation to the cost of the preparation of meals for seniors and families on Christmas

Eve.

Unanimously carried.

10. In-Camera (Closed session)

10.1 *Nil.*

11. Adjournment

Moved by Councillor Toombs, seconded by Councillor Gallant to adjourn the meeting at 8:10 PM. Unanimously carried.

Geoff Baker,
CAO

Rowan Caseley,
Mayor