

**Town of Kensington**  
**Minutes of Regular Council Meeting**  
**Tuesday October 11, 2011**  
**7:00 PM**

**Council Members Present:** Mayor Gordon Coffin; Deputy Mayor Chessman,  
Councillors: Gallant, Caseley, Spencer, Mill and MacLean

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy  
Administrator, Wendy MacKinnon; Administrative  
Assistant, Kim Verhulp; Police Corporal, Andrew Griffin

**Visitors:** Gerald McCarville, Colin McIntyre, Linda Cousins, Ruby  
Cousins

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**1. Calling of Meeting to Order**

**1.1** Mayor Gordon Coffin called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor MacLean, seconded by Councillor Mill to approve the tentative agenda for the October 11<sup>th</sup>, 2011 regular meeting of Town Council. Unanimously carried.*

**3. Presentation by Colin McIntyre – Kensington Senior Surfers Club**

**3.1** Colin McIntyre presented Councillors with an overview of the Kensington Senior Surfers Club and the projects they have been working on, including their recent project with the Island Narratives Program. The Senior Surfers Program is designed to assist seniors in broadening their computer knowledge and skills while incorporating a social component. With the anticipation of the closing of Ken Net Inc., the Senior Surfers have requested the Town's assistance in finding suitable space to allow them to continue to operate and deliver vital seniors services.

**4. Approval of Minutes of Previous Meeting**

**4.1** *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the minutes for the September 12, 2011 regular Council Meeting with the following amendments:*

- *Item 7.1 Spelling correction of Councillor*
- *Item 7.2 Spelling correction of Linwood*
- *Item 6.6.2 Addition of "at this present time" to the motion.*

*Unanimously carried.*

## **5. Business Arising from Minutes**

### **5.1 Minutes from September 12, 2011 Regular Council Meeting**

- 5.1.1** The application to the Province of Prince Edward Island's Capacity Building Fund to fund the Town of Kensington Administrative Review project has not been completed.
- 5.1.2** A letter of support to the East Prince Seniors Initiative will be sent shortly.
- 5.1.3** The restoration work and painting of the train at the rear of the rail yards has not been completed.
- 5.1.4** Dispatch services for the Town of Kensington Police Services was successfully changed over to the City of Summerside as of October 2, 2011.
- 5.1.5** Councillor Gallant has not yet received a quote for the three flag poles requested at the Community Gardens Complex.
- 5.1.6** Councillor MacLean inquired about the accounts receivable associated with the Train Station. Payment has recently been received on this account.

## **6. Committee Reports**

### **6.1 Police Report**

- 6.1.1** *Moved by Councillor MacLean, seconded by Councillor Caseley to adopt the September 2011 Police Committee Report as prepared by Police Chief Lewis Sutherland. Unanimously carried.*
- 6.1.2** Councillor MacLean discussed with Council that the unmarked police cruiser 7B3 requires a significant amount of repairs and that a new vehicle should be considered.
- 6.1.3** An email has been received from Anne Gallant of 59 Broadway Street N, that her neighbours fence protrudes too closely to the road and is creating a safety issue when she is exiting from her driveway. She requested that the Town Council have the property owner remove a portion of the fence to improve her sight line. *Town Council denied the request.*

### **6.2 Property Committee Report**

- 6.2.1** *Moved by Deputy Mayor Chessman, seconded by Councillor Spencer to approve a building permit for Tanya Pellow at 8 Centennial Drive, PID No. 97931, to remove both buildings on the property to an out of town location. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.*

- 6.2.2** *Moved by Deputy Mayor Chessman, seconded by Councillor Caseley to approve a building permit for Bernard & Shirley Hardwick at 3 Francis Street, PID No. 080754 to re-shingle their roof. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.*
- 6.2.3** *Moved by Deputy Mayor Chessman seconded by Councillor MacLean to approve a building permit for Jean Toombs at 3 Walker Drive, PID No. 79715, to re-shingle their roof. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.*
- 6.2.4** *Moved by Deputy Mayor Chessman, seconded by Councillor MacLean to approve a building permit for AJS Development Inc at 15 Linwood Drive, PID No. 472175, to construct a new single family dwelling. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.*

### **6.3 Parks and Recreation**

- 6.3.1** The Rick Hansen Relay stopped in Kensington on September 24, 2011 as part of the 25<sup>th</sup> Anniversary of the Man in Motion Tour. Congratulations to those selected to be Medal Bearers for this monumental event.
- 6.3.2** *Moved by Councillor Mill, seconded by Councillor MacLean to approve the expenditure of up to \$1,000 to facilitate a partnership with the Murphy's Pharmacy Pink Panthers Relay for Life team to establish a memorial daffodil garden in the Centennial Park located off of Pleasant Street. Unanimously carried.*
- 6.3.3** The Annual Council and Staff Christmas Dinner will be held on November 30<sup>th</sup>, 2011 at 6:00 PM at the Murray Christian Centre.
- 6.3.4** The Annual Santa Clause Parade will be held on Sunday, December 4<sup>th</sup> at 5:00 PM. The town float will collect non-perishable food items which will assist the Kensington Lions Club Christmas Hampers.
- 6.3.5** *Moved by Councillor Mill, seconded by Councillor Caseley to adopt the September 2011 Parks & Recreation Committee Report as presented. Unanimously carried.*

### **6.4 Public Works Report**

- 6.4.1** *Moved by Councillor Spencer, seconded by Councillor Gallant*  
**BE IT RESOLVED** *that the Town Council of the Town of Kensington authorize the Chief Administrative Officer to purchase a 1997 TYMCO*

*Street Sweeper from Strait Crossing Bridge Limited for their quoted amount of \$25,000.00.*

*Unanimously carried.*

**6.4.2** *Moved by Councillor Spencer, seconded by Councillor Caseley*

*BE IT RESOLVED THAT the Town Council of the Town of Kensington authorize the Chief Administrative Officer to enter into a 5 year (60 month) lease agreement with Kensington Agricultural Services for the provision of a 2011 Kubota BX2660 Tractor, lease details to include; 300 hours per year (1500 hours), 2 year warranty, no down payment, 60 monthly payments of \$229.00 plus applicable taxes and a residual buy-out of \$4,500.00 plus applicable taxes.*

*Unanimously carried.*

**6.4.3** *Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to adopt the September 2011 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

**6.5 Fire Report**

**6.5.1** *Moved by Councillor Gallant, seconded by Councillor Mill to adopt the September 2011 Fire Report as prepared by Fire Chief Sudsbury. Unanimously carried.*

**6.5.2** *Moved by Councillor Gallant, seconded by Councillor Caseley*

*BE IT RESOLVED THAT the Town Council of the Town of Kensington appoint Jason Jones, Andrew Dibling, Clark Waite and Darcy Cousins as volunteer fire fighters of the Kensington Fire Department subject to successfully completing a 6 month probationary period.*

*Unanimously carried.*

**6.6 Finance and Administration Report**

**6.6.1** *Moved by Councillor Caseley, seconded by Councillor Spencer to adopt the Finance and Administration Committee report for the month of September 2011, as prepared by Councillor Caseley. Unanimously Carried.*

**6.6.2** *Moved by Councillor Caseley, seconded by Councillor MacLean to approve the September 2011 Summary Income Statement as presented by Councillor Caseley. Unanimously carried.*

**6.6.3** *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the payment of bills in the amount of \$223,467.98 for the month of September 2011. Unanimously carried.*

## **6.7 Community Gardens Complex Committee**

**6.7.1** *Moved by Councillor Caseley, seconded by Councillor Mill to approve the Community Gardens Complex Committee report as prepared by Councillor Caseley. Unanimously carried.*

## **6.8 Mayor's Report**

**6.8.1** Mayor Coffin was a guest at the Committee of Council meeting for the Town of Montague.

**6.8.2** Mayor Coffin attended the 85<sup>th</sup> Birthday Celebrations for the residents at the Kensington Seniors Co-op.

**6.8.3** The local Sparks group have requested the Town's permission to use the former Fun Times Daycare Building. – It was discussed that the Community Gardens Complex Committee would continue to assess the condition of the building and determine an appropriate use for the facility once its condition has been adequately assessed.

**6.8.4** Terry Fox Run will be held on Sunday, September 18, 2011 at 1:00PM

**6.8.5** The Kensington Lion's Club approached the Town of Kensington with interest in deeding the green space behind the Lion's Club over to the Town. Council directed Mayor Coffin and CAO Geoff Baker to proceed with discussions.

**6.8.6** A request has been received from MAC Properties for Town Council's consideration of a conceptual subdivision plan for Ranchland Estates. The concept included 24 acreage lots with on-site water and sewer servicing. It was agreed that the matter would be referred to the Property Committee for consideration and a recommendation back to the Town Council.

*Moved by Councillor Caseley, seconded by Councillor Spencer to table discussions regarding the request from Mac Properties for a subdivision and on-site water and sewer servicing to the Property Committee. Unanimously carried.*

*Moved by Councillor Gallant, seconded by Councillor Caseley to recess for 10 minutes at 9:15 PM. Unanimously carried.*

Mayor Coffin called meeting back to order at 9:25PM.

## 7. Correspondence

- KISH Monthly Newsletter
- An invitation to the Island Narratives Program launch on November 7, 2011.
- Registration Package for the 2011 Semi-annual meeting on Saturday, October 29<sup>th</sup> hosted by the Town of Stratford. Those wishing to attend can RSVP with town office.
- A Thank you card from Doreen MacLean & family
- A Thank you card from the 2011 PeeWee AA Crusaders
- A letter from Caseley Farms Ltd. requesting that the Town of Kensington repave the section of street leading from Barrett Street into Rosewood Drive.  
*Request to be given consideration in the 2012 budget deliberations.*

## 8. Adjournment

*Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to adjourn the meeting at 9:35 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Gordon Coffin,  
Mayor