

Town of Kensington
Minutes of Regular Council Meeting
Monday, November 9, 2009
7:00 PM

Council Members Present: Mayor Barry Campbell; Councillors: Gallant, MacLean, Mill, Kiff and Spencer

Staff Members Present: Town Manager/Administrator Geoff Baker; Deputy Administrator Wendy MacKinnon; Administrative Assistant Kimberley Verhulp; Police Chief Lewis Sutherland

Visitors: Gordon Coffin, Rowan Caseley and Paul Chessman

Absent: Deputy Mayor Rodney Mann

1. Calling of Meeting to Order

1.1 Mayor Campbell called the meeting to order at 7:10 PM and welcomed Council members and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Gallant, seconded by Councillor Spencer to approve the Tentative Agenda for November 9, 2009. Unanimously Carried.*

3. Minutes of Previous Regular Meetings

3.1 *Approval of minutes for October 19, 2009 regular meeting. Moved by Councillor Kiff, seconded by Councillor Mill. Unanimously carried.*

4. Business Arising from Minutes

4.1 Town Manager will contact the Rec Centre property owners to request the use of the Rec Centre parking lot as a municipal parking lot over the winter months. Snow clearing of the lot will be integrated into the Town's winter operations.

5. Approval of Accounts

5.1 *Moved by Councillor Mill, seconded by Councillor Gallant to approve expenditures from October 16 – November 5, 2009 for \$90,764.54. Unanimously carried.*

6. Committee Reports

6.1 Property Committee Report

- 6.1.1** *Moved by Councillor MacLean, seconded by Councillor Mill to approve a building permit for Jack & Donna Spencer at 14 Linwood Drive PID#916528 to construct a single family residential dwelling. 4 for 1 abstention.*
- 6.1.2** *Motion by Councillor MacLean, seconded by Councillor Kiff to approve a building permit for Paul Bernard at 8 Sunset Crescent, PID #860627 to construct a 12x10 storage shed. Unanimously carried.*
- 6.1.3** *Motion by Councillor MacLean, seconded by Councillor Gallant to approve a building permit for Brian Sharkey at 13A Barrett Street, PID #1009018-000 to construct a 16 x 12 storage shed. Unanimously carried.*

6.2 Recreation, Parks and Special Events Committee Report

- 6.2.1** The Olympic Torch Relay will be held in Kensington on November 22, 2009. Councillor Spencer has been in contact with the school principals to make arrangement for student participation.

Motion by Councillor Spencer, seconded by Councillor Mill to approve \$750.00 to the Olympic Torch Relay Activities scheduled for November 22, 2009. Unanimously carried.
- 6.2.2** Cindy Doucette has come forward to organize the Town of Kensington's Annual Christmas Parade which will be held on Sunday, December 6th. Anyone interested in submitting a float in the parade can contact Cindy Doucette for registration and details.
- 6.2.3** Councillor MacLean requested that the Town approach the current owners of the former Tickles building (47 Broadway Street N) to suggest they have local artists paint a winter mural on the front windows of the building. The Town Manager will contact the owners to see if they are interested in such a project.

6.3 Police Report

- 6.3.1** *Moved by Councillor Mill, seconded by Councillor Gallant to approve the Police Report for the month of October as prepared by Police Chief Lewis Sutherland. Unanimously carried.*
- 6.3.2** Council reviewed their previous decision made on May 11, 2009 to remove the stop sign located on Linwood Drive at the corner of Third Street.

Consensus from Council and the Police Chief was that traffic flow has not been of concern and the stop sign will not be re-installed.

- 6.3.3 Councillor MacLean has requested the Town Manager write a letter to Canada Post to have the super box locations re-evaluated as there is a number of locations within the town that do not allow for safe and adequate parking for mail pickup.

6.4 Public Works

- 6.4.1 Sidewalk replacement in front of the Presbyterian Church at 54 Victoria Street E has been started and is scheduled to be completed by November 13th. Sharpe Construction will also make repairs to the damaged concrete pads in the front of the Town Hall.
- 6.4.2 Councillor Kiff recommended that Council consider replacement of the compact lights to LED lights in all Town owned buildings as a potential cost savings initiative.
- 6.4.3 Councillor Kiff expressed that the Public Works department has three trained and very dedicated employees. He suggested that the Town Manager include the department as a highlight in the Town Hall News which appears in the County Line Courier.
- 6.4.4 *Motion by Councillor MacLean, seconded by Councillor Gallant to have the Public Works department on a rotating schedule for seven days a week during the winter months to minimize overtime requirement for snow removal. Unanimously carried.*
- 6.4.5 Councillor MacLean inquired as to when the sewage lagoon will require dredging. The Irving's potato plant; Cavendish Farms in New Annan, is open to receiving the sludge from the lagoon for disposal at their facility. The Public Works department will determine the volume of sludge currently in the lagoon and the Town Manager will contact Cavendish Farms to move forward with negotiations to dispose of the sludge at their facility.

6.5 Fire Report

- 6.5.1 *Moved by Councillor Gallant, seconded by Councillor Spencer to approve the Fire Report for October as prepared by Fire Chief Folland. Unanimously carried.*
- 6.5.2 Councillor Gallant thanked Mayor Barry Campbell, on behalf of the Kensington Fire Department, for his 16 years of dedication to the Fire Department and to the Town of Kensington.

6.6 Finance Report

6.6.1 *Moved by Councillor Mill, seconded by Councillor Gallant to approve the Financial Report as prepared by Deputy Mayor Mann. Unanimously carried.*

6.7 Mayor's Report

6.7.1 Karen MacKay; owner/operator of the Island Stone Pub and Rocky Arsenault; Remax Realtor have approached local businesses of Kensington to raise funds to improve the Christmas lighting within the downtown area. Collectively, \$1,900.00 has been raised for this initiative.

Motion by Councillor MacLean, seconded by Councillor Kiff to donate \$1,000.00 to the Kensington Christmas lighting initiative, with the understanding that the Town will be responsible for the installation and maintenance of the decorations and lights. Unanimously carried.

6.7.2 A reply regarding the IRAC appeal for the re-zoning of Joseph Dyck's property at 63 Victoria Street has been received. IRAC has overturned the Council's decision to not allow the property to be re-zoned from R-1 to C-1. The Town can move forward with their own appeal to keep the property zoned as R-1 should they decide to. A decision will be made at the December Council Meeting once more information becomes available.

7. Official Plan & Zoning Bylaw Review

7.1 *Motion by Councillor MacLean, seconded by Councillor Gallant to award the contract for the review and update of the Town of Kensington's Official Plan and Development Control Bylaw to CBCL Ltd. as per their proposal dated September 11, 2009 in the amount of \$18,468.45 including taxes. Unanimously carried.*

7.2 *Motion by Councillor Spencer, seconded by Councillor MacLean to request the Town Manager to complete an amendment letter to the Canada-PEI Infrastructure Secretariat to amend the associated Capacity Building Funding Application to increase the total project cost to \$17,668.95 including PST. Unanimously carried.*

8. Annual Staff Christmas Bonus

8.1 The 2009 Town of Kensington Council and Staff Christmas Party will be held at the Kensington Lion's Club and dinner will be catered as in previous years by Shelly McKenna. All parties will be contacted to determine a suitable date in early December.

8.2 *Motion by Councillor Spencer, seconded by Councillor Mill to approve a 2009 Christmas bonus of \$200.00 net pay per employee. Unanimously carried.*

9. Correspondence

- An information package from the organizers of the 2010 Bowl for Kids Sake that will be held on March 5&6, 2010. *Tabled until 2010.*
- A letter from the Updater Magazine requesting the Town of Kensington to run an ad in the upcoming edition. *Requested denied.*
- KISH November Newsletter
- A letter from John Dewey on behalf of FPEIM inviting a member of the newly elected Council to fill the vacancy of Mayor Barry Campbell on the FPEIM Board of Directors. *Tabled until December Council Meeting.*

10. Other Matters

10.1 Councillors Gallant, Mill, MacLean, and Spencer expressed their appreciation towards all Council members for serving with them over the past three years.

Councillor Kiff thanked everyone for the opportunity to work with them and wished the incoming Council the best of luck.

Mayor Campbell thanked the Council for all their dedication during their term on Council as well as the staff of the Town of Kensington. Mayor Campbell extended a special thank you to CAO, Geoff Baker for his support and assistance over the past three years.

10.2 The Swearing-in Ceremony for the newly elected Council will be held on November 16, 2009 at 6:30 PM at the Town Hall Council Chambers.

10.3 All outgoing Councillors have the opportunity to purchase their Councillor Laptop for the fair market value of \$425.00 which would include all the existing software currently installed on the computer.

11. Adjournment

Moved by Councillor Gallant, seconded by Councillor Spencer to adjourn the meeting at 9:30 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Barry Campbell,
Mayor