

Town of Kensington
Minutes of Regular Council Meeting
Monday July 11, 2011
7:00 PM

Council Members Present: Mayor Gordon Coffin; Deputy Mayor Chessman,
Councillors: Gallant, Caseley, Spencer and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker ; Deputy
Administrator, Wendy MacKinnon; Administrative
Assistant, Kim Verhulp; Police Chief, Lewis Sutherland

Absent: Councillor Mill

Visitors: David Keenlyside, Eric Ryden and Dean Johnston

1. Calling of Meeting to Order

1.1 Mayor Gordon Coffin called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Deputy Mayor Chessman, seconded by Councillor Gallant to approve the tentative agenda for the July 11th, 2011 regular meeting of Town Council. Unanimously carried.*

3. Presentation from David Keenlyside

3.1 David Keenlyside of the PEI Museum and Heritage Foundation presented Town Council with the conceptual plan for the reconditioned CNR Locomotive #1762 located at the Kensington Railyards. They hope to have the project completed by fall 2011.

4. Approval of Minutes of Previous Meeting

4.1 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to approve the minutes for the June 13th, 2011 Regular Council Meeting. Unanimously carried.*

4.2 *Moved by Councillor MacLean, seconded by Councillor Spencer to approve the minutes for the June 16th, 2011 Public Council Meeting. Unanimously carried.*

4.3 *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the minutes for the June 16th, 2011 Special Council Meeting. Unanimously carried.*

5. Business Arising from Minutes

5.1 Minutes from June 13th, 2011 Regular Council Meeting

5.1.1 The Parks & Recreation Committee will look into the available park equipment from Rainbow Valley Inc. and bring a recommendation to Town Council.

5.2 Minutes from June 16^h, 2011 Special Council Meeting

5.2.1 Amendment to June 16th, 2011 Minutes - Section 3.1

Moved by Councillor Caseley, seconded by Councillor Gallant to amend the following motion from the June 16, 2011 special meeting of Town Council as follows:

Original Motion:

To approve an amortization period of 20 years for financing the purchase of the 28 Garden Drive building and property.

Amended Motion:

To approve an amortization period of 15 years for financing the purchase of the 28 Garden Drive building and property.

Unanimously carried.

5.3 Minutes from June 16th, 2011 Public Council Meeting

5.3.1 Nil.

6. Committee Reports

6.1 Police Report

6.1.1 *Moved by Councillor MacLean, seconded by Deputy Mayor Chessman to adopt the June 2011 Police Committee Report as prepared by Police Chief Lewis Sutherland. Unanimously carried.*

6.1.2 Councillor MacLean informed Councillors that at the most recent Police Committee Meeting a discussion was held regarding parking within the Town. It was determined that the parking space in front of the Tim Horton's will be removed to provide better sightlines for traffic; two hour parking signs will be erected on Commercial Street; and crushed asphalt will be

installed on the 47 Broadway Street North lot to provide additional temporary parking spaces in the core area of Town.

6.1.3 The MOU between the Town of Kensington and the Community of Borden Charlton is scheduled to be signed on July 12, 2011.

6.1.4 Councillor MacLean requested that Town Council consider allocating additional floor space for the Police Department during the renovations of the Kensington Physiotherapy office space which will be located at the current Library in the Town Hall.

6.2 Property Committee Report

6.2.1 *Moved by Councillor Spencer, seconded by Councillor Caseley to approve a building permit for Coulson Realty Ltd at 49 Broadway Street PID No. 77859-000 to replace the existing siding and windows. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.*

6.2.2 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve a building permit for Joseph Laviolette at 50 Woodleigh Drive, PID No. 79046 to construct a 6 foot high fence and a 10 x 10 baby barn. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.*

6.2.3 *Moved by Councillor Spencer, seconded by Councillor Caseley to approve a building permit for Kensington Agricultural Services Ltd. at 15 Park Road. PID No. 675074-000 to construct a 30 x 70 two story addition to the existing parts area. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.*

6.2.4 *Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to approve a building permit for Mike Taylor at 61 Broadway Street PID No. 77974 for interior and exterior renovations to the existing building to convert into office space. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.*

6.2.5 *Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to approve a building permit for Patty Perrin at 89 Victoria Street, PID No. 76471-000 to replace the existing decks located at the back and side of the house and to construct a small fence. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.*

6.2.6 *Moved by Councillor Spencer, seconded by Councillor MacLean to*

approve a building permit for St. Mary's Parish Centre at 30 Pleasant Street, PID No. 78014-000 to replace the existing front steps and the addition of a ramp. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.

6.2.7 *Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to approve a building permit for Mark Campbell at 91 Broadway Street, PID No. 78238-000 to construct a 26x30 attached garage with a 1.5 foot variance on the front corner of the new structure. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.*

6.2.8 *Moved by Councillor Spencer, seconded by Councillor Chessman to approve the subdivision request from Elizabeth Hunter of Island Video to subdivide the Video Store Building and the 4-plex rental unit. 0 for – 4 against – 1 abstention (Councillor MacLean). Motion Defeated.*

6.2.9 *Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to submit a funding application to the Gas Tax - Capacity Building Fund for up to \$15,000.00 for assistance with an annexation proposal. Unanimously carried.*

6.3 Parks and Recreation

6.3.1 Councillor Gallant thanked everyone for their contributions during the 2011 Canada Day Celebrations.

6.3.2 The EVK swimming pool has been opened for the year. Councillor Spencer requested that a sun umbrella be installed on the lifeguard chair and that the chair be bolted to the deck.

6.4 Public Works Report

6.4.1 *Moved by Deputy Mayor Chessman, seconded by Councillor Caseley to adopt the June 2011 Public Works Report as prepared by Deputy Mayor Chessman. Unanimously carried.*

6.4.2 Councillor Gallant requested that the man hole located behind the Kensington Club be brought to grade level.

6.4.3 Public works have compiled a list of street patching requirements and plan to have patching started within the next week.

6.4.4 The Street Sweeping is in progress and the lines should be painted within the next month.

6.5 Fire Report

- 6.5.1** *Moved by Councillor Gallant, seconded by Councillor Caseley to appoint Mr. Gary Hickey as Deputy Fire Chief and Mr. Allan MacLeod as Assistant Deputy Fire Chief of the Kensington Volunteer Fire Department as of July 11, 2011. Unanimously carried.*
- 6.5.2** *Moved by Councillor Gallant, seconded by Councillor Spencer to adopt the June 2011 Fire Report as prepared by Fire Chief Sudsbury. Unanimously carried.*

6.6 Finance and Administration Report

- 6.6.1** *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to adopt the Finance and Administration Committee report for the month of June 2011, as prepared by Councillor Caseley. Unanimously Carried.*
- 6.6.2** *Moved by Councillor Caseley, seconded by Councillor MacLean to approve the June, 2011 Summary Income Statement as presented by Councillor Caseley. Unanimously carried.*
- 6.6.3** Councillor MacLean expressed his appreciation to Councillor Caseley for the significant amount of detail included in the current Finance reports.
- 6.6.4** *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the payment of bills in the amount of \$128,315.06 for the month of June 2011. Unanimously carried.*

6.7 Mayor's Report

- 6.7.1** Mayor Coffin represented the Town of Kensington in Dalvay during Prince William and Kate's Royal Visit to the Island.
- 6.7.2** Mayor Coffin attended several other events including the Malpeque Official Plan meeting, the Open House at the Kensington Art Co-op, the 2011 KISH Graduation, the Appreciation Dinner for retired Fire Chief Barry Folland and the opening night at the Indian River Festival.
- 6.7.3** Mayor Coffin and his wife Pam invited all Council and Town Staff to their home on August 14th, 2011 for a BBQ at 4:00 PM.
- 6.7.4** As we approach the half way mark of the current council term, Mayor Coffin reviewed the current Council Committee Chair Persons. Councillor Spencer will now be Chair of Public Works and Deputy Mayor Chessman will be Chair of Property.

7. Zoning Bylaw/Official Plan Amendment – Lands Owned by Caseley Farms Ltd.

7.1 *Moved by Councillor Spencer, seconded by Councillor Caseley to approve first reading to amend the Town of Kensington Development Control Bylaw to apply a Two Family Residential (R2) zoning designation to the remaining portion of PID No. 762559 that has not had zoning designation previously applied as indicated on Plan No. 04226P dated July 28, 2004, being lands owned by Caseley Farms Ltd. Unanimously carried.*

8. Island Community Fund Application – Community Gardens Complex Application

8.1 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman:*

THAT the Town of Kensington make an application to the Province of Prince Edward Island's 'Island Community Fund' to fund the Community Gardens Arena Upgrades project and that the project be designated as priority number one (1).

The Council understands and commits that it will be responsible for its designated share of the total eligible costs of the project and will assume responsibility for any and all operating and maintenance costs resulting from the project. Unanimously carried.

9. Administrative/Organizational Review of Town of Kensington

9.1 *Moved by Councillor Gallant, seconded by Councillor MacLean that the Town of Kensington make an application to the Province of Prince Edward Island's Capacity Building Fund to fund the Town of Kensington Administrative Review project. Unanimously carried.*

10. Clark MacKay Business Proposal

10.1 *Moved by Councillor MacLean, seconded by Deputy Mayor Chessman to approve a small seasonal Seafood business located at the west end of the Kensington Train Station. Motion defeated. 0 for – 5 against.*

11. Final Approval – Subdivision of Lands Owned by Stewart Morrison

11.1 *Moved by Councillor Spencer, seconded by Councillor Caseley to give final approval to subdivide PID No. 1015148 at 10 Barrett Street, being lands owned by Andrew Morrison and Stuart Morrison as per Drawing No. 111-18874-S01 by Genivar dated July 8th, 2011. Unanimously carried.*

12. Correspondence

- A letter from the Kensington Club requesting permission to close off Woodleigh Drive between Victoria Street E and Commercial Street for the Annual Street Volleyball Tournament.

Moved by Councillor Caseley, seconded by Councillor MacLean to approve the street closure on Woodleigh Drive from Victoria Street E to Commercial Street and provide a letter of support for the Annual Street Volleyball Tournament from August 19-21, 2011. Motion carried – 4 for 1 abstention (Councillor Gallant declared a conflict of interest and left the Chambers prior to discussion)

- A Thank You card from the KISH Relay for Life
- A Thank You card from the KISH & QEES for the Town's donation to their Safe Grad Activities.
- A Thank You card from Wade and Cindy Toombs for the Town's support and donation to the Annual Alysha Toombs Memorial Golf Tournament.
- Council of Disabled Newsletter
- An information package from the Scotiabank AIDS Walk for Life.
- An information package from Ducks Unlimited Canada on their new Wetland Care program.

13. Other Matters

- 13.1 Councillor MacLean will request additional quotes and options for new signage for the Industrial Park.
- 13.2 Stephanie Constantino will represent the Town of Kensington in the 2011 Miss Community Gardens Pageant.
- 13.3 Councillor Gallant will inquire into the availability of a wagon and trailer for the 2011 Harvest Festival Parade.

14. Adjournment

Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to adjourn the meeting at 10:00 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor