

Town of Kensington
Minutes of Regular Council Meeting
Monday February 13, 2012
7:00 PM

Council Members Present: Mayor Gordon Coffin; Councillors: Deputy Mayor Chessman, Gallant, Caseley, Spencer, Mill and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker; Deputy Administrator, Wendy MacKinnon; Administrative Assistant, Kim Verhulp; Police Corporal, Kim Mullett

Regrets: Police Chief, Lewis Sutherland

Visitors: Lynn Anne Hogan, Frank Morrison and Lori Barker

1. Calling of Meeting to Order

1.1 Mayor Coffin called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor MacLean, seconded by Deputy Mayor Chessman to approve the tentative agenda for the February 13, 2012 regular meeting of Town Council. Unanimously carried.*

3. Presentation by Frank Morrison – Tobacco Free Indoor and Outdoor Recreation Facility Policy.

3.1 Frank Morrison of Sport and Recreation PEI made a presentation to Town Council on the Province of PEI's proposed "Tobacco Free Indoor and Outdoor Recreation Properties Policy". The Town is being requested to adopt and implement the policy. Presenting with Mr. Morrison was Lynn Anne Hogan, a concerned resident of Kensington; and Lori Barker of the Canadian Cancer Society. The matter was referred to the Property Committee.

4. Approval of Minutes of Previous Meeting

4.1 *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the minutes for the January 9, 2012 regular Council Meeting. Unanimously carried.*

5. Business Arising from Minutes

5.1 Minutes from January 9, 2012 Regular Council Meeting

5.1.1 Nil.

6. Committee Reports

6.1 Police Report

- 6.1.1** *Moved by Councillor MacLean, seconded by Councillor Gallant to adopt the January 2012 Police Committee Report as presented by Councillor MacLean. Unanimously carried.*
- 6.1.2** *Moved by Councillor MacLean, seconded by Deputy Mayor Chessman to approve the purchase of four (4) new computers for the Police Department as per Combat Computers quotation in the amount of \$3,003.96 plus installation and applicable taxes. Unanimously carried.*
- 6.1.3** *Moved by Councillor Caseley, seconded by Councillor MacLean to approve the recommendation of the Police Services Committee that the Kensington Town Council direct the CAO to draft a letter of understanding with the Community of Borden-Carleton, initiating a month-to-month extension of the MOU for certain Policing Services at the current rate, with a 30 day cancellation clause and a formal review within a six month period. Such letter of understanding is to form part of the MOU. Unanimously carried.*
- 6.1.4** Kensington Town Council gave direction the CAO and Police Chief to draft a proposal for Town Council's consideration, to provide comprehensive police services to the Community of Borden-Carleton.

6.2 Property Committee Report

- 6.2.1** *Moved by Deputy Mayor Chessman, seconded by Councillor Spencer to approve the Property Committee Report as presented by Deputy Mayor Chessman. Unanimously carried.*
- 6.2.2** *Councillor MacLean declared a conflict of interest and excused himself from the Council Chambers for the duration of the Property Committee report.*
- 6.2.3** Council discussed the purchase of Property No.'s 80051 and 80036 from W.E. Cousins Ltd.
- 6.2.4** *Moved by Deputy Mayor Chessman, seconded by Councillor Caseley to approve the recommendation by the Property Committee that the Kensington Town Council allocate funds, with an upset limit of \$2,500, to contract Genivar to undertake an assessment of two potential industrial park properties, which shall include cost estimates to extend services to each property, conceptual lot layouts, cost estimates for internal infrastructure and costs associated with the placement of lift stations and force mains if required on each property. 5 for – 1 abstention (Councillor MacLean). Motion carried.*
- 6.2.5** *Moved by Deputy Mayor Chessman, seconded by Councillor Caseley to*

direct the CAO to consult with Janice Harper regarding the re-zoning request received from Spring Valley Building Supplies to re-zone Property No. 77271 from single family residential (R1) to Multi-Family residential (R3). 5 for – 1 abstention (Councillor MacLean). Motion carried.

Moved by Councillor Spencer, seconded by Councillor Caseley to recess for 10 minutes at 9:30 PM. Unanimously carried.

Mayor Coffin called meeting back to order at 9:40PM.

6.3 Parks and Recreation

6.3.1 *Moved by Councillor Mill, seconded by Councillor Caseley to adopt the January 2012 Parks & Recreation Committee Report as presented by Councillor Mill. Unanimously carried.*

6.3.2 *Moved by Councillor Mill, seconded by Councillor Spencer to sponsor and host the Island Trails 4th Annual Spring Cycle Event on June 9th, 2012, at the same level as previous years. Unanimously carried.*

6.3.3 Councillor Mill inquired if the town would be able to issue donation receipts on behalf of the F.I.T (Fund It Together) Playground Equipment group. Council's preference would be for the receipts to be issued by the Western School Board due to associated administrative issues.

6.4 Public Works Report

6.4.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to adopt the January 2012 Public Works Report as presented by Councillor Spencer. Unanimously carried.*

6.4.2 Councillor Spencer expressed his appreciation to the town plow operator, Brad Parsons.

6.4.3 Councillor Spencer expressed his appreciation to the Public Works department for their hard work and dedication.

6.5 Fire Report

6.5.1 *Moved by Councillor Gallant, seconded by Councillor Mill to adopt the January 2012 Fire Report as presented by Councillor Gallant. Unanimously carried.*

6.6 Finance and Administration Report

6.6.1 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to adopt the Finance and Administration Committee report for the month of January 2012, as presented by Councillor Caseley. Unanimously carried.*

6.6.2 *Moved by Councillor Caseley, seconded by Councillor MacLean to approve the January 2012 Summary Income Statement as presented by Councillor Caseley. Unanimously carried.*

6.6.3 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to approve the payment of bills in the amount of \$178,419.94 for the month of January 2012. Unanimously carried.*

6.7 Community Gardens Complex Committee

6.7.1 *Moved by Councillor Caseley, seconded by Councillor Mill to approve the Community Gardens Complex Committee report for January 2012 as presented by Councillor Caseley. Unanimously carried.*

6.7.2 Councillor MacLean inquired if there has been any further discussion on the possibility of bringing the Andrews Hockey School to the Community Gardens Complex.

6.7.3 Councillor Spencer inquired if the wind turbine located at the Community Gardens Complex had been repaired.

6.8 Mayor's Report

6.8.1 *Moved by Deputy Mayor Chessman, seconded by Councillor Caseley to approve the Mayor's Report as prepared by Mayor Gordon Coffin. Unanimously carried.*

7. Lot Subdivision – PID No. 432989, Being Lands of the Estate of Andrew MacLean

7.1 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to approve the subdivision of a property located at 4 MacLean Avenue, PID #432989 into two separate Single Family Residential (R1) lots as shown on Plan No. 111-25733-S01. 5 for – 1 abstention (Councillor MacLean). Motion carried.*

8. Island Community Fund Resolution – Queen Elizabeth Elementary School Playground.

8.1 *Moved by Councillor Mill, seconded by Councillor Spencer THAT the Town of Kensington submit an application to the Island Community Fund on behalf of the Fund It Together (F.I.T.) Committee to fund the Queen Elizabeth Elementary School Playground Revitalization Project.*

The Council understands that all future operations and maintenance costs associated with and resulting from the project will be the responsibility of the Western School Board of Prince Edward Island. Unanimously carried.

9. Signing Officer Designation – Mr. Robert Wood.

9.1 *Moved by Councillor Caseley, seconded by Councillor Gallant to designate Mr. Robert Wood as legal signing officer for the Town of Kensington - Community Gardens Complex. Unanimously carried.*

10. Website Re-Design and Development

10.1 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to approve the cost to complete the re-design of the site of \$5,000.00 plus applicable taxes with \$3,000 being payable in 2012 and the remainder to be paid in 2013 subject to the ability to capitalize the expense. Unanimously carried.*

11. Committee of the Whole (In-Camera)

11.1 *Moved by Councillor Mill, seconded by Councillor Caseley to commence into committee of the whole meeting at 10:50. Unanimously carried.*

11.2 *Moved by Councillor Caseley, seconded by Councillor MacLean to come out of committee of the whole meeting at 11:19 PM. Unanimously carried.*

12. Correspondence

- KISH Monthly Newsletter
- A letter of appreciation from the Prince County Hospital Foundation for the Town of Kensington's annual donation.
- A letter from Brian Schmeisser – Director of Rural Development with acknowledgement that the funding application for the Island Communities Fund Application for the Queen Elizabeth School Playground Revitalization was received.

13. Other Matters

13.1 Funding Approval has been received for the Town of Kensington - Annexation Study Project. Staff will issue a request for proposals (RFP) for the project.

13.2 A meeting is scheduled with Peter Murray of Grant Thornton on February 21st, 2012 at 6:00 PM for the presentation of the 2011 Financial Statements.

14. Adjournment

Moved by Councillor MacLean, seconded by Councillor Spencer to adjourn the meeting at 11:42 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor