

**Town of Kensington  
Minutes of Regular Council Meeting  
Monday November 14, 2011  
7:00 PM**

**Council Members Present:** Mayor Gordon Coffin; Deputy Mayor Chessman,  
Councillors: Gallant, Caseley, Spencer, Mill and MacLean

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy  
Administrator, Wendy MacKinnon; Administrative  
Assistant, Kim Verhulp; Police Chief, Lewis Sutherland

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**1. Calling of Meeting to Order**

1.1 Mayor Gordon Coffin called the meeting to order at 6:55 PM and welcomed Council members and staff.

**2. Approval of Tentative Agenda**

2.1 *Moved by Councillor MacLean, seconded by Councillor Caseley to approve the tentative agenda for the November 14<sup>th</sup>, 2011 regular meeting of Town Council. Unanimously carried.*

**3. Approval of Minutes of Previous Meeting**

3.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to approve the minutes for the October 11<sup>th</sup>, 2011 regular Council Meeting with the following amendment to Staff Members Present from "Police Chief, Lewis Sutherland" to "Police Corporal, Andrew Griffin". Unanimously carried.*

**4. Business Arising from Minutes**

**4.1 Minutes from October 11<sup>th</sup>, 2011 Regular Council Meeting**

4.1.1 *Moved by Councillor Caseley, seconded by Councillor Mill to accept the offer presented by the Kensington Lion's Club to deed the .38 acres of green space and playground equipment behind the Lion's Club to the Town of Kensington. Unanimously carried.*

4.1.2 Councillor MacLean indicated that a new police vehicle will be discussed at the next Police Committee meeting and a recommendation will be brought forward to Town Council at the December regular council meeting.

## 5. Committee Reports

### 5.1 Police Report

**5.1.1** *Moved by Councillor MacLean, seconded by Deputy Mayor Chessman to adopt the October 2011 Police Committee Report as presented by Councillor MacLean. Unanimously carried.*

**5.1.2** Councillor MacLean indicated that the first Wednesday of each month at noon will be a scheduled Police Committee meeting and the report will be provided to Town Councillors with the tentative agenda package prior to the monthly Council meeting.

### 5.2 Property Committee Report

**5.2.1** *Moved by Deputy Mayor Chessman, seconded by Councillor MacLean THAT the Kensington Town Council approve a building permit application for Lee Pidgeon Electrical Ltd. to construct a private garage/storage building not to exceed 50% of the floor area of the residential properties at 19 Pleasant Street (PID No. 80143) subject to the following conditions:*

- *The formal consolidation of PID No. 80143 with the adjacent property containing a three unit apartment complex, owned by Lee Pidgeon Electrical Ltd, also referred to as PID No. 80143.*
- *That the private garage shall not be utilized in connection with any commercial operation.*
- *Compliance with all other relevant federal, provincial, and municipal legislation and regulations.*

*Unanimously carried.*

**5.2.2** *Moved by Deputy Mayor Chessman, seconded by Councillor Caseley THAT the Building Permit application for Levi Sharpe be approved for the construction of a single family residential dwelling at 8 Centennial Drive (PID No. 79731) and further THAT the access driveway is permitted to be relocated to 35' from the School Street Road Line at the adjacent intersection and that an appropriate culvert be installed to facilitate proper drainage of the property. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.*

**5.2.3** *Moved by Deputy Mayor Chessman seconded by Councillor Mill THAT the Building Permit application for Don Mangos be approved for the construction of a single family residential dwelling at 11 Lowther Street*

*(PID No. 80507) and further THAT a 2.5 foot variance be approved on the side yards of the property such that the minimum side yard requirements for the property are 7.5 feet as opposed to the Bylaw requirement of 10 feet. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.*

**5.2.4** *Moved by Deputy Mayor Chessman, seconded by Councillor Gallant THAT the engineering drawings, dated April, 2011, submitted by David Webster for the development of the property located at 9 Imperial Street be approved as submitted and further that a Development Agreement be entered into with David Webster that the property be developed as proposed. Unanimously carried.*

**5.2.5** The Property Committee is awaiting further information from the Province of PEI regarding the request from Mac Properties for a subdivision and on-site water and sewer servicing. This matter will be discussed further at the next Property Committee meeting.

**5.2.6** *Moved by Deputy Mayor Chessman, seconded by Councillor Caseley THAT the Town Council of the Town of Kensington direct the Chief Administrative Officer to make application to the Province of Prince Edward Island for a formal exemption from the Provincial Highway Signage Regulations. Unanimously carried.*

**5.2.7** *Moved by Deputy Mayor Chessman, seconded by Councillor MacLean to adopt the October Property Committee Report as presented by Deputy Mayor Chessman. Unanimously carried.*

### **5.3 Parks and Recreation**

**5.3.1** The Annual Santa Clause Parade will be held on Sunday, December 4<sup>th</sup> at 5:00 PM.

**5.3.2** Councillor Mill congratulated the Town of Kensington for being presented with the Community Impact Award at the 2011 Kensington & Area Chamber of Commerce Business Awards of Excellence.

**5.3.3** *Moved by Councillor Mill, seconded by Deputy Mayor Chessman to adopt the October 2011 Parks & Recreation Committee Report as presented by Councillor Mill. Unanimously carried.*

### **5.4 Public Works Report**

**5.4.1** *Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to approve the 2011-2012 Winter Services Agreement with the Province of Prince Edward Island subject to the removal of approximately 0.685 km*

*which includes the streets in the Trailer Park that are the responsibility of the park owner. Unanimously carried.*

**5.4.2** *Moved by Councillor Spencer, seconded by Councillor Caseley to adopt the October 2011 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

## **5.5 Fire Report**

**5.5.1** *Moved by Councillor Gallant, seconded by Councillor Caseley to adopt the October 2011 Fire Report as presented by Councillor Gallant. Unanimously carried.*

## **5.6 Finance and Administration Report**

**5.6.1** *Moved by Councillor Caseley, seconded by Councillor Gallant to adopt the Finance and Administration Committee report for the month of October 2011, as presented by Councillor Caseley. Unanimously Carried.*

**5.6.2** *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to approve a \$200 net Christmas bonus to all non-unionized employees. Unanimously carried.*

**5.6.3** *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the October 2011 Summary Income Statement as presented by Councillor Caseley. Unanimously carried.*

**5.6.3** *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the payment of bills in the amount of \$207,407.03 for the month of October 2011. Unanimously carried.*

## **5.7 Community Gardens Complex Committee**

**5.7.1** *Moved by Councillor Caseley, seconded by Councillor Mill to approve the Community Gardens Complex Committee report for October as presented by Councillor Caseley. Unanimously carried.*

## **5.8 Mayor's Report**

**5.8.1** *Moved by Deputy Mayor Chessman, seconded by Councillor MacLean to adopt the October Mayor's report as presented by Mayor Coffin. Unanimously carried.*

**5.8.2** Councillor Spencer requested that vehicles be prohibited from overnight parking in all Town parking lots during the winter months to allow for proper snow removal.

- 5.8.3** Council gave direction to Chief Administrative Officer to request quotes for the demolition of the recently purchased property at 1 North Street.
- 5.8.4** The purchase of the property at 20 Stewart Street should be finalized within the next two weeks. Councillor MacLean requested that a Kensington Police Officer be given priority on the option of renting the property.

## **6. Correspondence**

- KISH Monthly Newsletter
- An invitation to the Grand Re-Opening at Kensington Agricultural Services Ltd on Wednesday November 16, 2011.
- A Thank you letter from PCH Foundation for the Town's Sponsorship of the 4<sup>th</sup> Annual Women's Golf Classic.
- A Thank you card from the Kensington Home & School for the use of the Town sound system.
- A Thank you card from Kevin and Diane Shortt for the Town's assistance in preparing their new office in the Kensington Town Hall.
- Information and donation package for the PCH Foundation Lights for Life Campaign on Wednesday December 7<sup>th</sup> at 6:30 PM.
- A Thank you letter from the 44<sup>th</sup> Annual Kensington Community Harvest Festival Coordinator, Linda Crozier.
- An invitation from Health PEI to the first Annual General Meeting on November 15, 2011.
- A Donation request from the Kids Help Phone.

## **7. Adjournment**

***Moved by Councillor MacLean, seconded by Councillor Spencer to adjourn the meeting at 8:35 PM. Unanimously carried.***

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Wendy MacKinnon,  
Deputy Administrator

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Gordon Coffin,  
Mayor