



***Tentative Agenda for Regular
Meeting of Town Council***

Monday, August 8, 2016 @ 7:00 PM

*55 Victoria Street
Kensington, PEI
COB 1M0*

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***Please ensure all cell phones and other electronic devices are turned
off or placed on non-audible mode during the meeting.***

**Town of Kensington
Regular Meeting of Town Council
August 8, 2016 – 7:00 PM**

- 1. Call to Order**
- 2. Adoption of Agenda (Additions/Deletions)**
- 3. Declaration of Conflict of Interest**
- 4. Delegations, Special Speakers and Public Input**
- 5. Adoption of Previous Meeting Minutes**
 - 5.1 July 11, 2016 Regular Meeting
 - 5.2 July 25, 2016 Special Meeting
- 6. Business Arising from Minutes**
 - 6.1 July 11, 2016 Regular Meeting
 - 6.2 July 25, 2016 Special Meeting
- 7. Reports**
 - 7.1 CAO's Report
 - 7.2 Fire Department Statistical Report
 - 7.3 Police Department Statistical Report
 - 7.4 Development Permit Summary Report
 - 7.5 Bills List
 - 7.6 Summary Income Statement
 - 7.7 Community Gardens Complex Report
 - 7.8 Mayor's Report
 - 7.9 FPEIM and KACC Report – Deputy Mayor Mann
- 8. New Business**
 - 8.1 Request for Decisions
 - 8.1.1 RFD2016-34 – Cancellation of August Committee of Council Meeting
 - 8.2 Other Matters
- 9. Correspondence**
- 10. In-Camera (Closed Session) – One Item of a Legal Nature**
- 11. Adjournment**

Town of Kensington
Minutes of Regular Council Meeting
Monday, July 11, 2016
7:00 PM

Council Members Present: Mayor Rowan Caseley; Councillors: Deputy Mayor Mann, MacLean, Spencer and Doucette

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley; Police Chief, Lewis Sutherland

Visitors: Nancy MacPhee – Journal Pioneer

Regrets: Councillor Mill

Absent: Councillor Pickering

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Doucette, seconded by Councillor MacLean to approve the tentative agenda for the July 11, 2016 regular meeting of Town Council. Unanimously carried.*

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. Delegations / Presentations

4.1 Nil

5. Approval of Minutes of Previous Meeting

5.1 *Moved by Councillor MacLean, seconded by Councillor Doucette to approve the minutes from the June 13, 2016 regular meeting of Town Council. Unanimously carried.*

6. Business Arising from Minutes

6.1 June 13, 2016 Regular Council Meeting

6.1.1 Nil

7. Reports

7.1 CAO's Report

7.1.1 *Moved by Councillor MacLean, seconded by Deputy Mayor Mann to adopt the July 2016 CAO's Report as prepared by Geoff Baker. Unanimously carried.*

7.1.1.1 Mayor Caseley inquired about the Tourism Innovation funding application for the Musical Nights at the Kensington Rail Yards. Mr. Baker will contact the Department of Tourism regarding the funding application and report back to Councillors.

7.2 Fire Department Statistical Report

7.2.1 *Moved by Councillor Doucette, seconded by Councillor MacLean to approve the May 2016 Fire Statistical report as prepared by Deputy Fire Chief, Rodney Hickey. Unanimously carried.*

7.3 Police Department Statistical Report

7.3.1 *Moved by Councillor MacLean, seconded by Councillor Doucette to approve the May 2016 Police Statistical Report as prepared by Chief Sutherland. Unanimously carried.*

7.3.2 Chief Sutherland spoke on the Prince Edward Island Police and Peace Officers' Memorial being held at the St. Marks Anglican Church on Sunday, September 25, 2016 at 2:00 PM. Mayor Caseley and Town Councillors are encouraged to attend if at all possible.

Councillor Spencer joined the meeting at 7:09 pm.

7.4 Development Permit Summary Report

7.4.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the Building Permit Summary Report for July 2016. Unanimously carried.*

7.5 Bills List

7.5.1 *Moved by Deputy Mayor Mann, seconded by Councillor Spencer to approve the May 2016 Bills in the amount of \$152,489.79. Unanimously carried.*

7.6 Summary Income Statement

7.6.1 *Moved by Councillor Doucette, seconded by Deputy Mayor Mann to approve the Summary Income Statement for the month of May 2016. Unanimously carried.*

7.7 Community Gardens Complex Report

7.7.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Mann to approve the Community Gardens Complex report for the month of May 2016. Unanimously carried.*

7.8 Mayor's Report

7.8.1 *Moved by Councillor MacLean, seconded by Deputy Mayor Mann to approve the Mayors report for the month of July 2016 as presented by Mayor Caseley. Unanimously carried.*

7.9 Federation of PEI Municipalities and Kensington Area Chamber of Commerce Report

7.9.1 Deputy Mayor Mann reported on the recent FPEIM Board meeting where there were discussions held on the HST rebate for Municipalities and an update was provided on the Municipal Restructuring Tool Kit. The Federation will host their Semi-Annual meeting in Summerside on October 22, 2016.

7.9.2 The KACC July mixer will be hosted by Malpeque Fine Iron products on July 20th at 4:30 PM.

8. New Business

8.1 Request for Decisions

8.1.1 Subdivision of QEES – Lands of Province of PEI

8.1.1.1 *Moved by Councillor Spencer, seconded by Councillor MacLean*

BE IT RESOLVED THAT approval be given to subdivide PID No 498220, being lands owned by the Province of Prince Edward Island, into two separate parcels, being Lot 2015-1 and the remainder of PID No. 498220, as per survey plan No. G-15-44 dated July 29, 2015 drawn by GIS Innovations Ltd.

Unanimously carried.

8.1.2 Home Based Business Request – 17 Pleasant Street

8.1.2.1 *Moved by Councillor MacLean, seconded by Councillor Doucette*

BE IT RESOLVED THAT the request from Catherine Gallant to operate a home based bookkeeping business out of a property located at 17 Pleasant Street be approved subject to full compliance with the Development Control Bylaw.

Unanimously carried.

8.1.3 Development Control Bylaw and Official Plan (Second Reading)

8.1.3.1 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean*

WHEREAS Section 16 of the Planning Act allows a municipality to make bylaws to implement their Official Plan;

AND WHEREAS the Town of Kensington's current Zoning and Subdivision Control (Development) Bylaw was reviewed for textual issues and wording conflicts and several were identified as requiring amendment;

AND WHEREAS it is considered expedient to approve a new Town of Kensington Zoning and Subdivision Control (Development) Bylaw as opposed to an amending bylaw;

AND WHEREAS Town Council has complied with the processes established in section 18 of the Planning Act;

AND WHEREAS the Town of Kensington Zoning and Subdivision Control (Development) Bylaw [Bylaw #2016-03] was read and approved a first time at a meeting held on June 13, 2016;

BE IT RESOLVED that the Town of Kensington Zoning and Subdivision Control (Development) Bylaw [Bylaw #2016-03] be hereby read a second time;

BE IT FURTHER RESOLVED that any previous Town of Kensington Zoning and Subdivision Control (Development) Bylaw be hereby repealed.

Unanimously carried.

8.1.3.2 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean*

WHEREAS Section 16 of the Planning Act allows a municipality to make bylaws to implement their Official Plan;

AND WHEREAS the Town of Kensington's current Zoning and Subdivision Control (Development) Bylaw was reviewed for

textual issues and wording conflicts and several were identified as requiring amendment;

AND WHEREAS it is considered expedient to approve a new Town of Kensington Zoning and Subdivision Control (Development) Bylaw as opposed to an amending bylaw;

AND WHEREAS Town Council has complied with the processes established in section 18 of the Planning Act;

AND WHEREAS the Town of Kensington Zoning and Subdivision Control (Development) Bylaw [Bylaw #2016-03] was read and approved a first time at a meeting held on June 13, 2016;

AND WHEREAS the Town of Kensington Zoning and Subdivision Control (Development) Bylaw [Bylaw #2016-03] was read a second time at this meeting;

BE IT RESOLVED THAT Town of Kensington Zoning and Subdivision Control (Development) Bylaw [Bylaw #2016-03] be hereby approved.

BE IT FURTHER RESOLVED that any previous Town of Kensington Zoning and Subdivision Control (Development) Bylaw be hereby repealed.

Unanimously carried.

8.1.3.3 Moved by Deputy Mayor Mann, seconded by Councillor Spencer

WHEREAS Section 14 of the Planning Act allows municipalities to adopt an official plan by resolution;

AND WHEREAS Council has followed the processes established in sections 11-14 of the Planning Act;

AND WHEREAS Council has complied with EC 640 / 97 – Planning Act Minimum Requirements for Municipal Official Plans;

BE IT RESOLVED that the Town of Kensington Official Plan be hereby formally adopted.

Unanimously carried.

8.1.4 Kensington Fire Department – Thermal Imaging Camera

8.1.4.1 Moved by Councillor Doucette, seconded by Councillor Spencer,

BE IT RESOLVED THAT Town Council authorize the CAO to proceed with the purchase of a BUL-T4X Thermal Imaging

Camera Bundle from MicMac Fire Safety Source Ltd. as per their quote dated May 18, 2016 in the amount of \$15,162.00 including HST. Unanimously carried.

8.1.5 2015 Capital Borrowing

8.1.5.1 *Moved by Deputy Mayor Mann, seconded by Councillor MacLean*

WHEREAS S. 43 of the Municipalities Act, R.S.P.E.I., Cap. M-13, Prince Edward Island authorizes a Municipal Council to borrow money for certain purposes;

AND WHEREAS Town Council is desirous of reducing demand on the Town's Operating Line of Credit;

AND WHEREAS the Town has purchased capital assets over 2015 in the amount of \$136,589.18 from current revenues;

BE IT RESOLVED that Town Council authorize the borrowing of \$136,589.18 from the Scotiabank repayable in full over an amortization period not to exceed 5 years at a floating rate of interest, to finance capital purchases made by the Town of Kensington and the Community Gardens Complex in 2015.

Unanimously carried.

8.1.6 KENWAY Lot Consolidation

8.1.6.1 *Moved by Deputy Mayor Mann, seconded by Councillor Doucette,*

WHEREAS Section 20 of the Town of Kensington Development Control Bylaw authorizes Town Council to consolidate single lots at its discretion;

AND WHEREAS an application has been received from Kenway Inc. to consolidate PID No's 76745 and 76760, being lands of Kenway Inc.;

AND WHEREAS such application is deemed to comply with the relevant provisions of the Development Control Bylaw;

BE IT RESOLVED that Town Council approve a lot consolidation of PID No 76745 (identified on Drawing No. M-16-61 as Lot 2016-A) and PID No 76760 (identified on Drawing No. M-16-61 as Parcel 1 and Parcel 2), being lands of Kenway Inc. as per Drawing No. M-16-61, drawn by Mantha Land Surveys Inc, dated May 9, 2016.

Unanimously carried.

8.2 Other Matters

8.2.1 Nil

9. Correspondence

- 9.1** A Thank-you note from Wade & Cindy Toombs for the use of the town BBQ for the Alysha Toombs Memorial Golf Tournament.
- 9.2** A request for a golf hole sponsorship in the 9th PCH Foundation Woman's Golf Classic. *Request declined.*
- 9.3** An email from Nancy MacLeod on behalf of Camp Triumph inviting the Town to enter a team in their Kayak Relay Fundraiser on August 12, 2016 for a cost of a \$500 sponsorship per team/boat. *Request declined.*
- 9.4** A letter from Canadian Union of Postal Workers (CUPW) regarding the upcoming Canada Post Review and welcoming the Town's input. *Received as information.*

10. In-Camera

10.1 Nil

11. Adjournment

Moved by Councillor MacLean, seconded by Councillor Spencer to adjourn the meeting at 7:43 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor

**Town of Kensington
Minutes of Special Council Meeting
Monday, July 25, 2016
7:17 PM**

Council Members Present: Mayor Rowan Caseley, Deputy Mayor Rodney Mann, Councillors: Mill, Spencer, Pickering, Doucette and MacLean.

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Caseley

Visitors: Nancy MacPhee – Journal Pioneer

1. Calling of Meeting to Order

1.1 Mayor Caseley called the meeting to order at 7:17 PM.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the tentative agenda for the September 1, 2015 special meeting of Town Council, with the following additions:*

Item 4c – Prostate Cancer Awareness Month Proclamation.

Item 4d – Nation Teen Driver Safety Week Proclamation.

Unanimously carried.

3. Declaration of Conflict of Interest

3.1 Mayor Caseley discussed that Members of Town Council or staff who believe they may have a conflict of interest on any matter that will be discussed at this meeting should declare that potential conflict at this time, withdraw at the time of discussion and vacate the Council Chambers during deliberation and decision.

4. New Business

4.1 **Provincial Infrastructure Fund – Victoria Street West Sidewalk Replacement**

Moved by Councillor Spencer, Seconded by Councillor Mill,

THAT the Town of Kensington submit an application to the Provincial Infrastructure Fund to fund the Victoria Street West Sidewalk Replacement Project.

The Council understands that all future operations and maintenance costs associated with and resulting from the project will be the responsibility of the Town of Kensington.

Unanimously carried.

4.2 Development Permit Application – MIH PEI Inc.

Moved by Deputy Mann, seconded by Councillor Mill,

WHEREAS Kenway Inc. are the owner of a property located at 41 Broadway Street South in the Town of Kensington;

AND WHEREAS a development permit application has been submitted by MIH PEI Inc. on behalf of Kenway Inc. who is understood to be their authorized representative;

AND WHEREAS the application has been reviewed by DV8 Consulting, the Province of Prince Edward Island and the Town of Kensington;

AND WHEREAS the application is deemed to be in general compliance with the Town of Kensington Development Control Bylaw;

BE IT RESOLVED that the development permit application submitted by MIH PEI Inc. dated June 29, 2016 be hereby approved by Town Council subject to the following provisions:

- 1. That the development proceed in accordance with the Town of Kensington Development Control Bylaw and with the drawings dated July 8, 2016 drawn by Chandler Architecture, and if any deviation from the drawings or Bylaw is required, it shall only be done with the approval of the Town of Kensington;*
- 2. That no construction on the development is to begin until an Entranceway Permit from the PEI Department of Transportation has been filed with the Town of Kensington;*
- 3. That no construction on the development is to begin until a storm water management plan has been filed with the Town of Kensington showing, at minimum, existing and proposed elevations relative to adjoining parcels and to the public right of way*

4.3 Prostate Cancer Awareness Month – Proclamation

Moved by Councillor Mill, Seconded by Councillor Pickering that Town Council authorize the following proclamation:

WHEREAS, prostate cancer is the most common cancer to affect Canadian men; and

WHEREAS, 1 in 8 Canadian men will be diagnosed with the disease in his lifetime; and

WHEREAS, an estimated 24,000 Canadian men will be diagnosed with prostate cancer this year; and

WHEREAS, the survival rate for prostate cancer can be over 90% when detected early; and

WHEREAS, those with a family history of the disease, or those of African or Caribbean descent, are at a greater risk of developing prostate cancer; and

WHEREAS, Prostate Cancer Canada recommends that men get a PSA test in their 40s to establish their baseline;

THEREFORE, I, Rowan Caseley, Mayor of the Town of Kensington do hereby proclaim the month of September, 2016 as Prostate Cancer Awareness Month in the Town of Kensington, Prince Edward Island.

Unanimously carried.

4.4 National Teen Driver Award Safety Week - Proclamation

Moved by Councillor Pickering, Seconded by Councillor MacLean, that Town Council authorize the following proclamation:

WHEREAS, driving is an important and exciting right of passage for youth. It is also one of the riskiest activities for young people to engage in;

WHEREAS, teen driver safety is a significant issue in Canada. Young drivers are over represented in all road-related injuries and fatalities;

WHEREAS, National Teen Driver Safety Week is a week dedicated to raising awareness and seeking solutions to preventable teen deaths on the road across Canada. Everyone has a role to play in creating change amongst their peers, in classrooms and in their communities;

THEREFORE, I, Rowan Caseley, Mayor of the Town of Kensington do hereby proclaim the third full week in October as National Teen Driver Safety Week in the Town of Kensington, Prince Edward Island.

Unanimously carried.

5. Adjournment

5.1 *Moved by Councillor Pickering, seconded by Councillor Spencer to adjourn the meeting at 7:38 PM. Unanimously carried.*

Wendy MacKinnon,
Deputy Administrator

Rowan Caseley,
Mayor



Chief Administrative Officer's Report

August 2016

Each monthly CAO's report provides an opportunity to provide a snapshot to Town Council, our residents and other key stakeholders of some of the key work of staff. The report shall also serve as a reporting mechanism to Town Council on specific directions given to staff through the CAO.

Very generally, the CAO is responsible for the overall operation and administration of the Town including providing leadership to senior staff and providing business, policy guidance and technical advice to Town Council, and implementing Council decisions and directives, ensuring the timely delivery of programs and services, and a fiscally responsible budget while championing the programs and policies of Council.

Capital Project Updates:

Streets and Sidewalks

Kensington Storm Water Project

The construction of this project has been deferred to 2017.

Victoria Street West Sidewalk Replacement

A funding application has been developed and submitted to the Canada-PEI Infrastructure Secretariat as per Town council's resolution passed on July 25, 2016. It is hoped that approval of the funding will be received to allow the project to proceed in the 2016 construction season.

Operational and Ongoing Items

Fire Department Policy Development

A second draft of the proposed Fire Bylaw has been provided by W.G. Hogan Fire Safety Specialties. The draft Bylaw has not been reviewed, in its entirety, by staff at the time of writing this report. It is anticipated that the Bylaw will be provided in draft form at the September meeting of Committee of Council and that first reading can be given at the October regular meeting of Town Council.

Annexation of 149 Kelvin Grove Road

I have been informed by the department of Municipal Affairs that the application for the expansion of the Town's boundary to include a property located at 149 Kelvin Grove Road (PID No. 465708) has been approved by Executive Council.

Kensington Ballfield Concern

A safety net has been installed on the Stewart Street side of the Don Clark Ballfield as per Town Council's direction. The net was placed to prevent balls from being hit into a property located on Stewart Street.

Outdoor Volleyball Courts

Committee of Council has directed me to move forward with the installation of rope style fencing between the water tower property and the crematorium property to prevent vehicles that require access to the water tower from going on to the crematorium property. I met with the owner of the Crematorium property on Monday, August 1, 2016 at his request and reviewed the plan with him. While he is satisfied that a rope style fence will prohibit vehicles from accessing his property, he communicated that privacy of the Crematorium was still an issue in his opinion. Town staff have marked the property line for the Contractor and Maritime Electric has been in to mark any electrical lines in the area. Construction of the fence began on August 5, 2016 and it is anticipated to be completed prior to the August regular meeting of Town Council.

Wellfield Protection Plan

It was recommended by the Province of PEI that the Town apply to an applicable Infrastructure Fund for the development of the Wellfield Protection Plan. To date no application has been made and other opportunities to complete the project are being explored.

5 Year Capital Plans

Staff continue to work on the completion of a five year capital plan as time permits. Once the plans are developed in draft form they will be presented to Town Council for their consideration. It is hoped that a draft plan can be presented to Town Council for discussion at the September Committee of Council meeting.

Wastewater Treatment Plant Wind Turbine

As Councillors may have noticed the wastewater treatment plant wind turbine has not been operational for the past couple of weeks. According to Northern Power Systems, there is a chance that one of the ribbon cables that connects one of the power converter modules to the controller has come loose. If the issue is not a loose cable, then one or possibly both of the power controls modules will need to be replaced. A quote was subsequently received from Northern to complete the required repairs and approval to proceed was given. The quote is in the amount of \$7,971.96 USD. It is hoped that the work will be scheduled and completed within two weeks.

EVK Pool

The EVK Pool has been operational since July 1st, 2016 with no operational issues noted.

Kensington Area Soccer Club – Land Transfer

Mayor Caseley and I have signed off on the required land transfer deeds with the Province of PEI.

The Land Acquisition and Operation Agreement with the Kensington Area Soccer Club is nearing completion, with revisions made to the draft by the Town. The Agreement has been forwarded to the Soccer Club for their consideration. We have been informed that the draft agreement will go the KASC August Board Meeting for approval. It is anticipated that the Agreement will be finalized and signed by the end of August, to allow the construction of the soccer club house to proceed.

Community Gardens Complex Naming Rights Contract

A draft of the naming rights contract has been received and forwarded to the manager of the Malpeque Bay Credit Union for review. It is anticipated that the contract will be signed throughout August/September.

Police Department False Alarm Policy

Staff continue to work on the development of a False Alarm Policy for the Kensington Police Service. It is hoped that a policy will be vetted through Committee of Council at their September meeting.

Line Painting – Francis Street

Town Councillors requested that Francis Street be further delineated with line painting to reinforce the fact that it is a one way street. The street was marked on August 5, 2016 with one-way arrows and centre lines painted on the street.

Sidewalk Maintenance/Replacement

The Public Works Department has developed a list of badly deteriorated sidewalk areas. It is estimated that a singular concrete pad will cost \$350.00 to \$400.00 to replace. Issues generally noted fall into three general categories; lifted, cracked and whether or not the issue qualifies as a tripping hazard. The list consists primarily only of those areas that have become deteriorated beyond repair. Public Works are endeavouring to mark all potential sidewalk issues with orange paint to notify pedestrians for the possibility of a tripping hazard. The areas identified as requiring immediate repair, along with cost estimates, are as follows:

Area	Issues	approx. # of Pads	Cost per	Total
Pleasant/Broadway	<i>Cracked, lifted, tripping hazard</i>	6	375	2250
Victoria Street W	<i>Cracked, lifted, tripping hazard</i>	11	375	4125

School Street (East)	<i>lifted, tripping hazard</i>	4	375	1500
School Street (West)	<i>Cracked, lifted, tripping hazard</i>	38	375	14250
Pleasant	<i>Cracked, lifted, tripping hazard</i>	7	375	2625
Davison	<i>Cracked, lifted, tripping hazard</i>	6	375	2250
Commercial/Woodleigh	<i>Cracked, lifted, tripping hazard</i>	3	375	1125
Broadway South	<i>Cracked, lifted, tripping hazard</i>	4	375	1500
Total		79	375	29625

Musical Nights at the Kensington Railyards (Tourist Activities)

We have received approval (via email) that the town's funding application to the Tourism PEI Innovation Fund. The Town has been approved for \$4,000 in funding. We are currently awaiting the formal funding contract documents at which point we will evaluate what is possible to be completed in 2016.

Meeting with Tourism Consultant – Laurel Reid – Tourism Atlantic

The Central Coastal Tourism Partnership (CCTP) has hired tourism consultant Laurel Reid, of Tourism Atlantic to work with 5-10 members in the Kensington/Malpeque area this tourism season.

The consultant works with individual operators/municipalities to help them enhance their tourism focus. They are focusing on businesses in the Kensington/Malpeque area this year; to align with the community's increased focus on tourism over the last couple of years.

The official name of the program is AMR (Accelerated Market Readiness) and is considered a state-of-the-art program for tourism across Canada. The consultant will meet with the members during an afternoon session and a follow up meeting the following morning.

A meeting has been scheduled with Town officials for Monday August 8 with a follow-up meeting the following morning, Tuesday, August 9. Attending the meeting on behalf of the Town will be myself, Robert Wood, CGC Manager, and Mayor Caseley.

MIH PEI Inc. Development Permit Application

The development permit application from MIH PEI Inc. was approved at a special meeting of Town Council on July 25, 2016 subject to the provision of an entranceway permit from the Province of PEI, and the submittal of a storm water management plan for the property. It is anticipated that the storm water management plan will be provided to the Town office prior to the August regular meeting of Town Council. A request for an update on the entranceway permit has been submitted to the Province however as of the writing of this report, no permit has been

received by the Town. In a conversation with the department of Transportation I was advised that the department were prepared to issue the permit as per the site design drawings submitted.

Water and Sewer Issues

There was a break in the force main from the Pleasant Street Lift Station on Tuesday, July 19, 2016. Toombs Plumbing and Heating completed a repair of the line break within 2 hours of it being noticed. There was a hair line crack around the circumference of the line in the vicinity of the Pleasant Street seniors housing units. This is the second break in the line since the new lift station on pleasant street was commissioned. Staff have been in contact with WSP to try and determine the exact cause of the breaks. Further information will be provided as it becomes available.

Water and Sewer staff continue to complete required maintenance to the sewage lagoon. They have done a terrific job over the past several weeks of removing vegetation from the lagoon berms and of removing duckweed from the lagoon surface.

Respectfully Submitted,

Geoff Baker, CAO

Fire Department Occurrence Report 2016

Description	January	February	March	April	May	June	July	August	September	October	November	December	YTD total	% Total
Medical First Responder	2			1									3	8.33%
Motor Vehicle Accident	2	1	2	1	3	3							12	33.33%
Emergency Response - Fuel Spill, etc													0	0.00%
Fire Related														
Smoke Investigation	1					1							2	6%
Outside Fire - Brush, Grass, Utility Pole, etc.	1			5	1	3							10	28%
Structure Fire - House, Building, Vehicle, etc.		1		1	1								3	8%
Alarms	2		1		1	1							5	14%
Total Fire Related	4	1	1	6	3	5	0	0	0	0	0	0	20	57%
Total Incidents	8	2	3	8	6	8	0	0	0	0	0	0	35	
Mutual Aid Call Out						1							1	3%
Total Incidents (Including Mutual Aid Provided by KFD)	8	2	3	8	6	9	0	0	0	0	0	0	36	100%
Mutual Aid Call in													0	
Average Firefighter Attendance	12	15	16	22	15	15								
Regular Monthly Training - No. of Firefighters	24	22	22	18	18									
Training School - Level 1, etc. - No. of Firefighters	3	1	1											
Call Area														
Kensington	3		1	4	1	3							12	33.33%
Malpeque CIC	2		1	2	1	1							7	19.44%
Zone's 1 to 5	3	2	1	2	4	4							16	44.44%
Other						1							1	2.78%

Police Department Occurrence Report Summary 2016														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
911 Act				1	1								2	0.56%
Abandon Vehicle													0	0.00%
Abduction													0	0.00%
Alarms	3	6	3	2	1	5							20	5.62%
Animal Calls	1	3	2	2		2							10	2.81%
Arson													0	0.00%
Assault PO													0	0.00%
Assault with Weapon													0	0.00%
Assaults (Level 1)	2	4		1									7	1.97%
Assistance Calls	10	13	15	10	9	9							66	18.54%
Breach of Peace				2									2	0.56%
Breach of Recognizance													0	0.00%
Break and Enter (business)					1	1							2	0.56%
Break and Enter (other)													0	0.00%
Break and Enter (residence)			1										1	0.28%
Carry concealed weapon													0	0.00%
Child Pornography	1												1	0.28%
Child Welfare													0	0.00%
Coroner's Act			1	2									3	0.84%
Crime Prevention													0	0.00%
Criminal Harassment					1								1	0.28%
Dangerous Driving					2	2							4	1.12%
Disturbing the Peace													0	0.00%
Dog Act				1	1								2	0.56%
Driving while disqualified		1											1	0.28%
Drug Charges	3		2										5	1.40%
Excise Act													0	0.00%
Fail to Comply Probation		1											1	0.28%
Fail to comply undertaking													0	0.00%
Fail to remain at scene of accident				1									1	0.28%
Family Relations Act	2	1	1	1									5	1.40%
Fingerprints taken													0	0.00%
Fire Prevention Act													0	0.00%

Police Department Occurrence Report Summary 2016														
Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	% Total
Firearm Act	1				1	1							3	0.84%
Forcible confinement													0	0.00%
Fraud					1	3							4	1.12%
Harrassing Phone Calls						3							3	0.84%
Impaired Driver			2	1		1							4	1.12%
Information Files		1	2	3	2	5							13	3.65%
Injury Accidents													0	0.00%
Liquor Offences	2		1	1	1	1							6	1.69%
Litter Act	2												2	0.56%
Lost and Found	1		2	2	4	6							15	4.21%
Luring Minors													0	0.00%
Mental Health Act		1		2	2								5	1.40%
Mischief		3	3			3							9	2.53%
Motor Vehicle Accidents	4	3	1	3	2	2							15	4.21%
Motor Vehicle Act	4	5	6	2	2	5							24	6.74%
Municipal Bylaws	1			1	2	1							5	1.40%
Off Road Vehicle Act	1			1	1								3	0.84%
Other Criminal Code													0	0.00%
Person Reported Missing / wellbeing					2								2	0.56%
Possession of restricted weapon													0	0.00%
Property Check	2		1	2	2	2							9	2.53%
Resist Arrest													0	0.00%
Roadside Suspensions	1		1										2	0.56%
Robbery													0	0.00%
Sexual Assaults / Interference	1												1	0.28%
STEP (Integrated Traffic Enforcement)	1												1	0.28%
Sudden Death													0	0.00%
Suspicious Persons / Vehicle	1		2	3	4	1							11	3.09%
Theft Of Motor Vehicle													0	0.00%
Theft Over \$5000													0	0.00%
Theft Under \$5000	3	3	3	3	3	2							17	4.78%
Traffic Offences													0	0.00%
Trespass Act	1		1										2	0.56%

Year to Date Approved Development Permit Summary Report

Building Permit Category	January	February	March	April	May	June	July	August	September	October	November	December	Total Building Permit Count	Total Building Permit Fees \$	Total Estimated Construction Value \$
Single family dwelling (new)						1							1	\$200	\$97,500
Semi detached dwelling (new) - permits, not units													0		
Multi unit residential (new)				1		1							2	\$400	\$1,125,000
Modular/Mobile (new)													0		
Residential additions/alterations							1						1	\$100	\$100,000
Modular/mobile renovations													0		
Accessory Buildings		1			1	1							3	\$250	\$11,800
Other - signs, fence etc.													0		
Institutional (new)													0		
Institutional renovations/additions				1									1	\$150	\$350,000
Commercial (new)								1					1	\$300	\$450,000
Commercial renovations/additions					1								1	\$150	\$85,000
Industrial (new)													0		
Industrial renovations/additions													0		
Agriculture													0		
Demolition						1							1	\$50	
Totals	0	1	0	2	2	4	1	1	0	0	0	0	11	\$1,600	\$2,219,300

BUILDING PERMITS SUMMARY

August 2016

PERMIT NUMBER	DATE PERMIT ISSUED	PROPERTY NUMBER	APPLICANT'S NAME AND ADDRESS	TELEPHONE NUMBER	PERMIT STATUS	N E W	R E N	O T H	TYPE	ESTIMATED COST	ESTIMATED START AND COMPLETION DATE
11-16	July 25, 2016	76745 & 76760	MIH PEI Inc 41 Broadway Street	902-316-1770	Approved	X			I-C	\$450,000	Start: August 2016 Finish: January 2017
					DESCRIPTION:	Construct a 3 tenant commercial building					
											Start: Finish:
					DESCRIPTION:						
										\$	Start: Finish:
					DESCRIPTION:						
										\$	Start: Finish :
					DESCRIPTION:						
										\$	Start: Finish :
					DESCRIPTION:						

TYPE OF CONSTRUCTION

- | | | | |
|---|--------------------------|------|-------------------------|
| R | Residential Single | I-C | Industrial (commercial) |
| D | Residential Duplex | INST | Institutional |
| M | Residential Multi-Family | ED | Educational |
| A | Agricultural | O | Other |

Town of Kensington Bills List June 2016

ADL Foods	2245038	\$248.22
ADL Foods	2249028	\$28.85
ADL Foods	2249026	\$114.91
Aliant	INV4421029	\$30.21
Aliant	INV4417089	\$208.47
Allan Sonier	CANADA DAY 2016	\$125.00
Allan Sudsbury	61843	\$896.27
Alleymar Enterprise Ltd	10286	\$143.28
AMA PEI	MEMBERSHIP & REGISTR	\$170.00
Andrew Griffin	CIS MEETING MILEAGE	\$41.36
Andrew Griffin	JUNE 2016 RRSP	\$515.16
Andrew Griffin	TRAINING EXPENSE	\$29.61
Angie Lalonde	SUMMER CAMP REFUND	\$350.00
Bell Mobility	366949	\$205.49
AL Bell Ltd	1868	\$20.00
AL Bell Ltd	1882	\$18.24
AL Bell Ltd	1794	\$66.39
AL Bell Ltd	1755	\$92.91
Bev Campbell	CANADA DAY 2016	\$225.00
Blacktop Graphics	16-072	\$3,505.50
Brenda MacIsaac	JUNE 2016 RRSP	\$273.00
Bunny Trails Pet Ranch	CANADA DAY 2016	\$114.00
Campbell's Plumbing and Heating	7743	\$269.72
Capital "T" Electric	253	\$168.91
Combat Computer Inc	20022	\$998.91
Combat Computer Inc	19460	\$699.09
Combat Computer Inc	20067	\$113.43
Combat Computer Inc	20077	\$74.10
Combat Computer Inc	19986	\$66.82
Canadian Union of Public Employees	JUNE 16 UNION DUES	\$549.54
D Alex MacDonald	98130	\$969.00
D.W Mechanical	1539	\$102.60

D.W Mechanical	1538	\$68.40
Dale Sabean	TAX INCENTIVE REBATE	\$477.40
Desjardins Card Services FCDQ	5500551759	\$113.50
DV8 Consulting	DV8-16-012	\$598.50
Eastlink	JUNE 2016	\$584.97
Eastlink	940957	\$53.72
Eastlink	984537	\$105.91
Elizabeth Hubley	JUNE 2016 RENT	\$798.00
Erskine Ashley	CANADA DAY 2016	\$75.00
Federation of PEI Municipalities Inc.	2810	\$3,044.21
Frontline Outfitters	26559	\$204.44
Frontline Outfitters	26240	\$117.71
Frontline Outfitters	26320	\$88.09
Frontline Outfitters	26239	\$253.21
GBS Mobility	1171	\$17.10
Geoff Baker	JUNE 2016 MILEAGE	\$345.92
House-Front Production Services Inc	21580	\$684.00
Irving Oil	31413931	\$307.49
Irving Oil	224810	\$144.42
Irving Oil	31396519	\$122.79
Irving Oil	225148	\$265.42
Irving Oil	528676	\$133.07
Irving Oil	31402161	\$180.25
Irving Oil	31408219	\$551.05
Irving Oil	537001	\$309.53
Irving Oil	538650	\$412.70
Irving Oil	233376	\$121.84
Irving Oil	31372965	\$148.97
Island Hot Tubs & Pools	11923	\$36.46
Island Hot Tubs & Pools	13617	\$332.85
Island Hot Tubs & Pools	13271	\$428.58
Island Hot Tubs & Pools	12321	\$291.81
Island Petroleum	8175	\$90.85
Kelsey MacLean	MISS TOWN OF K'TOWN	\$400.00

Kensington Agricultural Services	18413A	\$48.10
Kensington Agricultural Services	72429	\$36.13
Kensington Agricultural Services	72500	\$77.09
Kensington Agricultural Services	72718	\$26.00
Kensington Agricultural Services	72915	\$128.46
Kensington Agricultural Services	73272	\$179.85
Kensington Agricultural Services	18278A	\$795.99
Kensington Agricultural Services	18813A	\$71.41
Kensington Country Store	566684	\$74.99
Kensington Country Store	566980	\$128.27
Kensington Country Store	566997	\$47.53
Kensington Country Store	566998/567073	\$81.16
Kensington Country Store	567083	\$569.67
Kensington Country Store	568443	\$18.33
Kensington Country Store	567341	\$85.44
Kent Building Supplies	870743	\$35.17
Kent Building Supplies	858569	\$142.97
Kent Building Supplies	858436	\$66.21
Kent Building Supplies	870033	\$99.41
Kent Building Supplies	869914	\$99.41
Kent Building Supplies	869791	\$34.15
Kent Building Supplies	869606	\$149.11
Kent Building Supplies	869275	\$90.88
Kent Building Supplies	868182	\$50.24
Kent Building Supplies	873586	\$26.79
Kent Building Supplies	873730	\$54.58
Kent Building Supplies	863346	\$29.02
Kent Building Supplies	864004	\$9.51
Kent Building Supplies	863987	\$64.16
Kensington Intermediate Senior High School	2016 YR END/SAFE GRA	\$450.00
K'Town Auto Parts	20S169986	\$10.59
K'Town Auto Parts	20S170404	\$77.03
K'Town Auto Parts	20S170894	\$24.42
Kubota Canada Ltd	JUNE 2016	\$262.21

Lady Slipper Kennel Club	JUNE 2016 DONATION	\$100.00
Lee Pidgeon Electrical Ltd	4403	\$307.80
Lewis Sutherland	JUNE 2016 RRSP	\$613.48
Lewis Sutherland	EXPENSE CLAIM JUNE30	\$117.03
Lori Clark	KENSINGTON CASH WIN	\$1,225.00
Maritime Electric	WORKSHOPJULY20	\$120.58
Maritime Electric	CANTEENBALLFIELDJL20	\$29.72
Maritime Electric	RINKJULY20	\$893.02
Maritime Electric	SIGN JULY20	\$34.84
Maritime Electric	KINDERGARTENJULY20	\$61.21
Maritime Electric	6 COMMERCIALJULY20	\$120.01
Maritime Electric	55 VICTORIAST.EJLY20	\$1,711.97
Maritime Electric	CNSTATIONJULY20	\$857.74
Maritime Electric	FARMERSMARKETJULY20	\$226.05
Maritime Electric	SHOWER ROOMS JULY20	\$426.94
Maritime Electric	FIRE HALL JULY20	\$443.25
Maritime Electric	CAR CHARGER JULY 16	\$33.13
Maritime Electric	4SPEEDRADAR JULY20	\$99.60
Maritime Electric	STREET LGTS JULY 25	\$3,135.35
Maritime Electric	CARCHARGERJULY20	\$33.13
Malpeque Bay Credit Union	JUNE 2016 RRSP	\$1,510.74
Medacom Atlantic Inc	007707	\$248.98
Medacom Atlantic Inc	007791	\$248.98
Minister of Finance	JUNE 2016 LOAN	\$5,868.89
Minister of Finance	160603149	\$91.20
MJS Marketing & Promotions	2566005	\$456.00
MJS Marketing & Promotions	2566010	\$51.30
MJS Marketing & Promotions	2562042	\$142.50
MJS Marketing & Promotions	2562040	\$114.00
MJS Marketing & Promotions	2562004	\$256.50
MJS Marketing & Promotions	2562011	\$51.30
Moase Plumbing & Heating	25039	\$65.83
Murphy's Kensington	JUNE 28, 2016	\$13.42
Nathan Condon	CANADA DAY 2016	\$125.00

Orkin Canada	IN-6992102	\$28.50
Orkin Canada	6991302	\$57.00
Par-T-Perfect PEI	2016036 DEPOSIT	\$388.25
PEI Firefighters Association	C2 - 2867	\$1,324.28
Petty Cash	JUNE 2016	\$154.29
Pitney Bowes	3200209883	\$192.85
Queen Elizabeth Elementary School	2016 YEAR END	\$150.00
Recreation PEI Inc	CGC JUNE 30	\$100.00
Robert Wood	EXPENSECLAIMJUNE30	\$159.80
Rowan Caseley	JUNE EXPENSE	\$149.46
Rural Beautification Society	ENTRY FORM FEE 2016	\$20.00
Saunders Equipment Ltd	62764	\$432.35
Mikes Independent	01 5990	\$11.81
Mikes Independent	052616	\$35.94
Scotia Securities	JUNE 2016 RRSP	\$301.28
Scotiabank Visa	SPEEDY GLASS CGC	\$600.77
Scotiabank Visa	8 BOOKS	\$160.00
Scotiabank Visa	13870	\$61.18
Scotiabank Visa	15980	\$57.27
Scotiabank Visa	EVK POOL PAINT	\$72.94
Scotiabank Visa	BIKE RODEO 2016	\$3,746.04
Scotiabank Visa	IWK FOUNDATION	\$50.00
Scouts Canada	CANADA DAY 2016	\$300.00
Sisters Cleaning	490451	\$273.60
Spring Valley Building Centre Ltd	163092	\$18.15
Spring Valley Building Centre Ltd	162758	\$53.52
Stephen Manning	TRAINING EXPENSE JUN	\$31.01
Greater Summerside Chamber of Commerce	155791	\$57.00
Superior Sanitation	0000585419	\$182.40
Superior Sanitation	0000585418	\$228.00
Superior Sanitation	0000585417	\$182.40
Superior Sanitation	0000585416	\$79.80
Tara LeBlanc	45	\$627.00
Telus	JUNE 2016	\$803.18

Thompson's Appliance Service	36343	\$142.50
Toshiba Finance	14999289	\$532.71
Transcontinental	174911	\$708.37
Vail's Fabric Services Ltd	259370	\$103.51
Valerie Henderson	19	\$420.00
Water & Pollution Control Corporation	56087JUNE	\$129.65
WSP Canada Inc	0563663	\$1,140.00
Subtotal		<hr/> \$61,587.73
June Payroll		\$81,877.99
Total June Bills		<hr/> \$143,465.72 <hr/>

TOWN OF KENSINGTON
Income Statement Comparison of Actual to Budget for June 2016

GENERAL REVENUE	Current Month			Year to Date			Annual Budget	% Full Year
	Actual	Budget	Variance	Actual	YTD Budget	Variance		
General Revenues	\$90,267.93	\$86,885.00	\$3,382.93	\$475,438.39	\$485,918.00	-\$10,479.61	\$957,760.00	50%
Police Service	\$780.00	\$1,700.00	-\$920.00	\$11,432.60	\$10,200.00	\$1,232.60	\$20,400.00	56%
Town Hall Rent	\$7,796.40	\$7,793.00	\$3.40	\$54,854.40	\$54,758.00	\$96.40	\$101,516.00	54%
Recreation	\$920.00	\$600.00	\$320.00	\$1,360.00	\$600.00	\$760.00	\$5,200.00	26%
Sales of Service	\$33,210.70	\$32,300.00	\$910.70	\$166,308.00	\$193,800.00	-\$27,492.00	\$387,600.00	43%
Subtotal Revenue	\$132,975.03	\$129,278.00	\$3,697.03	\$709,393.39	\$745,276.00	-\$35,882.61	\$1,472,476.00	48%
GENERAL EXPENSES								
Town Hall	\$9,337.47	\$11,840.00	\$2,502.53	\$72,452.72	\$77,895.00	\$5,442.28	\$153,095.00	47%
General Town	\$26,409.44	\$22,501.00	-\$3,908.44	\$195,947.83	\$216,545.00	\$20,597.17	\$374,091.00	52%
Police Department	\$36,950.89	\$32,371.00	-\$4,579.89	\$195,661.10	\$211,596.00	\$15,934.90	\$421,992.00	46%
Public Works	\$17,581.33	\$27,790.00	\$10,208.67	\$142,284.48	\$150,645.00	\$8,360.52	\$239,895.00	59%
Train Station	\$2,116.46	\$1,629.00	-\$487.46	\$15,155.10	\$14,099.00	-\$1,056.10	\$26,823.00	57%
Recreation & Park	\$12,090.56	\$8,075.00	-\$4,015.56	\$39,844.86	\$38,350.00	-\$1,494.86	\$72,250.00	55%
Sales of Service	\$13,625.33	\$14,140.00	\$514.67	\$82,897.01	\$93,580.00	\$10,682.99	\$184,330.00	45%
Subtotal Expenses	\$118,111.48	\$118,346.00	\$234.52	\$744,243.10	\$802,710.00	\$58,466.90	\$1,472,476.00	52%
Net Income (Deficit)	\$14,863.55	\$10,932.00	-\$3,931.55	-\$34,849.71	-\$57,434.00	-\$22,584.29		
Community Gardens Complex								
Community Gardens Revenue	\$13,886.89	\$23,900.00	-\$10,013.11	\$177,874.93	\$187,600.00	-\$9,725.07	\$411,200.00	43%
Community Gardens Expenses	\$19,012.71	\$21,680.00	\$2,667.29	\$180,256.41	\$201,220.00	\$20,963.59	\$411,200.00	44%
Net Income (Deficit)	-\$5,125.82	\$2,220.00	\$7,345.82	-\$2,381.48	-\$13,620.00	-\$11,238.52		
Fire Department								
Fire Revenues	\$20,586.16	\$20,188.00	\$398.16	\$123,517.04	\$121,128.00	\$2,389.04	\$242,256.00	51%
Fire Department Expenses	\$15,975.82	\$17,751.00	\$1,775.18	\$114,009.45	\$114,956.00	\$946.55	\$242,256.00	47%
Net Income (Deficit)	\$4,610.34	\$2,437.00	-\$2,173.34	\$9,507.59	\$6,172.00	-\$3,335.59		
Consolidated Net Income (Deficit)	\$14,348.07	\$15,589.00	\$1,240.93	-\$27,723.60	-\$64,882.00	-\$37,158.40		
Water and Pollution Control Corporation								
Water & Sewer Revenue	\$41,176.85	\$45,408.00	\$4,231.15	\$269,023.61	\$272,448.00	\$3,424.39	\$544,896.00	49%
Water & Sewer Expenses	\$51,757.28	\$43,735.00	-\$8,022.28	\$308,326.47	\$259,710.00	-\$48,616.47	\$544,896.00	57%
Water & Sewer Net Income (Deficit)	-\$10,580.43	\$1,673.00	\$12,253.43	-\$39,302.86	\$12,738.00	\$52,040.86		

TOWN OF KENSINGTON – MEMORANDUM

TO: TOWN COUNCIL
FROM: ROBERT WOOD, COMMUNITY GARDENS COMPLEX
MANAGER
SUBJECT: JULY COMMUNITY GARDENS COMPLEX REPORT
DATE: 22/07/2016
ATTACHMENT: STATISTICAL REPORT AND HARVEST FESTIVAL
PROGRAM

June 2016

Fitplex

- Programming: Aerobics Programming restarts in September

Hours

- Key FOB Entry 5.45am - 12 Midnight Daily
- Staffed 4pm - 8pm Mon - Thursday

Arena

Maintenance:

- Matting replaced in player benches
- Extended player benches

Donated Arena Events:

- Kensington Police Service Bike Rodeo
- 2016 Relay For Life

Kensington Cash

• June, 2016	260.00
	240.00
	210.00
	200.00
Total	910.00

Ball Fields

- Repaired Fencing
- Protective Netting has been installed along Stewart Street

Events

- Danny Hughes Memorial Ball Tournament was held July 15 - 17
- Canada Day Festivities were held on July 1st
- Minor Ball Tournament
- Dog show was held July 15 - 17
- Kensington Summer Camp is ongoing with no issues noted
- Harvest Festival – Theme -Small Town Scarecrows – program attached.

**Town of Kenisngton
Community Gardens Complex Monthly Statistical Data
2016**

Category	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Fitplex													
Total Members	214	235	230	211	218	210							1318
Attendance	1250	1066	1105	998	889	788							6096
Day Passes Sold	57	70	48	48	38	16							277
Memberships Sold	38	31	16	31	29	20							165
Monthly Payment Memberships	20	31	35	36	46	46							214
Arena													
Hours Rented	176	155	115	37	0	0							483
Preschool (Free)	4	4	4	2	0	0							14
Adult Skate	8	8	8	2	0	0							26
Donated Ice Time		10	12	5	0	0							27
Total Hours Rented	188	177	139	46	0	0							550
Storm Days (no rentals)	3	2	2	0	0	0							7

We would like to thank our silver sponsors for their generous support this summer; without their support these events would not be able to happen.



49th Annual
Kensington Harvest
FESTIVAL
 August 20-24, 2016

Theme: Small Town Scarecrows

Brought to you by:



Clark Insurance
 Member of the Huestis Insurance Group

FRENCH RIVER GOLF COURSE | PERRINS CLINTON VIEW LODGE | MARITIME CONSTRUCTION | | RED SANDS GOLF COURSE | KENSINGTON AGRICULTURAL SERVICES | THE HOME PLACE | KMP | ANDREW'S BUILDING COMPANY | | D ALEX MACDONALD | K'TOWN AUTO PARTS | TOOMBS HOWARD MACDOUGALL CHARTERED ACCOUNTANTS | KENSINGTON VET CLINIC | GREEN GABLES/ANDERSON'S CREEK GOLF COURSE | KOOL BREEZE FARMS | CASELEY'S BRIDAL BOUTIQUE | THOMPSON WELL DRILLING |



Event Schedule

Friday, August 19, 2016

Sponsored by Cavendish Farms

12:00 - 2:00 pm Scotia Bank BBQ Fundraiser in aid of Cohn's & Colitis
1:00 pm (All Day) Kensington Firemen's Beach Volleyball & Entertainment @ Fire hall

Saturday, August 20, 2016

Sponsored by Bell Aliant

7:00 - 10:30 am Shriner's Pancake Breakfast, Kensington Legion
8:30 am 42nd Annual Malpeque Bay Credit Union 25km Foot Race, start at Church of Scotland, Stanchel
9:00 am (All Day) Kensington Firemen's Beach Volleyball & Entertainment @ Fire hall
2:00 - 3:00 pm Bell Aliant Mammoth Street Parade –Theme: Small Town Scarecrows
3:00 - 6:00pm **Family Day- Community Gardens Arena (indoors)**
Admission \$2.00 per person \$5.00 Family
-In door Mini Golf Course
-Bounce Houses including:
New Wrecking Ball Bounce House –and new 3 lane Obstacle Course
Bouncy and a Bounce Castle
-Face Painters
-Balloon Twisters
-Bunny Trails Petting Zoo
-Ice Cream, Community BBQ
-Children's Lip Sing on Stage
-Food Sampling-local Seafood, Island Beef, Potatoes

Sunday August 21, 2016

Sponsored by Tim Hortons

9:00 am (All Day) Kensington Firemen's Beach Volleyball @Fire hall
9:30 am Ecumenical Service, Guest Speaker: Rev. Margie Fagen
Community gardens Arena
1:00pm **Harvest Festival Golf Tournament sponsored by Kensington Food Basket**
4 person Scramble- Eagles Glenn Golf Course
Prizes –Longest drive, Closest to the Hole, Hole In one
And Draw Prizes as well. \$320.00 per team
Includes Cart, Green Fee and Meal after the round.
To register email: Kevin at kevyg13@hotmail.com or Robert at cgardens@pei.aibn.com

Monday August 22, 2016

Sponsored by Murphy's Pharmacy

9:00 - 12:00 pm Reg Hiltz Memorial Flower Show
9:00 - 12:00 pm WI Food and Vegetable Exhibit / WI Handicraft Exhibit Registration
6:00 pm Flower Show Awards
6:30 pm Opening Ceremonies, Guest Speaker: Rachel MacAulay
Clair Mayhew Volunteer of the Year Award
7:00 pm Entertainment-Men of the Harvest
8:00 pm Miss Community Gardens Pageant Talent Portion

Tuesday August 23, 2016

Sponsored by Atlantic Lottery

2:00 - 4:00 pm Seniors Aerobics
6:30 - 7:30 pm Preparation & sampling local PEI products
6:00 - 7:00 pm Unleashed Potential Dog Show
7:00 - 8:30 pm PEI Mutual Youth Talent Contest
8:30 - 9:30 pm Farmers Daughter Pageant
9:30 pm PEI Mutual Youth Talent Contest Winners

Wednesday August 24, 2016

Sponsored by Castle Building Supplies

12:00 - 4:00 pm Crokinole, Sponsored by Malpeque Bay Credit Union
6:30 - 7:30 pm Kensington Has Talent- (Talent Show)-ages Under 17
7:30 - 8:30 pm Miss Community Gardens Pageant Evening Wear Portion
9:00 pm Miss Community Gardens Crowning Ceremony

Daily Admission

Family \$15.00
Adult \$7.00
Senior/Student \$5.00
Children under 10 \$3.00
Preschool Free

For more information

Call 836-3509
Visit www.kensington.ca
Email cgardens@pei.aibn.com



Mayor's Report to Town Council

August 8, 2016

The Mayor's Report to Town Council is an opportunity for the Mayor to provide feedback to Council, Staff, Residents and other interested Stakeholders about activities of the Mayor on their behalf since the last Council meeting. It will include as much as possible a summary of information from meetings and discussions on behalf of the Town of Kensington. Any decisions to be made on behalf of the Town will be brought forward to Council for decisions.

The Mayor is the designated spokespersons for the town and communicates decisions made by Town Council. The Mayor chairs the monthly Town Council Meetings and the monthly Committee of Council meetings. All efforts are made to keep discussions and decisions transparent as we represent the town on behalf of the residents. Agenda's (along with supporting information) for Committee of Council meetings and Town Council meetings are posted on the town website on the Friday afternoon prior to the meeting. (www.kensington.ca)

Committee of Council meetings are held on the 4th Monday of each month at 6:30pm and Town Council meetings are held on the 2nd Monday of each month at 7:00pm. The agenda's (along with supporting information) are emailed to the County Line Courier, Journal Pioneer and CBC on the Friday afternoon prior to the meetings.

Kensington Community Care – Attended the Community Care and presented a Congratulations Certificate on behalf of Town Council to Chester Banks who was celebrating 100 year. As usual I was well received and it was great to be able to present the certificate to someone who is so active and alert.

Scotiabank – Mr. Baker, Mrs. MacKinnon and I met with our Scotiabank representative as well as the Vice President for this area to review our account and see what plans we had for the future as far as Capital purchases. Discussion evolved around debt consolidation and cash flow for the town. The account is being reviewed by staff and a potential recommendation will be brought to Council in an effort to take our reliance off our Line of Credit.

Poker Run for Syrian Refugee Fundraiser – MLA Matt MacKay, MP Hon. Wayne Easter and myself are registered to enter the poker run motorcycle and vehicle fund raiser on Saturday Aug 6. It should be an interesting day. I hope we don't embarrass ourselves too badly.

Rowan Caseley
Mayor – Town of Kensington

Town of Kensington - Request for Decision

Date: August 5, 2016	Request for Decision No: 2016-34
Topic: Cancellation of August Committee of Council Meeting	
Proposal Summary/Background: As was communicated by Mayor Caseley at the July Committee of Council meeting, the opening ceremonies of the 2016 Kensington Harvest Festival falls on the same night as the August Committee of Council meeting. As such it was recommended that the meeting be cancelled for the month of August.	
Benefits: None Noted.	
Disadvantages: None Noted.	
Discussion/Comments: There are no policy, bylaw or legislative implications with cancelling the meeting as recommended. Staff will advise the public of the meeting cancellation through the use of the Town's website and social media.	
Options: <ol style="list-style-type: none">1. Cancel the August meeting of Committee of Council.2. Not cancel the meeting.	
Costs/Required Resources: N/A	Source of Funding: N/A
Recommendation: That Town Council consider and adopt the following resolution: <i>BE IT RESOLVED THAT the Kensington Committee of Council meeting scheduled for August 22, 2015 at 6:30 PM be cancelled.</i>	

Correspondence

Geoff Baker

From: Ruby Cousins <ruby84eleanor@gmail.com>
Sent: Sunday, July 17, 2016 9:39 PM
To: townmanager@townofkensington.com
Subject: Review of activities of Senior Surfers Club
Attachments: Review to Geoff Baker.odt

Hi Geoff,

I felt it was my duty to report to you some of the goings on at the Seniors Centre and I think this review is what you were mentioning when we met in your office on Fri..It is easier to do a summary when all this is in the past as then I have my Minutes to rely on for info as I am the Secretary. of the club.

If you would rather have us present this at a Council Meeting then we could use this summary or as before you can read it to the Council Meeting.

Thanks,

Ruby

I am including my brief remarks as coordinator for the last New Horizons Grant Project which ended in March 2016 which was an explanation of the course and a “thank you” to all the people who helped make it a success. (copy and paste)

We the Senior Surfers Club applied for and were successful in receiving a grant from New Horizons for Seniors and were delighted to host a gathering at the Lions Club Building along with other recipients of New Horizons grants. Gail Shea then M.P. from Egmont was the one who brought us the good news.

Our program was all planned by our seniors for seniors and we always remember to follow our objective to do have activities that keep seniors active mentally and physically and to have speakers that keep our seniors up to date on all the information out there.

When we decided the kind of program we wanted we invited Shirley Moore Provincial Coordinator of Community Schools on PEI to be our partner and attend a planning meeting to give us some of her expertise advice on some choices for themes. We chose 6 themes (card making, photography, painting, storytelling, genealogy and scams and abuses directed at seniors. We had two sessions for each theme (12 weeks). It was a model of a mini community school only ours was a daytime event instead of night time courses. Enough about the courses from me as the “girls” are going to go into more detail about the themes later in the program. They will also introduce their instructors if they are present.

We have many persons to thank besides our members who helped us make this project a success.

Firstly we thank the Town of Kensington for the use of this building and to Robert and Shawn from Community Gardens who are always ready to help when we need them. The instructors who were willingly to give us their time and share their abilities to teach the courses we offered.

To Peter Poirier at Service Canada who was and continues to be always available to answer questions about our contract with New Horizons for Seniors.

To the non member seniors of Kensington & Area who came on invitation to share their stories to help us with story telling and Louis Cooper who did the video of the story telling sessions. Thanks to George Dalton who was and is always a supporter of anything to do with storytelling. (We will be having an afternoon later to show the video and invite the public to attend.)

We thank the County Line Courier for publishing our stories and events for that we are truly grateful.

Many times we have to call on Dave Cody , our computer technician when we can't get computers to work.

Lastly our thanks to our President who even at over 90 years of age is willing to be our President as well as take in nearly all the courses offered.

In my closing remarks about the project ,I want you to know that we have a great time together and if you are approaching the “golden years” consider joining us. We now have over 25 members. We are known as the Senior Surfers Club or Seenagers. (Senior

teenager) and if you don't know what a seenager is, I will tell you. Page3

It is one who has everything that we wanted as a teenager, only 60-70 years later.

We don't have to go to school or work.

We get an allowance every month.

Most of us have our own pads.

We don't have a curfew.

We have a driver's license and own car.

We have ID's that get us into bars and the whisky store.

The people we hang around with are not scared of getting pregnant.

And we don't have acne.

Life as a seenager is great, isn't it?

(Now back to our President Lois)



July 11, 2016

Town of Kensington:

On behalf of Volleyball PEI and the 2016 PEI Elites Indoor Women's Volleyball teams, we would like to thank-you for sponsoring us. Our three 2016 Elites Indoor Women's Volleyball teams are now in place and 27 athletes and 3 coaches are busy preparing for the Eastern Elite Indoor Volleyball Championships which are being held in St. John's, Newfoundland in July 2016.

We truly appreciate your sponsorship and as a thank you want to inform you that your business will be part of our Guardian newspaper advertisement on Saturday, July 23, 2106.

Please accept this letter as an official receipt for your sponsorship of \$100.00 to the Volleyball PEI Women's Elites Program.

If you have any questions, please do not hesitate to contact me at (902) 393.7425

Yours in Sport,

Coach/ Manager
2016 Women's Indoor Volleyball
(902) 393.7425

Cheryl J Crozier

Executive Director
Volleyball PEI
(902) 569.0583

40 Enman Crescent, Charlottetown PE C1E 1E6



THANK YOU!

For your donation to our recent fundraising auction, in support of the Kensington Welcome Centre.

L-R: CCTP President Derrick Hoare,
Chamber President Patricia Bennett,
Mayor Rowan Caseley



Your donation:

- ✓ Helped to raise close to \$6,000, which will contribute to operating the centre to the end of September 2016.
- ✓ Will aid us in connecting with over 10,000 visitors this season.
- ✓ Brought the community together in celebration of tourism and economic growth in the Kensington area, and for PEI as a whole.

Please stop in and visit us this season. The Kensington Welcome Centre is located at:
The Kensington Rail Yards Complex at 13 Commercial Street, Kensington.



2016 Welcome Centre Staff L-R:
Lisa, Supervisor Julie Taylor, Carla,
Emily, Danielle

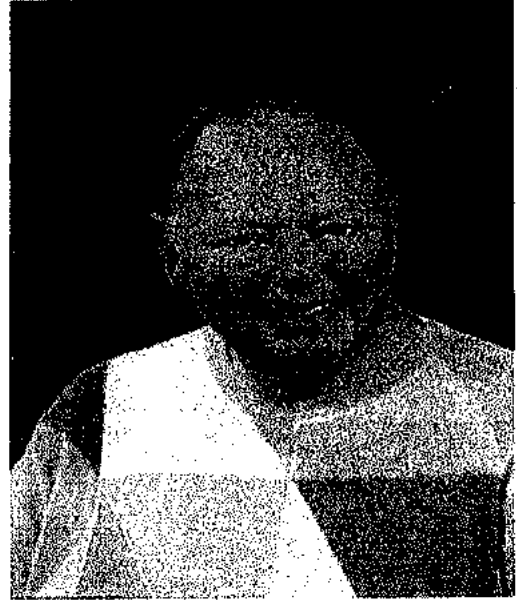
We can be contacted at (902) 836-3031 /
kensingtonwelcomecentre@bellaliant.com.

In addition to our main activity of providing information to visitors, we also offer bicycle rentals, artwork for sale, a PEI themed photo booth, and our Cordial Corner, where visitors can relax with a Raspberry Cordial, use our WiFi and take advantage of our electronics recharging station.

The 2016 operation of the Kensington Welcome Centre is a collaborative effort of the Central Coastal Tourism Partnership and its community stakeholders, the Town of Kensington, the Kensington Area Chamber of Commerce, operators from the area, and others. This is the first year the CCTP has come together with community partners to oversee the operation of the centre.

Thanks again for your partnership!

Tina Rousselle
Alfred St. Onge Memorial Benefit Fundraiser
570 South Drive, Apt#10
Summerside, P.E.
C1N 3Z7
(902)888-4315
rousselle.tina@gmail.com



Date: 06/21/2016
Town of Kensington(Mayor & Council)
PO Box 418
Kensington, PE
C0B 1M0
(902)836-3781

Request for donation for Alfred St. Onge Memorial Benefit
Fundraiser

Attention: Mayor & Council

Dear Mayor & Council,

I, the undersigned, am writing to you on behalf of the late "Alfred St. Onge". Also known as Alfie, he had been diagnosed with Stage 3 Cancer of the liver and of the Esophagus. As one of Alfred St. Onge's, friends, I am working towards providing his last wish, a memorial benefit in his honor. I am the coordinator of the fundraising campaign, to gather funds which can be utilized towards our cause.

Can you please help us with a raffle donation or/and a live auction donation because it will be put to good use?

I and other friends of Alfred's who are: Tricia Neill, Heather Zaharychuk, Roland Richard, Stephen D Gallant, Donna M. Clouston, Paulette Halupa are now in the process of organizing/planning a live auction benefit and a raffle. The money generated through our campaign will be used to help the Prince County Hospital Foundation and the Summerside Baptist Church.

Here are the ways that you can help: Providing a raffle item, a live auction item, food for guests or for bake sale, money donation by cash only. Your donation will be listed in our event program. The deadline for donations is: July 30th, 2016.

I thank you in advance for considering our request for donating funds for the Memorial Benefit. Together, we can honor him. If you have any queries about our work, please feel free to contact us at the address or the telephone number provided above.

Thanking you,

Yours sincerely,

Tina Rousselle

MEMORIAL BENEFIT



Alfred St. Onge also known as "Alfie" went to Summerside High School. Was a former Disc Jockey of Bytown Boogie PEI (Disc Jockey business), formerly of Kensington, lived in Summerside. Was a member of the Summerside Baptist Church and had worked with the disabled children for the St. Eleanor's Lions Club, had worked at Curran & Briggs in Summerside and had stage 3 Cancer of the liver and of the Esophagus.

There is going to be a Memorial Benefit for Alfred in his honour on August 13th, 2016 at the St. Eleanors Lions Club in Summerside. Donations are being accepted and you can phone Tina 1-902- 888-4315. We hope all friends and family can come out on this evening in honor of Alfred. Doors will open at 6pm, auction & raffle to take place from 7pm-8:45pm and dance to follow from 9 pm-1:00 am and the money raised will go to the Prince County Hospital Foundation and to the Summerside Baptist Church.

Contact Person: Heather Zaharychuk at 902-436-5923



Environment,
Labour and Justice

Consumer Services

No. 3578

PO Box 2000
Charlottetown, PE C1A 7N8
Tel: (902) 368-4550 / 800-658-1799

Lottery Scheme Licence

(To be used where the prize value does not exceed \$250)

The applicant **must be an organization** that is non-profit and charitable in nature and performs services of public good or welfare without profit.

1. Name of the charitable, religious or community organization and contact person:
Alfred St Onge (Heather Zaharychok)

2. Address, Postal Code and Telephone # (The address used should be such that it would reach the contact person who is responsible to manage and conduct this lottery)
391 Central St
Summerside PEI C1N 3N5

3. Proceeds of the lottery will be used for (give detail):
Cancer expenses

(Money raised must be used for the relief of poverty, education, the advancement of a recognized religion, or some other purpose beneficial to the community.)

4. The Licence is required for:
A raffle A cash lottery 50/50
Other : Provide Details*
- A license does not make lawful a lottery scheme that is operated on or through a computer, contrary to Section 207(4) of Criminal Code of Canada.
- If ALC tickets are used as raffle prizes, all tickets must clearly indicate that the seller and the purchaser must be 19+ years of age.

5. Date of Draw/Event: 13 / 08 / 2016 at: St Eleanor's Lions Club
Location of Draw/Event: Summerside

6. Total value of prizes: 250

7. Signature of Person Making Application for this Licence:
[Signature] Signature June 8 / 2016 Date
Issued by: Paula Wachulka at Summerside PEI

Terms and Conditions

1. Individuals and commercial operations are not eligible for licensing.
2. Proceeds from lotteries shall be kept separate from all other funds with separate records maintained. Receipts verifying the disposition of proceeds may be requested. Unsold tickets, receipts, and financial documents pertaining to a lottery must be retained for a period of not less than three (3) months from the date of the draw.
3. The Minister may require an audit by an independent auditor in respect of any license.
4. It is recommended that the license number appear on all tickets.
5. It is recommended that ticket purchasers be advised of the rules of the lottery at the time of the purchase of tickets either by postings or by printing them on the ticket or other method that ensures purchasers have access to the rules.
6. **PROCEEDS OF LOTTERIES MUST ONLY BE SPENT ON THE OBJECTIVES SPECIFIED IN THE APPLICATION.**
7. **ALL PRIZES DESCRIBED IN THE APPLICATION MUST BE AWARDED.**
8. Lotteries must be managed and conducted in the manner described in the application. Any changes or amendments to lotteries must be requested in writing to the Consumer Services Section. All other applicable provincial laws must also be observed: e.g. liquor licensing. A lottery license may be revoked if any of the terms or conditions are not met. **It is an offence under the *Criminal Code of Canada* to conduct a lottery scheme without a valid license.**
9. Please review "Frequently Asked Questions" at www.gov.pe.ca/consumerservices.

PCH FOUNDATION

Getting better together

July 19th, 2016

Correspondence

Mayor Rowan Caseley
Town of Kensington
P.O. Box 418
Community Center
Kensington, PE C0B 1M0

Dear Mayor Caseley,

As you are a generous supporter of the Prince County Hospital Foundation, I am writing to say thank you and to let you know you are making a difference for patients every day. As you make your pledged gifts each year, we take those generous donations and put them to work. We put those gifts in the hands of physicians, nurses and staff that can help patients the most. Last year, your donation and that of others meant that we could purchase every single piece of medical equipment listed in PCH's greatest needs for 2015...to the tune of \$2.3 million – our largest goal to date. You made that happen. You have ensured that life saving equipment is on hand, should your loved ones need it.

Though our \$887,800 goal in 2016 may seem modest compared to last year, the equipment needed for patient care is no less important. Greatest needs identified for PCH include complex items such as the portable fluoroscopy unit (\$250,000) for Diagnostic Imaging, five electrocautery units (\$120,000) for Ambulatory Care, as well as basic needs like beds required in various units (\$157,600).

Your donations have changed lives at the Prince County Hospital. Through numerous conversations and shared stories with many grateful patients, we know this is true. And, for your part in making these positive stories possible, we thank you.

On behalf of the PCH Foundation Board of Directors and Staff, I thank you for your pledged support in 2016 and in the future. If at any time you have questions regarding your gift or PCH Foundation activities, please do not hesitate to contact me by email at hematheson@ihis.org or by telephone at (902) 432-2834.

Respectfully yours,



Heather Matheson
Managing Director



Kensington Moose Plumbing & Heating Vipers
1113 Newton Road
Kinkora PE
COB 1N0



Mayor and council,

The Kensington Moose Plumbing and Heating Vipers are seeking your help. The Vipers are entering their 17th season at Community Gardens in Kensington where the team has had a great deal of on ice success.

The Vipers play in the 4 team IJHL that sees teams in communities such as Wellington, Sherwood, and Montague and last year joined the NBJHL where we played an interlocking schedule that brought and will continue to bring NB teams to our community. It provides 20 teenage hockey players (mostly local) the opportunity to keep playing hockey past there minor hockey days.

The Vipers have had a great deal of success in the last 13 years winning 11 IJHL championships as well as 2 Don Johnson Memorial Cup championships. The Kensington Vipers name is not only synonymous on PEI but throughout the Maritimes as well. The Vipers are arguably the most successful hockey team in all the Maritimes in the past 50 years.

To operate a successful program like the Vipers have, it takes a great deal of support from not only the fans but the corporate community as well and this is where we hope the Town of Kensington can help us again.

The Vipers are seeking a sponsorship in the form of player sponsors or Ice level sponsors. On page 2 you will see what the costs associated with these are and the benefits that come along with them.

I'd like to thank you for taking the time to review this proposal and hope that we can form a partnership for the future. If you have any questions please do not hesitate to call me at 9024398654 or send me an email to pat.mciver@pei.sympatico.ca.

Regards

Pat McIver
Kensington Vipers

Player Sponsor

2 for \$750

Benefits

Name on 2 home and 2 away sweater

4 regular season passes

Name on game day programs

Please make checks payable to

Kensington Vipers

1113 Newton Road

Kinkora PEI

C0B1N0

During a time
like this
we realize how much
our friends and relatives
really mean
to us....

Your expression
of sympathy will always
be remembered

Duane & Kathy
MacEachron

Mayor, Council & Staff ~

Thank you for your
leadership & support!

CCTP