

**Town of Kensington  
Minutes of Regular October Council Meeting  
Tuesday, October 14, 2008  
7:00 PM**

**Council Members Present:** Mayor Barry Campbell; Councillors: MacLean, Mill, Gallant, Kiff, Mann, Spencer

**Staff Members Present:** Town Manager/Administrator: Geoff Baker; Deputy Administrator: Wendy MacKinnon; Administrative Assistant: Kimberley Verhulp, Police Chief Lewis Sutherland.

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**1. Calling of Meeting to Order**

1.1 Mayor Campbell called the meeting to order at 6:55 PM and welcomed Council members, & staff.

**2. Approval of Tentative Agenda**

2.1 *Moved by Councillor Spencer, seconded by Councillor Gallant to approve the Tentative Agenda for the October 14, 2008 regular Council Meeting with additional comments by Councillor MacLean to be discussed in Other Matters. Unanimously carried.*

**3. Minutes of Previous Regular Meetings**

3.1 *Approval of minutes for September 8, 2008 regular meeting. Moved by Councillor MacLean, seconded by Councillor Mill. Unanimously carried.*

3.2 *Approval of minutes for September 16, 2008 special meeting. Moved by Councillor Mann, seconded by Councillor Spencer. Unanimously carried.*

3.3 *Approval of minutes for September 29, 2008 special meeting. Moved by Councillor Kiff, seconded by Councillor Spencer. Unanimously carried.*

**4. Business Arising from the Minutes**

4.1 The old Rec-Centre property on School Street has an offer of purchase pending from a private investor. No further information is available at this time.

## **5. Approval of Accounts**

- 5.1** *Moved by Councillor Mann, seconded by Councillor MacLean to approve expenditures from September 12 – October 9, 2008 for \$87,253.66. Unanimously carried.*

## **6. Committee Reports**

### **6.1 Property Committee Report**

- 6.1.1** *Moved by Councillor MacLean, seconded by Councillor Kiff to approve a building permit for Kensington Community Care located at 25 Braodway Street South, PID #77644-000, to construct a 36 x 36 addition to the South side of the existing building. Unanimously carried.*
- 6.1.2** *Moved by Councillor MacLean, seconded by Councillor Mill to approve a building permit for Placements Immobiliari Inc. on 61 Broadway Street N, PID #77974 to divide the main floor into two retail rental spaces and develop the 2<sup>nd</sup> floor into a restaurant. Approval subject to meeting all Federal & Provincial building code regulations. Unanimously carried.*
- 6.1.3** *Moved by Councillor MacLean, seconded by Councillor Gallant to approve a building permit for Rick Jamer of 2 Davison Street, PID #455916-000 to construct an outside storage shed, an 8x10 porch on the east side of the house and a 12 x 24 deck on the west side of the house. Unanimously carried.*
- 6.1.4** *Moved by Councillor MacLean, seconded by Councillor Gallant to approve a building permit for Brad & Barb Hickey on 1 Rosewood Drive PID #883660, to construct a chimney and installation of a wood stove. Unanimously carried.*
- 6.1.5** *Moved by Councillor MacLean, seconded by Councillor Spencer to approve a building permit for Mike & Isabel Smith on 108 Victoria Street W, PID #76273, to construct an 8x14 storage shed. Unanimously carried.*
- 6.1.6** *Moved by Councillor MacLean, seconded by Councillor Mill to approve a building permit for the Kensington Presbyterian Church on 54 Victoria Street E, PID #76828, to resurface the roof. Unanimously carried.*

### **6.2 Recreation, Parks and Special Events Committee Report**

- 6.2.1** The 2008 Christmas Parade will be held on Sunday, December 7<sup>th</sup>, 2008. Cindy Doucette has agreed to organize the event for another year.

### **6.3 Police Report**

**6.3.1** *Moved by Councillor Mill, seconded by Councillor MacLean to approve the Police Report for the month of September as prepared by Chief Lewis Sutherland. Unanimously carried.*

**6.3.2** The Town of Kensington will send out the annual letter stating the curfew and by-law enforcement for October 31, 2008 (Halloween Night).

**6.3.3** Mayor Campbell received a letter from Holland College regarding the Police Chief's Senior Management Course completed earlier this year. Comments were very positive and Chief Sutherland was a true asset to the program.

### **6.4 Public Works**

**6.4.1** Councillor Kiff has suggested that consideration should be given to replace the windows in the upstairs level of the Town Hall; Councillor Kiff will bring quotes to Town Manager for consideration in the 2009 budget.

### **6.5 Fire Report**

**6.5.1** *Moved by Councillor Gallant, seconded by Councillor Mann to approve the Fire Report for September as prepared by Fire Chief Folland. Unanimously carried.*

### **6.6 Finance Report**

**6.6.1** The Finance Report for September was presented by Councillor Mann.

### **6.7 Mayor's Report**

- The Mayor and Town Manager met with Provincial Government Minister Wes Sheridan and Minister George Webster regarding possible funding for the Town's turbine project. No commitment of funding has been made however it is still aggressively being sought.
- The Building Canada funding application for the Rosewood Drive sidewalk has been denied funding. Correspondence from John Arsenault indicates that sidewalks are not a qualifying project under the Building Canada Program.

- John Arsenault, Infrastructure Secretariat has requested more information on the proposed Water and Sewer Extensions and Replacements Project for Building Canada Funding, to move the application process forward.
- An application to the Communities Fund – Gas Tax has been submitted for funding for the Wind Turbine Proposal, no formal approval has been received to date.

## **7. Town Hall Boiler Hazard Repair Order – Heating Oil Tank Replacement**

- 7.1** Steve Townsend, Inspection Services Division Boiler and Pressure Vessel Branch, Community and Cultural Affairs has completed an inspection on the Town Hall Boiler and has issued a Hazard Repair Order to repair or replace the boilers within 90 days as of October 9, 2008 due to external corrosion at the front of the boiler.
- 7.2** Town Council requested that Town Manager look into alternative heating options available and request quotes for the repair or replacement of the Boiler at the Town Hall.

## **8. Industrial Park Lot**

- 8.1** *Moved by Councillor Mann, seconded by Councillor Spencer to approve the sale of lot #5, 10 Gerald MacCarville Drive, in the Kensington Industrial Park to Mid Isle Electric for \$15,000. The Water and Pollution Control Corporation will be responsible for installation of the water and sewer services to property line of lot #5 in the Kensington Industrial Park. Unanimously carried.*

## **9. Financial Software Procurement**

- 9.1** *Moved by Councillor Kiff, seconded by Councillor Gallant to approve the purchase of the financial software package proposed by Cogsdale Corporation for \$37,600 and annual maintenance fee of \$3,100 per year. Unanimously carried.*
- 9.2** *Moved by Councillor Spencer, seconded by Councillor Gallant to approve the purchase of a server up to a maximum cost of \$11,500 plus applicable taxes. Unanimously carried.*

## **10. Correspondence**

- A DVD from Wonderland Tours Inc of the coverage they recorded of the Kensington Train Station while filming a Japanese Game Show this past summer.

- A Thank You card from Donna McAndrew, commenting on the new furniture and flooring renovations in the upstairs of the Town Hall.
- A letter from Karin Meltzer, with the after school Art program at Kensington High School, requesting financial support for supplies.

***Motion by Councillor Gallant, seconded by Councillor Mann to deny the request for \$575.00 for art supplies for the after school art program. Unanimously carried.***

- A letter from Correctional Service of Canada inviting us to take part in the Restorative Justice Week 2008 from November 16<sup>th</sup> – November 23<sup>rd</sup>.
- Councillor MacLean has suggested that there be an open house / meet and greet for the Police Service.
- A thank you letter from the Kensington Chamber of Commerce for the use of the PA system during the 17<sup>th</sup> Annual Summer Sidewalk Sale.
- A fax from Paralympics PEI asking if the Town of Kensington would purchase tickets to participate in the 22<sup>nd</sup> Annual Christmas Shopping Spree Draw. Request Denied.
- A letter from Minister Doug Currie thanking the Town of Kensington for the support letter for the Kensington Heritage Villa.
- A proposal from AV Bus Systems to purchase a used motor coach. Request denied.
- A brochure from the 2008 Purple Ribbon Campaign Against Violence.
- KISH October 2008 Newsletter.
- Kensington & Area Chamber of Commerce October Newsletter.
- A response letter from Mary's Bake Shoppe in regards to the proposed change of the Garden Drive and Victoria Street W intersection.
- A response letter from town resident, Clifford Donald, in regards to the proposed change of the Garden Drive and Victoria Street W intersection.

### **13. Other Matters**

- 13.1** Town Manager will request tenders for the 2008 – 2009 winter snow removal contract for the Town of Kensington.

**13.2** Councillor MacLean expressed his gratitude to the Mayor, Council and staff for their support over the past week, following the passing of his mother the late Winnie MacLean.

**14. Adjournment**

*Moved by Councillor Mill, seconded by Councillor Gallant to adjourn the meeting at 9:00 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Barry Campbell,  
Mayor