



EVK Pool – COVID-19 Operational Plan

Name of Business/Facility: Town of Kensington – EVK Memorial Pool

Civic Address: 25 School Street

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Date: June 25, 2020

1. General

Phase 3 of Prince Edward Island’s Renew PEI Together Strategy allows for the re-opening of gyms and fitness facilities on June 1st. The following Operational Plan is created to ensure, to the greatest extent possible, the safety of our staff and patrons. This Plan is tentative in nature from the perspective that, as things evolve, as Public Health advice and direction evolves, so will this Plan. The Plan will be evaluated in two week increments and will be updated as required.

2. Hours of Operation

- July 1, 2020 to August 31, 2020

Monday to Friday: 12:00 Noon to 5:00 PM

Saturday & Sunday: 10:00 AM to 5:00 PM

The hours of operation are subject to change as required and will be evaluated on a regular basis.

3. Physical Distancing/Regulation

a. Between Employees

- Physical separation of 2 metres shall be maintained as much as reasonably possible.
- Personal protective equipment, face masks, gloves, etc. will be provided to employees as requested or required.
- Employees should wash their hands regularly throughout the day.
- All employees shall be responsible for cleaning and disinfecting their work areas.

b. Public/Customers

- External and internal physical distancing signage will be installed.
- General information signage will be placed in appropriate areas.
- A hand sanitizer station will be placed at the entrance to the facility.
- Patrons must come dressed in their bathing suit.
- Entering the facility: Please be respectful the public when entering and exiting the facility. If you see someone in the entry, please wait until the entry is clear before proceeding.
- Upon entering the pool, patrons shall immediately sanitize their hands – hand sanitizer will be provided at the main entrance to the pool.
- Washrooms are to be used for handwashing and bathrooms only (A maximum of 2 person's allowed in washrooms at one time).
- All patrons are required to sign in with a staff member upon arrival for contact tracing purposes. Patrons will be asked upon arrival to state that they have not been outside of the Atlantic provinces, do not have any symptoms of COVID-19 and have not been in contact with anyone who is investigated or tested positive for COVID-19 within the last 14 days.
- No showers available at this time.
- Physical distancing of at least 6 feet will be enforced; Equipment has been spread out as much as possible. Please respect others and stay apart.
- The maximum capacity of the EVK Pool facility at this point in time will be 50 persons. EVK Pool staff will monitor this capacity and adjust as required.

2. Policy for Exclusion of Employees Requiring Self-Isolation

Prior to the beginning of each work day, every employee reporting to work must sign the designated form indicating generally, the following:

“I declare by signing this form that I have not been outside PEI within the last 14 days and am not required to self-isolate according to the Prince Edward Island Chief Public Health Office.”

(actual form text may differ slightly from the text above – The intent is to ensure that employees are not required to self-isolate and are not displaying symptoms of COVID-19 – given the essential nature of policing and other municipal type services, it is apparent that out of Province travel may be permissible in certain circumstances without a requirement to self-isolate, subject to the approval of Prince Edward Island Chief Public Health Authorities)

3. Illness/Exclusion Policy

- All staff must self-monitor for symptoms and report to their supervisor if they have concerns about possible COVID-19 exposure or possible symptoms.
- Any staff member developing symptoms of COVID-19 at work must immediately perform hand hygiene, report to their supervisor, avoid contact with staff and leave as soon as it is safe to do so. The staff member is required to call 811 to arrange testing.
- Symptomatic staff will be required to self-isolate until tested for COVID-19 and the results are confirmed.
- If the test results are negative for COVID-19 but the staff member remains ill and/or symptomatic, they should remain on sick leave.
- Symptoms of COVID-19 include:
 - Cough (new or exacerbated chronic)
 - Headache
 - Fever/Chills
 - Sore Throat
 - Marked Fatigue
 - Sneezing
 - Congestion
 - Body Aches
 - Runny Nose

4. Enhanced Cleaning and disinfection of Shared Areas and Surfaces

Cleaning products remove visible soil and/or dirt from surfaces.

Disinfecting products are used to destroy bacteria and viruses.

Cleaning product	Cleaning Product: Vim Bathroom Spray
Mixing instructions	N/A
Disinfecting product	Avmor Sani Stuff Sanitizer
Mixing instructions	N/A

Cleaning – Location	Frequency	Disinfecting - Location	Frequency
Washrooms	2X per day	Washrooms	5X per day

5. Hand Washing/Sanitizer Stations

We must all do our part to prevent the spread of the illness. We know that practicing good hygiene is an essential part of preventing the spread of COVID-19. To protect yourself and others from getting sick, please take the following precautions:

- Wash your hands often (at minimum once every hour, and in addition to routine times such as after using the washroom, before eating, etc.).
- Cough/Sneeze into your elbow or into a tissue and discard.
- Avoid touching your eyes, nose and mouth with your hands.
- Use alcohol-based hand sanitizer if soap and water are not readily available (each work station will be provided with alcohol-based hand sanitizer).

Hand Washing Stations Location

Public Public Washroom available

Hand Sanitizer Station Location

Staff Immediately upon entry (signage will be installed)

Public Immediately upon entry (signage will be installed)