

**Town of Kensington**  
**Minutes of Regular Council Meeting**  
**Tuesday, October 15, 2013**  
**7:00 PM**

**Council Members Present:** Mayor Gordon Coffin; Councillors: Deputy Mayor Caseley, Spencer, Mann, Gallant, Mill and MacLean

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland; Jessica Caseley

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**1. Calling of Meeting to Order**

**1.1** Mayor Coffin called the meeting to order at 7:00 PM and welcomed Council members and staff.

**2. Approval of Tentative Agenda**

**2.1** *Moved by Councillor Spencer, seconded by Councillor Mill to approve the tentative agenda for the October 15, 2013 regular meeting of Town Council with an amendment to the Approval of the Minutes of Previous Meetings from September 15, 2013 to September 9, 2013. Unanimously carried.*

**3. Approval of Minutes of Previous Meetings**

**3.1** *Moved by Councillor Mann, seconded by Councillor MacLean to approve the minutes for the September 9, 2013 regular Council Meeting. Unanimously carried.*

**4. Business Arising from Minutes**

**4.1 Minutes from September 9, 2013 Regular Council Meeting**

**4.1.1** No further details are available regarding the PEI 2014 outdoor signage project. The CAO will provide further details on the project once they are available.

**5. Committee Reports**

**5.1 Police Committee Report**

**5.1.1** *Moved by Councillor MacLean, seconded by Councillor Mill to adopt the September 2013 Police Committee Report as presented by Councillor MacLean. Unanimously carried.*

**5.1.2** *Moved by Councillor MacLean, seconded by Councillor Mill to approve the September 2013 Police statistical report as prepared by Chief Sutherland. Unanimously carried.*

## **5.2 Property Committee Report**

**5.2.1** *Moved by Councillor Gallant, seconded by Deputy Mayor Caseley to approve a building permit for the Kensington Liquor Store at 60A Broadway Street North to replace the existing wooden wheelchair ramp with a concrete ramp. Unanimously carried.*

## **5.3 Parks and Recreation Committee Report**

**5.3.1** Councillor Mill reported that the Annual Christmas Parade will be held on December 1<sup>st</sup>, 2013 at 5:00PM. Consensus was given by Councillors to continue the food drive initiative and collect nonperishable food items for the Kensington Lions Club.

**5.3.2** *Moved by Councillor Mill, seconded by Councillor MacLean to adopt the September 2013 Parks and Recreation report as presented by Councillor Mill. Unanimously carried.*

## **5.4 Public Works Committee Report**

**5.4.1** *Moved by Councillor Spencer, seconded by Councillor Mann to adopt the September 2013 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

**5.4.2** Town staff will inquire about having the Electric Vehicle Charger parking space located at the rail yards painted.

## **5.5 Fire Committee Report**

**5.5.1** *Moved by Councillor Mann, seconded by Councillor Spencer to adopt the September Fire Statistical report as presented by Councillor Mann. Unanimously carried.*

**5.5.2** *Moved by Councillor Mann, seconded by Deputy Mayor Caseley to adopt the Fire Chiefs quarterly report as prepared by Chief Sudsbury. Unanimously carried.*

**5.5.3** *Moved by Councillor Mann, seconded by Deputy Mayor Caseley to adopt the September 2013 Fire Committee Report as presented by Councillor Mann. Unanimously carried.*

**5.5.4** *Moved by Councillor Mann, seconded by Deputy Mayor Caseley to approve capital purchases for the Kensington Fire department as follows: 1 – Nomad Scene Light, 30 – Right Angle Flashlights, 6 – Pairs of Rubber Boots, 24 – Pairs of Gloves, 6 – White Nomex Hoods, 6 –*

*Blue Nomex Hoods, 3 – MSA Clear Command Amplifiers with Radio Interface, 3 – MSA Face Pieces, 3 – Radios for MSA, 1 – Code 4 Strut Truck/Car Kits for the combined purchase price of \$17,853.56 plus HST. Unanimously carried.*

## **5.6 Finance and Administration Committee Report**

**5.6.1** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to adopt the Finance and Administration Committee report for the month of September 2013, as presented by Deputy Mayor Caseley. Unanimously carried.*

**5.6.2** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the September 2013 Summary Income Statement as presented by Deputy Mayor Caseley. Unanimously carried.*

**5.6.3** *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the payment of bills in the amount of \$ \$244,316.22 for the month of September 2013. Unanimously carried.*

## **5.7 Community Gardens Complex Committee**

**5.7.1** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the Community Gardens Complex Committee report for September 2013 as presented by Deputy Mayor Caseley. Unanimously carried.*

**5.7.2** *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to adopt the new Community Gardens Complex logo as presented. Unanimously carried.*

## **5.8 Kensington 2014 Celebrations Committee**

**5.8.1** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the Kensington 2014 Celebrations Committee report for the month of September 2013 as presented by Deputy Mayor Caseley. Unanimously carried.*

**5.8.2** *Moved by Deputy Mayor Caseley, seconded by Councillor Gallant to accept an offer from MJS Marketing to purchase the back and front cover of their 2014 Centennial publication both inside and outside and that the cover be printed on high gloss paper stock at a total price of \$4,000 plus taxes. Unanimously carried.*

## **5.9 Mayor's Report**

**5.9.1** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the Mayor's report for September, 2013.*

**5.9.2** Council gave direction to staff to order the annual Christmas Cards from the Stars for Life Foundation for Autism fundraiser.

**5.9.3** Deputy Mayor Caseley expressed his appreciation to Karen Murphy owner of the Island Stone Pub for her continued dedication to the Annual Pumpkin Carving Contest and display.

**6. Storm Water Management – 28 Garden Drive**

**6.1** *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean that Town Council direct the CAO to move forward with soliciting quotes to complete upgrades to the storm water management system within the parking area of the Town's property located at 28 Garden Drive as per the design developed by Genivar Engineering, dated September 2013. Unanimously carried.*

**7. Correspondence**

**7.1** KISH Monthly Newsletter

**7.2** Information on the FCC Drive Away Hunger campaign in schools from October 8-16, 2013.

**7.3** A letter from CISPEI with a proposal for a proportional funding arrangement for the Town's review.

**7.4** The 6<sup>th</sup> Annual Halloween Hustle will be held on Saturday, October 26, 2013. The organizers in partnership with the 2014 Celebrations Pay it Forward Committee will be collecting gently used coats, boots, hats & mitts for the Coats for Kids campaign.

**7.5** *Moved by Deputy Mayor Caseley, seconded by Councillor Gallant to approve an annual donation of \$1,200.00 for the Kensington Meals on Wheels program. Unanimously carried.*

**7.6** *Moved by Councillor Gallant, seconded by Councillor Mill to approve the expenditure of \$300.00 for the Annual KISH Yearbook Ad. Unanimously carried.*

*Moved by Deputy Mayor Caseley, seconded by Councillor Gallant to recess for 10 minutes at 8:36 PM. Unanimously carried.*

Mayor Coffin called the meeting back to order at 8:46 PM

**8. Committee of the Whole – In-Camera**

**8.1** *Moved by Councillor MacLean, seconded by Councillor Spencer to commence into a Committee of the Whole meeting at 8:46 PM. Unanimously carried.*

*Mayor Coffin declared a conflict of interest and excused himself from the Chambers at 9:20PM. Deputy Mayor Caseley assumed the position of Chair.*

**8.2** *Moved by Councillor Spencer, seconded by Councillor Gallant to come out of the Committee of the Whole meeting at 9:51 PM. Unanimously carried.*

**8.3** *Moved by Councillor Gallant, seconded by Councillor Spencer to approve the following motion resulting from the Committee of the Whole discussion:*

*WHEREAS the Town of Kensington has purchased 3 properties (PID No's 80036, 80051, 80028) in the core area of Town;*

*AND WHEREAS the Town has identified access to these properties as a major constraint against the future development of the property;*

*AND WHEREAS Trent and William Cousins, owner of Property No. 80002 has offered to sell that land and buildings affixed thereto to the Town of Kensington at a price of \$35,000;*

*AND WHEREAS the Town Council deems it advisable for the Town of Kensington to acquire Property No. 80002 from Trent and William Cousins;*

*BE IT RESOLVED that the Town of Kensington purchase from Trent and William Cousins, Property No. 80002 at a price of \$35,000.*

*BE IT FURTHER RESOLVED that the Chief Administrative Officer and the Mayor be authorized to execute on behalf of the Town of Kensington any agreements as required in connection with the purchase of the property.*

*Unanimously carried.*

*Mayor Coffin returned to the Council Chambers at 9:53PM and resumed his position as Chair.*

## **9. Adjournment**

*Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to adjourn the meeting at 9:55 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Gordon Coffin,  
Mayor