

Town of Kensington
Minutes of Regular Council Meeting
Monday, September 9, 2013
7:00 PM

Council Members Present: Mayor Gordon Coffin; Councillors: Deputy Mayor Caseley, Spencer, Mann, Gallant, Mill and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland; Jessica Caseley

Visitors: Colin MacLean – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Coffin called the meeting to order at 7:00 PM and welcomed Council members, visitors and staff.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the tentative agenda for the September 9, 2013 regular meeting of Town Council. Unanimously carried.*

3. Approval of Minutes of Previous Meetings

3.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Mill to approve the minutes for the August 12, 2013 regular Council Meeting. Unanimously carried.*

4. Business Arising from Minutes

4.1 Minutes from August 12, 2013 Regular Council Meeting

4.1.1 The Public Works department have been in contact with the Kensington Legion regarding their requirement to have a properly working grease trap installed. Town staff will issue a letter to ensure that one has been installed.

5. Committee Reports

5.1 Police Committee Report

5.1.1 *Moved by Councillor MacLean, seconded by Councillor Mill to adopt the August 2013 Police Committee Report as presented by Councillor MacLean. Unanimously carried.*

5.1.2 Councillor MacLean expressed his concerns on employee retention in the police department. He has requested the police committee to meet within the next two weeks to determine if changes are required within the department.

5.2 Property Committee Report

5.2.1 *Moved by Councillor Gallant, seconded by Deputy Mayor Caseley to approve a building permit for the Frosty Treat at 109 Victoria Street to enclose the existing outdoor eating area. Unanimously carried.*

5.3 Parks and Recreation Committee Report

5.3.1 Councillor Mill reported that the Arts and Cultural Festival and the Harvest Festival were both great events and they continue to look for growth and new events for next year.

5.4 Public Works Committee Report

5.4.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Caseley to adopt the August 2013 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

5.5 Fire Committee Report

5.5.1 *Moved by Councillor Mann, seconded by Councillor Spencer to adopt the August 2013 Fire Committee Report as presented by Councillor Mann. Unanimously carried.*

5.6 Finance and Administration Committee Report

5.6.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to adopt the Finance and Administration Committee report for the month of August 2013, as presented by Deputy Mayor Caseley. Unanimously carried.*

5.6.2 *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the August 2013 Summary Income Statement as presented by Deputy Mayor Caseley. Unanimously carried.*

5.6.3 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the payment of bills in the amount of \$ \$189,863.24 for the month of August 2013. Unanimously carried.*

5.7 Community Gardens Complex Committee

5.7.1 *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the Community Gardens Complex Committee report for August 2013 as presented by Deputy Mayor Caseley. Unanimously carried.*

5.8 Kensington 2014 Celebrations Committee

5.8.1 *Moved by Deputy Mayor Caseley, seconded by Councillor Spencer to approve the Kensington 2014 Celebrations Committee report for the month of August 2013 as presented by Deputy Mayor Caseley. Unanimously carried.*

5.9 Mayor's Report

5.9.1 *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the Mayor's report for August, 2013.*

6. Station View Estates – Water and Sewer System Proposed Ownership Transfer

6.1 *WHEREAS a request has been received from Webster Enterprises Ltd. for the Town to consider taking ownership of the water and sewer system within the Station View Estates Subdivision;*

AND WHEREAS Genivar Engineering has completed an as-built review of the water and sewer system on behalf of the Town and at the full cost of Webster Enterprises Ltd.;

AND WHEREAS several deficiencies with the water and sewer system have been identified by staff and Genivar;

AND WHEREAS Webster Enterprises Ltd. has agreed to address all identified deficiencies within a timely manner;

AND WHEREAS Webster Enterprises Ltd. has agreed to post a deficiency bond in favour of the Town of Kensington in the amount of \$10,000 to ensure all deficiencies are adequately addressed;

BE IT RESOLVED That Town Council authorize staff to move forward with the transfer of ownership of the water and sewer systems within the Station View Estates subdivision to the Town of Kensington

Moved by Councillor Gallant, seconded by Councillor Mill. Unanimously carried.

7. Correspondence

7.1 Information regarding the 2014 Provincial Pageantry Outdoor Signage Program. CAO, Geoff Baker will request further details.

7.2 An email from Ann Wheatley requesting time for a member of the Save our Seas and Shores, PEI Chapter to attend a council meeting to make a presentation about the issue of offshore drilling. *Request approved.*

7.3 Ticket information for the annual Camp Triumph Gala Dinner on September 21, 2013. *Two tickets will be purchased for the event.*

7.4 The FPEIM Semi-Annual Meeting will be held on Saturday, October 19, 2013 at the Kinkora Community Centre.

8. Other Matters

8.1 *Moved by Deputy Mayor Caseley, seconded by Councillor MacLean to approve the Genivar proposal dated September 6, 2013 to complete a topographical survey and a drainage review and design for the property located at 28 Garden Drive with an upset limit of \$4,500.00. Unanimously carried.*

9. Adjournment

Moved by Councillor MacLean seconded by Councillor Mill to adjourn the meeting at 8:21 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor