

Town of Kensington
Minutes of Regular Council Meeting
Monday June 13, 2011
7:00 PM

Council Members Present: Mayor Gordon Coffin; Deputy Mayor Chessman,
Councillors: Gallant, Caseley, Spencer, Mill and MacLean

Staff Members Present: Chief Administrative Officer, Geoff Baker ; Deputy
Administrator, Wendy MacKinnon; Administrative
Assistant, Kim Verhulp; Police Chief, Lewis Sutherland

1. Calling of Meeting to Order

1.1 Mayor Gordon Coffin called the meeting to order at 7:00 PM and welcomed Council members, staff and visitors.

2. Approval of Tentative Agenda

2.1 *Moved by Councillor Caseley, seconded by Councillor MacLean to approve the tentative agenda for the June 13th, 2011 regular meeting of Town Council. Unanimously carried.*

3. Approval of Minutes of Previous Meeting

3.1 **Amendment to May 9th, 2011 Minutes section 5.2.4 – Building Permit for Paul Chessman**

Moved by Councillor Spencer, seconded by Councillor Caseley to approve a building permit for Paul Chessman at 10 Linwood Drive, PID No. 916858 to extending the existing deck by 8'. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Motion carried – 5 for 1 abstention (Deputy Mayor Chessman declared a conflict of interest and left the Chambers prior to discussion)

Moved by Councillor Spencer, seconded by Councillor Mill to approve the minutes for the May 9th, 2011 regular Council Meeting with the amendment of section 5.2.4. Unanimously carried.

3.2 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to approve the minutes for the June 7th, 2011 Special Council Meeting. Unanimously carried.*

4. Business Arising from Minutes

4.1 **Minutes from May 9th, 2011 Regular Council Meeting**

- 4.1.1 Councillor Caseley inquired on the status of the Memorandum of Understanding for the provision of certain policing service by the Town of Kensington to the Community of Borden Charlton. Final approval from the Community of Borden Charlton should be given on June 14th, 2011. CAO Baker will notify Council once it has been approved and signed.
- 4.1.2 Police Committee Meeting will be held on Monday, June 27th, 2011 at 12:00 pm (Noon) to discuss parking issues in the town core area.
- 4.1.3 Councillor MacLean spoke with the property owners at 29 School Street regarding the fence relocation at the EVK Swimming Pool. A wooden slat fence would be preferred as opposed to the existing chain link fence.
- 4.1.4 Town Manager will meet with John Davison from Rainbow Valley Inc. regarding a potential trade proposal for the large ornamental fiddle.

4.2 Minutes from June 7th, 2011 Special Council Meeting

- 4.2.1 Nil.

5. Committee Reports

5.1 Police Report

- 5.1.1 *Moved by Councillor MacLean, seconded by Deputy Mayor Chessman to adopt the May 2011 Police Committee Report as prepared by Police Chief Lewis Sutherland. Unanimously carried.*
- 5.1.2 Councillor MacLean thanked Chief Sutherland for his involvement in the Annual Fishing Derby and Bike Rodeo. Both events were a great success.
- 5.1.3 Chief Sutherland thanked all Councillors and sponsors for their assistance during the Fishing Derby and the Bike Rodeo.

5.2 Property Committee Report

- 5.2.1 *Moved by Councillor Spencer, seconded by Councillor Caseley to approve a building permit for Gary Hickey at 13 Broadway Street S, PID#77560-000 to construct a 8 x 10 shed and replace the siding on the existing shed. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.*
- 5.2.2 *Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to approve a building permit for Pamela & Anthony Redman at 22 Rosewood Drive, PID#8466626 to construct a 4 foot high fence and a 8 x 12 baby barn. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.*

5.2.3 *Moved by Councillor Spencer, seconded by Deputy Mayor Chessman to approve a building permit for Robert McMillan at 63 Broadway Street N. PID #77982 construct a 6 foot high fence around property. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.*

5.2.4 *Moved by Councillor Spencer, seconded by Councillor Caseley to approve Case Side Holdings Co. at 39 Garden Drive PID No. 802383 for interior and exterior renovations to the existing building to convert into office space. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.*

5.2.5 *Moved by Councillor Spencer, seconded by Councillor MacLean to approve a building permit for Rob & Barb Jeffery at 19 Rosewood Drive PID No. 844274 to install an outdoor swimming pool and construct a 6 foot surrounding fence. Such approval is subject to compliance with all other relevant federal, provincial and municipal legislation and regulations. Unanimously carried.*

5.2.6 CAO Baker is waiting on the Annexation Proposal from Genivar Inc. Once it has been received, the Property Committee will review and provide a recommendation to Town Council.

5.3 Parks and Recreation

5.3.1 Councillor Mill thanked Chief Sutherland for his work on hosting the Annual Fishing Derby and Bike Rodeo. Both events were a great success and are growing each year.

5.3.2 Councillor Mill thanked Deputy Mayor Chessman and Councillor Spencer for their assistance with the Island Trails BBQ on June 11, 2011.

5.3.3 The annual KARA meeting will be held on June 20th, 2011 at 6:00 PM at the rink boardroom.

5.4 Public Works Report

5.4.1 *Moved by Deputy Mayor Chessman, seconded by Councillor Spencer to adopt the May 2011 Public Works Report as prepared by Deputy Mayor Chessman. Unanimously carried.*

5.4.2 The Public Works department has been and continue to work on preparing the EVK Swimming pool to open on July 1, 2011.

5.4.3 One of the pumps from the Pleasant Street lift station has been sent to Moncton for repair. A backup pump is being used until the repairs are complete.

5.4.4 The Public Works department continue grass cutting, preparing the flower

beds and signage repairs for the July 1st weekend and the Royal visit to the Island.

5.4.5 COA Geoff Baker will contact the owner of the vacant lot at the corner of Broadway Street S and Victoria Street E to inquire about the removal of asphalt and grass seeding the area.

5.4.6 Island Hot Tubs have been requested to do an overall assessment of the EVK Swimming Pool and Equipment.

5.5 Fire Report

5.5.1 *Moved by Councillor Gallant, seconded by Councillor Spencer to appoint Mr. Allan Sudsbury as Fire Chief of the Kensington Volunteer Fire Department as of June 13, 2011. 5 for 1 abstention (Councillor Caseley declared a conflict of interest and left the Chambers prior to discussion). Motion carried.*

5.5.2 *Moved by Councillor Gallant, seconded by Deputy Mayor Chessman to adopt the May 2011 Fire Report as prepared by Fire Chief Sudsbury. Unanimously carried.*

5.5.3 Councillor Gallant thanked the Fireman, Council and Staff who were able to attend the open house held on June 11, 2011.

5.5.4 On Friday, June 24, 2011 at 6:00 there will be a retirement dinner for outgoing Fire Chief Barry Folland. All firemen, Councillors and the CAO are invited to attend.

5.5.5 The donated fire truck and surplus fire equipment donated from several Island fire departments is packed and ready to be shipped.

5.6 Finance and Administration Report

5.6.1 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to adopt the Finance and Administration Committee report for the month of May 2011, as prepared by Councillor Caseley. Unanimously Carried.*

5.6.2 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to formally approve the purchase of a property at 28 Garden Drive according to the negotiated terms and conditions and to move forward through the Department of Education with relocating the Fun Times Early Childhood Education Centre into the building. Unanimously carried.*

5.6.3 *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the relocation of the Kensington Heritage Library to a rental facility at 6 Commercial Street and to relocate Kensington*

Physiotherapy from the property at 28 Garden Drive to the current library space in the Town Hall. Unanimously carried.

5.6.4 *Moved by Councillor Caseley, seconded by Councillor Spencer to approve the May, 2011 Summary Income Statement as presented by Councillor Caseley. Unanimously carried.*

5.6.5 *Moved by Councillor Caseley, seconded by Deputy Mayor Chessman to approve the payment of bills in the amount of \$164,879.61 for the month of May 2011. Unanimously carried.*

Discussion was held around providing an incentive to displaced tenants from the 28 Garden Drive property that are purchasing and renovating underutilized buildings in the commercial core area. It was decided that Deputy Mayor Chessman would draft a proposal for Town Council's consideration at a Special Meeting to be held on Thursday, July 16th.

5.7 Mayor's Report

5.7.1 Mayor Coffin reported on the 2011 FCM Conference in Halifax N.S which he attended. Saskatoon SK will be the host city for the 2012 Conference.

5.7.2 Mayor Coffin attended the annual Girl Guides reception on behalf of the Town.

5.7.3 Mayor Coffin, Councillor Caseley and CAO Geoff Baker attended the Central Region Sport & Recreation Council's Annual General Meeting.

6. Preliminary Subdivision Approval – Lands Owned by Andrew Morrison & Stuart Morrison - Barrett Street.

6.1 *Moved by Councillor Spencer, seconded by Councillor MacLean to give preliminary approval to a subdivision of a property located at 10 Barrett Street (PID No.1015148) into two separate parcels. Unanimously carried.*

It is understood that final approval will be given at the July regular meeting of Town Council following the submittal of formal subdivision plans by Mr. Morrison and formal approval of driveway access from the Province of Prince Edward Island.

7. Subdivision Approval – Lands Owned by Lee Pidgeon Electrical Ltd.

7.1 *Moved by Councillor Spencer, seconded by Councillor Caseley to give final approval to subdivide PID No. 80143 at 19 Pleasant Street, being lands owned by Lee Pidgeon Electrical Ltd. as per Drawing No. 11069 by Locus Survey Ltd dated May 20th, 2011. Unanimously carried.*

8. Borrowing Resolution – KenNet Building Proposal

8.1 **WHEREAS** the Town of Kensington has made an offer to KenNet Inc. to purchase their property located at 28 Garden Drive in the Town of Kensington;

AND WHEREAS the Town of Kensington has negotiated suitable terms and conditions to facilitate the purchase;

AND WHEREAS KenNet Inc. has agreed to the terms and conditions as contained in the Agreement of Purchase and Sale;

BE IT RESOLVED that the Town of Kensington be empowered to borrow up to \$210,000.00 from the Scotiabank, Summerside repayable in full by Town Council over an amortization period not to exceed 25 years floating rate.

Moved by Councillor Caseley, seconded by Councillor Spencer. Unanimously carried.

Moved by Deputy Mayor Chessman, seconded by Councillor Caseley to recess for 10 minutes at 9:00 PM. Unanimously carried.

Mayor Coffin called meeting back to order at 9:15 PM.

9. Collective Bargaining Agreement

9.1 *Moved by Councillor Caseley, seconded by Councillor MacLean to approve the Collective Bargaining Agreement with CUPE Local 4893 representing the employees of the Town of Kensington. 4 for – 2 against (Deputy Mayor Chessman and Councillor Gallant) Motion Carried.*

10. Correspondence

- A letter regarding the 2011 Harvest Festival booth rental and the annual donation. The Town of Kensington will register a table at the annual harvest festival and make their annual donation of \$250.00.
- KISH Newsletter
- The Kensington Intermediate Senior High School Graduation will be held on Thursday June 23rd.
- A letter from the Kensington and Area Chamber of Commerce requesting the Town of Kensington's Participation in the Annual Golf Tournament on Wednesday July 6th. **Request approved**
- A letter of appreciation to Police Chief Sutherland from Marilyn Graham.
- A letter from KARA requesting financial donation for the Community Gardens Zamboni Fundraiser. **Tabled**

- A letter from PEI Crime Stoppers requesting financial donation. *Denied.*

11. Other Matters

- 11.1** Councillor MacLean requested that the realtor of 63 Victoria Street W have the properties grass maintained while the current owner is out of Province.
- 11.2** Council requested that the Welcome to Kensington sign on the corner of Victoria Street E and Broadway Street S be looked at and possible repainted.
- 11.3** *Moved by Councillor Caseley, seconded by Councillor Gallant to have CAO Geoff Baker select Miss Town of Kensington for the Miss Community Gardens Pageant. Unanimously carried.*
- 11.4** Nominations for the Youth and Citizen of the Year close on Friday June 17th, 2011.

12. Adjournment

Moved by Councillor Caseley, seconded by Councillor Spencer to adjourn the meeting at 10:14 PM. Unanimously carried.

Wendy MacKinnon,
Deputy Administrator

Gordon Coffin,
Mayor