

**Town of Kensington**  
**Minutes of Regular Council Meeting**  
**Monday March 12, 2012**  
**7:00 PM**

**Council Members Present:** Mayor Gordon Coffin; Councillors: Deputy Mayor Chessman, Gallant, Caseley, Spencer, Mill and MacLean

**Staff Members Present:** Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Verhulp; Police Chief, Lewis Sutherland

**Visitors:** Fund It Together (F.I.T) Committee Members; Mary Hunter, Jamie Cole and Trevor Moase. Sports and Recreation PEI; Frank Morrison.

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**1. Calling of Meeting to Order**

1.1 Mayor Coffin called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

**2. Approval of Tentative Agenda**

2.1 *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the tentative agenda for the March 12, 2012 regular meeting of Town Council. Unanimously carried.*

**3. Presentation by the Fund It Together (F.I.T) Committee – QEES Playground Fundraising Committee**

3.1 Jamie Cole, Mary Hunter and Trevor Moase of the Fund It Together (F.I.T) Committee made a presentation to Town Council on the QEES Playground revitalization project. The Committee has a goal of raising approximately \$90,000.00 and hopes to have the project completed for the beginning of the 2012 school year. The play area will be 100% accessible and barrier free. The Committee is requesting that the Town of Kensington donate \$20,000.00 towards the completion of this project. The matter was referred to Finance and Administration Committee to bring a recommendation back to Town Council.

**4. Approval of Minutes of Previous Meeting**

4.1 *Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to approve the minutes for the February 13, 2012 regular Council Meeting. Unanimously carried.*

4.2 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve the minutes from the February 21, 2012 special Council Meeting. Unanimously carried.*

**5. Business Arising from Minutes**

**5.1 Minutes from February 13, 2012 Regular Council Meeting**

**5.1.1 Nil.**

**5.2 Minutes from the February 21, 2012 Special Council Meeting**

**5.1.2 Nil.**

**6. Committee Reports**

**6.1 Police Report**

**6.1.1** *Moved by Councillor MacLean, seconded by Deputy Mayor Chessman to adopt the February 2012 Police Committee Report as presented by Councillor MacLean. Unanimously carried.*

**6.2 Property Committee Report**

**6.2.1** *Moved by Deputy Mayor Chessman, seconded by Councillor Caseley to approve a building permit application from Debbie Ramsay to demolish the existing building located at 4 Park Road PIS No. 731893. Unanimously carried.*

**6.2.2** *Moved by Councillor Gallant, seconded by Councillor Spencer to approve in principle the rezoning of lands owned by Rainbow Valley Ltd located at 73 & 75 Victoria Street West (PID No. 76562 & 76588) from Single Family Residential (R1) to Commercial (C1). Unanimously carried.*

**6.2.3** A Public meeting was scheduled for March 29<sup>th</sup> at 6:00 PM to allow members of the public to express their concerns of the rezoning applications received.

**6.3 Parks and Recreation**

**6.3.1** *Moved by Councillor Mill, seconded by Deputy Mayor Chessman to adopt the February 2012 Parks & Recreation Committee Report as presented by Councillor Mill. Unanimously carried.*

**6.3.2** Councillor Mill expressed his appreciation to town staff for their assistance during to the 2012 Winter Carnival.

**6.4 Public Works Report**

**6.4.1** *Moved by Councillor Spencer, seconded by Councillor Caseley to adopt the February 2012 Public Works Report as presented by Councillor*

*Spencer. Unanimously carried.*

**6.4.2** *Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to direct the Chief Administrative Officer to make application to the Province of PEI to modify the Town's 2011 - 2014 Capital Investment Plan under the New Deal for Cities and Communities to remove the Victoria Street West Sidewalk Rehabilitation Project and replace with a Street Reconstruction/Resurfacing project. The streets to be reconstructed/ resurfaced will be determined and prioritized by the CAO and Public Works Supervisor in consultation with Genivar Consulting and Town Council.*

**6.5 Fire Report**

**6.5.1** *Moved by Councillor Gallant, seconded by Councillor Mill to adopt the February 2012 Fire Report as presented by Councillor Gallant. Unanimously carried.*

**6.6 Finance and Administration Report**

**6.6.1** *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to adopt the Finance and Administration Committee report for the month of February 2012, as presented by Councillor Caseley. Unanimously carried.*

**6.6.2** *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to approve the February 2012 Summary Income Statement as presented by Councillor Caseley. Unanimously carried.*

**6.6.3** *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to approve the payment of bills in the amount of \$179,173.33 for the month of February 2012. Unanimously carried.*

**6.6.4** *Moved by Councillor Caseley, seconded by Councillor MacLean to give final approval to the Town of Kensington 2012 Budget Estimates with revenues of \$1,636,240.56 and expenses of \$1,636,240.56 Unanimously carried.*

**6.7 Community Gardens Complex Committee**

**6.7.1** *Moved by Councillor Caseley, seconded by Councillor Mill to approve the Community Gardens Complex Committee report for February 2012 as presented by Councillor Caseley. Unanimously carried.*

**6.8 Mayor's Report**

**6.8.1** *Moved by Councillor Caseley, seconded by Councillor MacLean to approve the Mayor's Report as prepared by Mayor Gordon Coffin for the Month of February 2012. Unanimously carried.*

## 7. Committee of the Whole (In-Camera)

7.1 *Moved by Councillor Spencer, seconded by Councillor Caseley to commence into committee of the whole meeting at 8:30 PM. Unanimously carried.*

7.2 *Moved by Deputy Mayor Chessman, seconded by Councillor Caseley to come out of committee of the whole meeting at 9:38 PM. Unanimously carried.*

*Moved by Councillor Gallant, seconded by Deputy Mayor Chessman to recess for 10 minutes at 9:39 PM. Unanimously carried.*

Mayor Coffin called meeting back to order at 9:49PM.

## 8. Correspondence

- A letter from William Warren President of the PEI Bait Fishers Group requesting permission to host a Fishing Derby at the pond located at the Alysha Toombs Memorial Park in June. – Request Denied.
- A letter from Lori Barker Executive Director with the Canadian Cancer Society thanking the Town for inviting her to speak at the monthly Council meeting on February 13, 2012.
- A letter from the Queen Elizabeth Elementary Playground Revitalization Project Committee requesting financial support and items for the Silent Auction on April 21, 2012.
- A letter from World Wildlife Fund encouraging the Town's participation in Earth Hour on Saturday, March 31<sup>st</sup>, 2012 from 8:30 – 9:30 PM.
- A letter from the Kensington Happy Group Seniors President Lois MacLeod requesting that the Town consider creating a ground level fitness room to accommodate the needs of seniors and persons with physical challenges in the Community. Enclosed was a formal petition

*Moved by Councillor Caseley, seconded by Councillor Spencer to formally receive a petition from Sandra Richards requesting the Town to address accessibility issues at the Fitplex. The petition will be referred to the Community Gardens Complex Committee for consideration. Unanimously carried.*

A response shall be forwarded to Ms. Richard's to advise that the petition has been referred to the Community Gardens Complex Committee.

- An email from the Heart & Stroke Foundation regarding their 1<sup>st</sup> Annual Bike for Heart Campaign.

## 9. Other Matters

- 9.1 The park land located behind the Lion's Club off of Lion's Drive has been officially deeded to the Town.
- 9.2 CAO Geoff Baker requested that a Committee be selected to review the progress of the new Website Development project.
- 9.3 Deputy Administrator Wendy MacKinnon and Administrative Assistant Kim Verhulp were requested to leave the Council Chambers at 10:10 PM.

*Moved by Councillor Caseley, seconded by Councillor MacLean to approve a 3% annual wage increase for all non-unionized employees. Unanimously carried.*

Deputy Administrator Wendy MacKinnon and Administrative Assistant Kim Verhulp were asked to return the Council Chambers at 10:30 PM

- 9.4 Council directed staff to contact Genivar to complete a review and make recommendations regarding the water drainage issues in the Linwood Drive/Maple Lane/Broadway Street North area.

## 10. Adjournment

*Moved by Councillor MacLean, seconded by Councillor Spencer to adjourn the meeting at 10:40 PM. Unanimously carried.*

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Wendy MacKinnon,  
Deputy Administrator

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Gordon Coffin,  
Mayor